

HSL Board Meeting Minutes
Date: May 1, 2019
Location: Harford Aquatic Wellness Center

1. Roll call of members present.
 - a. Executive Board
 - i. President - present
 - ii. Secretary - present
 - iii. Statistician - present
 - iv. Treasurer - present
 - v. Head Official –
 - b. Team Representatives
 - i. Aberdeen (AB) -
 - ii. Aqua Culture (AQ) - present
 - iii. Arena Club (AR) - present
 - iv. Bel Air (BA) - present
 - v. Belcamp (BP) - present
 - vi. Emmorton (EM) - present
 - vii. Fallston Club (FC) -
 - viii. Fountain Green (FG) - present
 - ix. Joppatowne (JT) -
 - x. Maryland Golf (MG) -
 - xi. North Harford (NH) -
 - xii. Rockspring (RS) - present
 - xiii. Valleybrook (VB) -
 - c. Call to order.
 - i. Meeting called to order 7:10 PM
2. Correction and adoption of minutes from previous meeting.
 - a.
3. Reports of officers, committees, and coordinators.
 - a. President:
 - i. Will send out draft of gentlemen's agreement template this week. Documenting gentlemen's agreements will be covered in coaches meeting. The goal is to document all deviations from the standard so there is no confusion, misunderstanding or accusations concerning these deviations.
 - b. Secretary:
 - i. Deadline for insurance verification documentation is May 15
 - c. Statistician
 - i. JT cannot host 6/26/2019 meet due to facility use conflict. The teams have agreed to have the meet on Tuesday 6/25/2019
 - ii. Meet coordinator – time is of the essence. For this season HSL will use volunteer meet builders and gift at the end of the season
 - iii. Set deadline for "applicants". Deadline for decision is May 14. The back up plan is business as usual.
 - iv. Statistician will coordinate training of meet builders.
 - v. File exchange process must be defined.
 - vi. Statistician will send out guidelines for tri meet operations and responsibilities.
 - d. Treasurer:
 - i. 6 dolphin system watches required repair, this was an unforeseen expense of \$349.58. The reset buttons needed to be replaced. Some of the damage may have

- been due to dropping so please ensure that your timers are using the lanyards. Do not go into battery compartment.
- ii. Request that watch training be added to the officials training. How to discuss using dolphin at timers meeting prior to meet.
 - iii. \$4,250 for new dolphin system will be ordered this month.
 - iv. Let treasurer know of any other expenses not included in the proposed budget
 - v. Treasurer will take over as Equipment Manager
 - 1. 401 Campus Hills Dr, Bel Air, MD 21015; 443-910-2729
 - 2. There will be a positive sign in and sign out process with start up of each watch.
 - vi. \$5 head tax due 6/30/2019
- e. Head Official:
- i. Teams may choose to collect electronic sportsmanship agreements; however. For this first year everyone should collect a hard copy for each swimmer and parent. The expectation is that a team can "immediately" produce the relevant signed agreements if there is an issue during a meet. At the time of the incident not at some later date.
 - ii. The President and Head Official requested incidents be written up and submitted to Executive Committee even when they are handled immediately. If desired names may be redacted from the incident report submitted assuming that incident was dealt with immediately and all parties agree to the outcome. This information will help to inform future iterations of the policy and identify target areas for training officials and meet operators.
 - iii. Head official position will be up for election next season. Current Head Official indicates that he will not seek an additional term.
4. Unfinished business.
- a. Topic: Rules review and changes
 - i. Tabled until next off season
5. New business.
6. Announcements.
- a. Next meeting
 - i. Wednesday, September 7; 7:00 PM , Harford Aquatic Wellness Center 2213 Commerce Drive, Forest Hill, MD 21050 (adjacent to Forest Hill / Hickory Activities Center)
 - ii. Motions to be considered
 - iii. Topics of discussion
 - 1. 2019 season review
 - 2. Implementation of Sportsmanship policy
7. Adjournment.
- a. Meeting adjourned: 7:45 PM