

FMST SWIM MEET JOB PROCEDURES

- CARD RUNNER -

Job Description	Collect cards from the timers at the end of each heat and DQ slips from Referee and hand-off to Time Recorder at Scorer's Table.
What Meets	Both A meet and B Meets
How many people	1 FMST person per meet (can be shared by 2 FMST people)
When to check-in for job	Check-in with the clerk of course staff during warm-ups. Card running begins immediately prior to the first event.
Procedures	<u>For 25 meter events (all 8u events, and 9-10 fly):</u> - When the swimmers are on deck and are next in line to race (usually sitting in the chairs assigned to their lane), collect their time cards and run them to the other end of the pool to the timers. Please make sure to give the timers the correct card that is assigned to their lane. <u>For all events:</u> - After each race is complete, and the timers have written the times on the timecards, collect the time cards from each time and run the cards to the Computer Operations table. Please sort the cards by lane (1 through 6).

Sample Image

NAME: _____ TEAM: _____

EVENT: #32 Girls 8 & Under 25 SC Meter Butterf

Heat: 1 Lane: 8 NT Seed Time

Kaplan, Emma

Team: Fort Myers Squids

6/13/2015 - Time Trials@FM

LANE: _____

TIMER	1	_____ : _____	RELAYS	_____
TIMER	2	_____ : _____		_____
TIMER	3	_____ : _____	OFFICIAL TIME	_____ : _____

