

**PNS Board Meeting Minutes
November 17, 2014
Bellevue Club, Bellevue, WA**

Call to order 7:01 Bellevue Club, Bellevue, WA

In Attendance: Suzanne Rychlik, General Chair; Teri White, Admin. Vice Chair; Kevin O'Shea, Senior Vice Chair; John Skroch, Age Group Vice Chair; Deb Keane, Program Operations Vice Chair; Dane Wolfrom, Finance Vice Chair; Connie Sholdra, Secretary; Lisa Vetterlein, Treasurer; Dave Withrow, Officials Chair; Kiko Van Zandt, Disability Chair; Audra Messegee-Evans, At-Large; Rick Cox, Safe Sport Coordinator; Meredith Jenkins, Coach Representative; Nick Chevalier, Coach Representative; Ron Van Pool, USA Swimming Board Representative; Dave Coddington, USA Swimming Board Representative; Tanner Martinez, Athlete Representative; Dillon De Priest, Athlete Representative; Andrew Wright, Athlete Representative

Review and approval of September 2014 minutes

MOTION to approve – Dave Coddington; Lisa Vetterlein seconded
MOTION CARRIED

Officer Reports

Treasurer's Report – Lisa Vetterlein

Distributed by email

Membership Report –Colleen Buchanan

Distributed by email

All teams renewed with the exception of PSA; Whitewater Aquatics (WWA) has changed to ORCA.

Officials' Report – Dave Withrow

Officials Committee has updated its by-laws

Apprentice Officials clinics are in progress, see PNS website for dates and locations

Age Group Report - John Skroch

All Star Meet planning is progressing; information will be posted on the PNS website this week.

Zones meet hotel and airfare have been arranged. Costs should be \$1500 per swimmer. Oregon Swimming is partnering for the costs.

Senior Report Kevin O'Shea– No report

Program Operations Report -Juniors Update Deb Keane

Junior Nationals Planning - in progress. PNS is partnering with KING and staffing is progressing.

Program Development Report (TPC update/Banquet update)

Athlete Report – Tanner Martinez

Athlete Representatives have sent a list to teams requesting athlete suggestions for meets, and for team leadership ideas.

Safe Sports Report – Rick Cox

No incidents in PNS

Disability Report - Kiko Van Zandt

PNS will send 4 athletes to Can-Am Games in Edmonton.

USA Swimming Liaison Reports

Dave Coddington is the USA Swimming liaison to USMS Masters. Focus on diversity outreach. Western Zone is preparing for the Disability Camp in 2016.

Ron Van Pool – Van Pool will attend both the Foundation and USA Swimming national meetings this week.

Old Business:

IRS audit resolution-Vetterlein

PNS audited by IRS for financial years 2011 and 2012.

1099's were not filed nor were W9's solicited.

Penalties for failure to file 1099s and 990s: \$2600 total.

FINANCE - Dane Wolfrom –

Committee is looking at conducting an external review of PNS finances.

PNS job descriptions- Rychlik

If there are any changes send to Rychlik and Colleen Buchanan.

New Business

PNS donation for KCAC water-bottle filling units - Rychlik

MOTION –Keane, Coddington second

Keane –PNS will pay \$4,000 for 2 refrigerated water bottle fillers at KCAC to meet the needs of PNS athletes.

Discussion –

Rychlik will spearhead the project.

Wolfram – asked if in the future a grant process to award similar expenditures should be established.

Dave Coddington – requests sticker identifying PNS as donator

Call the Question - Coddington

MOTION CARRIED

MOTION – Keane- If there is over \$4000 profit from co-hosting Juniors, this money may be earmarked to pay for these fountains.

No second

General Chair - Rychlik

Can-Am Games travel policy - O'Shea & Wolfrom will distribute the policy to the Board this week.

Plan to honor PNS Athletes for Short Course and Long Course Champs at PNS Championships prior to finals.

Board Members are requested to look for a survey in the next few weeks to address our strategic plan. We will discuss the results at the February meeting.

Adjourn until Feb 23, at the Auburn PNS office

MOTION White, second Coddington 7:43 pm

MOTION CARRIED