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| Pacific Northwest Swimming Rules and Procedures | PNS Records |
| Index AD-97-04 | Effective Date 09/01/01 |

1. PNS Top 25

- a. PNS Top 25 will be held only by PNS registered swimmers.
- b. PNS Top 25 times may be made in any sanctioned competition, approved competition or observed swim and will be recognized and recorded from meet results or time verification forms signed by an authorized meet official. The meet hosts shall be responsible for the submission of complete and accurate results
- c. Responsibility for submission of complete and accurate reportable times achieved out of PNS rests with the swimmer and coaches involved.
- d. Times will be recognized for both short course and long course for the year period beginning September 1 and ending August 31 of the next year.
- e. All meet results and/or time verification forms must be sent to the Top 25 Tabulator

2. PNS Records and National Top 16

- a. PNS records may be set only by Pacific Northwest Swimming registered swimmers.
- b. PNS swimmer need not win the race to set a PNS record, but must be the highest placed PNS registered swimmer in the event.
- c. PNS records and National Top 16 reportable times may be made in any sanctioned competition, approved competition or observed swim and will be recognized and recorded from meet results or time verification forms signed by an authorized meet official. Only times produced by a Level 3 or higher primary timing system, as defined in the USA Swimming Technical Code Article 102.17, will be recognized as a record or reportable time.
- d. PNS records and National Top 16 reportable times set by PNS registered swimmers in the following meets will be automatically recognized: PNS Championships, Western Zone Northwest Section Age Group Championships and Western Zone Northwest Section Senior Championships when hosted by PNS, Western Zone Championships when hosted by PNS, and all USA Swimming National meets when hosted by PNS. The meet hosts shall be responsible for the submission of complete and accurate results. Responsibility for the submission of complete and accurate record and/or reportable times achieved in all other meets rests with the swimmers and coaches involved.
- e. Records will be recognized for the year period beginning September 1 and ending August 31 of the next year.
- f. Record forms are available from the PNS office or from the PNS web site.
- g. All meet results and/or time verification forms must be sent to the PNS Office for distribution to the Records/Top 16 Chair.