

HSL Board Meeting Minutes
Date: April 3, 2019
Location: Harford Aquatic Wellness Center

1. Roll call of members present.
 - a. Executive Board
 - i. President - present
 - ii. Secretary - present
 - iii. Statistician - present
 - iv. Treasurer - present
 - v. Head Official – present
 - b. Team Representatives
 - i. Aberdeen (AB) - present
 - ii. Aqua Culture (AQ) - present
 - iii. Arena Club (AR) -
 - iv. Bel Air (BA) - present
 - v. Belcamp (BP) - present
 - vi. Emmorton (EM) - present
 - vii. Fallston Club (FC) - present
 - viii. Fountain Green (FG) - present
 - ix. Joppatowne (JT) -
 - x. Maryland Golf (MG) - present
 - xi. North Harford (NH) - present
 - xii. Rockspring (RS) - present
 - xiii. Valleybrook (VB) -
 - c. Call to order.
 - i. Meeting called to order 7:10 PM
2. Correction and adoption of minutes from previous meeting.
 - a.
3. Reports of officers, committees, and coordinators.
 - a. President:
 - b. Secretary:
 - i. Reminder to submit certificates of insurance and background check verification letter.
 - c. Statistician:
 - i. Which teams need a copy of meet manager software? All copies should be returned to Statistician.
 - ii. Action: develop meet coordinator job description. Will be mailed out prior to the next meeting. Plan for a vote at the May meeting.
 - iii. Action: tri meet guidelines will be distributed so that there is consistent operation of tri meets
 - iv. Coaches meeting May 22 at BAAC
 1. 6:30 – 7:15 PM coaches
 2. 7:15 – 8:00 PM dolphin training for meet operators
 - d. Treasurer:
 - i. Dolphin system will be purchased in May. Cost \$4,200

- ii. There will also be a cost associated with repairing the non-functioning dolphin watches
- e. Head Official:
 - i. Officials training
 - 1. Some sessions will be geared towards new starters and deck referees
 - 2. All officials including USA Officials are required to attend
 - 3. All new officials, starters and deck referees are strongly encouraged to participate in one of the time trial meets.
- 4. Unfinished business.
 - a. Motion:
 - i. Raised: Statistician Seconded: Treasurer
 - ii. Discussion:
 - 1. FG asked if they could work with swimmers in groups and read and discuss the policy. Then the swimmers would all sign a sign sheet that they participated. Head Official reminded everyone that the mechanism of implementation is up to each team.
 - iii. Vote by declaration
 - 1. Aye 12; No 1
- 5. New business.
 - a. Topic: Dolphin system rental
 - i. Sane procedure was used to set the rental schedule. All meet except one will be covered.
 - ii. Teams need to review the schedule and reply confirming their intent to rent the Dolphin system
 - iii. Fallston requested up with getting relays entered during the meet. Their computer operators are nervous about the process.
 - iv. No one is required to use the Dolphin this season. The plan is to cover all meets for the 2020 season and introduce a By-Law change.
 - v. Rental fee is still \$50 per use
 - b. Topic: Documentation of gentlemen's agreements
 - i. Gentlemen's agreements should be forwarded to the meet coordinator as soon as possible.
 - ii. Documentation is also required for meet day on deck agreements, no should be relying on a discussion without documentation for approval of a gentlemen's agreement
 - iii. Officials should be notified at the coaches meeting
- 6. Announcements.
 - a. Next meeting
 - i. Wednesday, May 1; 7:00 PM , Harford Aquatic Wellness Center 2213 Commerce Drive, Forest Hill, MD 21050 (adjacent to Forest Hill / Hickory Activities Center)
 - ii. Motions to be considered
 - 1. Approve meet coordinator job description
 - iii. Topics of discussion
 - 1.
- 7. Adjournment.

a. Meeting adjourned: 7:49PM

