



PACIFIC
NORTHWEST
SWIMMING

2024-2025 PNS Meet Bid Application

Sanction/Approval Fee: \$30.00 (which will be billed to your when you pay the tap)

Meet Date(s): _____

We are bidding on the following meet:		Meet Course: _____ (SCY/SCM/LCM)
_____ Intrasquad	_____ PNS Championship	
_____ Invitational	_____ PNS Format (_____)	
_____ Other Explain: _____)		

Meet Name: _____

Pool Name: _____ Fire Code Limit: _____

Meet Director _____ Email _____ Phone # _____

Meet Referee _____ E-Mail _____ Phone # _____

Admin Official _____ E-Mail _____ Phone # _____

Other contact _____ E-Mail _____ Phone # _____

With the submission of this bid application, the applicant club attests that they will host this meet in compliance with all parameters specified in this application, all applicable PNS policies and USA Swimming Rules and Regulations, and the sanctioned/approved Meet Announcement.

The applicant club understands and agrees that any variance will result in the penalties described in PNS AD 97-03 and/or USA Swimming's Rules and Regulations.

Signature of Club Official

Date

Printed Name of Club Official and Title

MEET NAME _____

Location of the meet: _____

Date: _____

We hereby agree to the following:

1. Every effort will be made to facilitate sanctioning/approval of the Meet Announcement at least four weeks before the meet entry deadline. _____ (Initial)
2. A Team Manager file will be emailed to the PNS Office and/or invitees at least three weeks before the meet entry deadline. _____ (Initial)
3. The Hy-Tek Meet Manager backup will be emailed to the PNS Office no later than the Monday prior to the start of the meet for a registration check. _____ (Initial)
4. An estimated timeline and psych sheet will be emailed to the PNS Office at least three days before the first day of the meet. _____ (Initial)
5. A meet backup will be emailed to the PNS Office within 48 hours of the conclusion of the meet. _____ (Initial)
6. The Meet Financial Statement will be emailed to the PNS Office within 45 days of the conclusion of the meet. _____ (Initial)
7. We understand the volunteer expectations for hosting this meet. _____ (Initial)

The following will be available at the meet: _____ (Initial)

1. The facility/natatorium complies with USA Swimming's Rule 103, including, but not limited to, water depth, racing course dimensions, starting platforms, markings (pool, bulkhead, floating lane dividers), backstroke flags, water and air temperature, lighting, recall device, and electrical safety.
2. Automatic Timing system with manual backup
3. Properly licensed Hy-Tek Meet Manager software and applicable hardware.
4. Warm-up/cool-down facility
5. Adequate deck space for coaches, swimmers, and officials
6. Adequate spectator seating
7. Restrooms and changing facilities for athletes
8. Separate restrooms for non-athletes or plan in place for dealing with shared restrooms. (coaches, officials, spectators)
9. Safety plan
10. Lifeguards
11. Meet Marshals
12. Officials
13. Parking
14. Hospitality for coaches and officials

If any exceptions, such as the use of manual timing or an alternate means for parents/guardians to observe their minor child/children, explain below:

MEET NAME _____

Location of the meet: _____

Date: _____

MEET PARAMETERS: If the meet is not one for which PNS Technical Planning sets these parameters, complete the following and attach the order of events, including each event's event number, type (individual or relay), distance/stroke, age range, and gender.

Meet participation limited to PNS athletes unless otherwise indicated here: _____

Non-conforming times allowed? _____ no _____ yes - If yes, seeding order? _____

Time Standards? _____ no _____ yes – If yes, provide details below:

Qualifying time standard: _____ Dequalifying time standard: _____

Qualifying/dequalifying time window dates? _____

Bonus events? _____ no _____ yes - If yes, bonus event calculation? _____

Entry Limits?

Meet total? _____ individual events _____ relay events

Daily total? _____ individual events _____ relay events

Deck entries allowed? _____ no _____ yes

Awards? (Indicate whether medals, ribbons, or other, and to how many places)

Individual events: _____

Relay events: _____

High point: _____

Additional award information: Who orders? Who pays?

Scoring? _____ no _____ yes

Individual events: _____ Relay events: _____

Seeding:

Default seeding: _____ slow-to-fast _____ fast-to-slow

Exceptions to the above: _____

Deck-seeded events? _____

No-show penalty? _____

Additional information: