

HSL Board Meeting

Wednesday, April 14, 2021

Meeting called to order 7:32PM

Quorum – 7:33PM

In Attendance

Executive Committee

President	Lauren Stouten
Secretary	Dottie Drinan
Head Official	Paul McEndree
Treasurer	Kathryn Gnagey
Statistician	Chris Bley

Team Representatives

Aberdeen	Val Ryan
Aqua Culture	Chad LeFleur
Arena Club	Renee Mann
Bel Air	x
Belcamp	Doug Mullins
Emmorton	Tracy Milstead
Fallston	Lisa Quigley
Fountain Green	Jim Quinn
Joppatowne	Nicole
Maryland Golf	Karen Jacobs
North Harford	Aaron Hankins
Rockspring	Melissa Coster
Valleybrook	Tom King
Other Attendees	Jess Marx Sam Lopez Allen Clark Adam Kopp Leslie Zeigler Ali (Rockspring Parent)

Adoption of March 2021 Meeting Minutes

Review of meeting minutes from March 2021. Corrections made and votes on whether or not to accept the previous months' minutes.

[Motion to accept March 2021 meeting minutes](#)

[Vote by general consensus. No objections](#)

[December minutes accepted by unanimous vote](#)

Officer Reports

Treasurer's Report

- The Audit Committee presented an overview of their report. The report still needs to be signed as there were some technical issues with electronic signatures. A copy will be sent out to the Board for review and questions may be asked at the May Board meeting.

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- The audit covered a period from 2018 to present since there were two Treasurers who vacated the position before the end of their term and there is no evidence of an audit prior to the current one. Bank statements from January 2018 through March 2021, Reconciliation reports from fiscal year 2019 and 2020, tax documentation, financial statements from 2019 and 2020 were all reviewed. The Audit Committee was tasked with providing an opinion as to whether or not the financial records accurately represent the financial condition of the HSL. The committee reports their opinion that the financial records do represent the financial condition of the HSL.
- Will add into record for May meeting when the document is electronically signed.

Other Officers' Reports

- None (committee status briefly discussed – documented in unfinished business).

Unfinished Business

Safety Committee Update

Survey

- Due Date will be May 1st on the survey. Chris will need this in order to complete the schedule.
- One response per team.
- Team size is an estimate – a realistic estimate.
- Availability to host isn't if you want to host that week, just if you are able.
- Please provide any other information that may help to build the schedule.
- Should have a schedule by May 9th if everyone submits the survey by May 1st.

COVID Plan Template

- There will be a league agreement that each team needs for their families to agree to at the time of registration.
- Chris went over the rest of the COVID Pan Template (see attached)
- Plans will be defined per facility. If any team is using two pools, they will need a separate plan for each pool.
- If you use someone else's pool, you will use their plan.
- Deck area will need to be "policed" to ensure only people allowed on deck are there. A possible way to do this is to have volunteers and coaches wear wristbands.
- Need to ensure Minor Athlete Protection (like USA Swimming Safe Sport rules) where a parent can see their swimmer while the swimmer is "inside" of the facility (i.e. making parents sit in the parking lot while their swimmer is at the meet will not meet standard).
- Will see meets based on alternating concept as it has been done in previous years.
- Suggestion of one way traffic around the deck (clockwise or counter-clockwise)
- Consider splitting meet into two sessions (by gender, age, etc.) for larger teams.
- There will be no relays this season.
- You can file a new plan at any point if you determine that the current plan isn't working as expected and you need to revise.
- Plans should be submitted by the end of June.
- Sam and Lisa didn't have prior knowledge about no relays and wanted to know if they could do one relay team per event. Chris indicated this could be a challenge because it will impact timelines. Jim commented that both teams would have to agree to relays prior to meet.

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Bylaw Amendment for Executive Committee Voting

- Still need to discuss the proposed bylaw change from a few months ago to make voting for the Executive Committee 2/3 of occupied positions to pass a vote. Could discuss at May meeting.

New Business

- Leslie expressed concern about the wording about masks being required. Chris said that the Safety Committee has the minimum guidelines for masking in the template, but facilities can choose to have a more restrictive policy if needed.
- An issue surfaced and we need to discuss how to handle 19 year olds and league records? Chris opened for discussion.
- There are some swimmers who will be 19 who could possibly set an HSL record this summer.
- Suggestion to have both the 15-18 year old's name and the 19 year old's name listed in the records.
- Concerns about maintaining the double records with a new Statistician who may not be as familiar with the process and how to keep both records in the system.
- Leslie voiced concern about allowing records at all this season based on the lack of normal practice this season (far less than in previous seasons for some teams creating an unfair pool), and that the timing setups will not support records (not adequate times for records to be recorded). Chris addressed the timing concern (roving timer). Jim wants to keep records with the roving timer but not for 19 year olds since having 19 year olds swim is a one-time thing. Many expressed that records times are individual achievements and are a big part of summer swim. Records are not a team accomplishment.

Motion #1 – To waive the current timing standards used under the emergency by-law change to allow for records to be earned using the timing standards outlined in the COVID Plan Template.

Motion made by Jim Quinn, Motion Seconded by Aaron Hankins

Motion passed – 13 Yes, 0 No, 2 Abstain, 2 Not Present

See attached voting record

Motion #2 – Swimmers that are 19 can not compete against and HSL record.

Motion made by Allen Clark, Motion Seconded by Jim Quinn

Motion passed – 13 Yes, 2 No, 0 Abstain, 2 Not Present

See attached voting record

Officials

- Paul discussed what happens if there are not enough officials to cover the pool for a meet. With enough notice we may be able to get officials from other teams to cover. Another option could be to have the Starter Ref or the Admin Ref can fill in as a Stroke & Turn Official.
- There will be various options for Officials training, both virtual and in person. In person training will be held outdoors at Bel Air Athletic Club. Dates are TBD.
- You do not have to be a parent to officiate.

Open for Discussion

- Emmorton, Joppatowne, and Belcamp are still unsure of facilities for the season.

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- Dolphin systems will be made available at no fee for teams that need them. Chris has tested them and ensured they are all working properly.
- Harford County is releasing a non-profit relief grant program. Lisa to provide details for Secretary to distribute to Board members.

Motion to Adjourn

8:55PM – Meeting Adjourned

Next meetings

Coaches Meeting – May 8th @ 5:00PM – Chris to send invite via MS Teams

Board Meeting – May 12th @7:30PM – Virtual via Zoom