

HSL Board Meeting Notes
February 21, 2024
Coppermine Bel Air

1. Roll call of members present.
 - a. Executive Board
 - i. Regrets: Treasurer, Statistician
 - b. Team Representatives
 - i. Regrets: Joppatowne,
 - c. Call to order.
 - i. Attempt to call the meeting to order at 7:09 PM. The meeting could not be called to order, and the quorum was not present. The Quorum definition is HSL By-Laws para 3.7, 4 Executive Committee, 6 Teams. Note that Executive Committee members cannot vote as executive committee members and team representatives.
 - ii. Since there was no quorum no motions or votes could be entertained; however; the members in attendance agreed to continue discussions. A summary of the discussions is as follows.
 - d. Roster attached
2. Correction and adoption of minutes from the previous meeting.
 - a. No corrections were proposed, vote to adopt minutes was postponed until the March meeting.
3. Adoption of Agenda
 - a. Members in attendance agreed to proceed with the agenda as distributed without a quorum.
4. Reports of officers, committees, and coordinators.
 - a. President: no report
 - b. Secretary:
 - i. The Secretary proposed a deadline for officials' background check letter: June 10, 2024 (Based on the date of the first meet and the fact that several teams do a time trial meet on June 8 that will be part of the official's training.) The Head Official reported that additional discussion needs to take place before the implementation of officials' background checks.
 - c. Statistician:
 - i. The 2024 HSL schedule is posted on the HSL website.
 - d. Treasurer:
 - i. No report
 - e. Head Official:
 - i. Officials training: ACTION: The Head Official will provide a schedule for officials training at an upcoming HSL board meeting.
 - ii. The Head Official requested that teams provide dates and times for officials' training opportunities. FG, Rock Spring, and Coppermine Bel Air offered access to time trial meets on June 8. ACTION: Teams provide a schedule for time trials, practice times, and scrimmages that can be used for official training. Question - Will the new USA Swimming clinic be used for official

- training? ACTION: The Head Official will investigate the availability of the new materials for 2024 season training.
- iii. Background checks: There was feedback from teams about issues with implementation. The head official proposed to make a motion in March for an ad-hoc committee to discuss the official's background check implementation strategy and report back to the board and make recommendations. The Secretary noted that establishing committees is an Executive Committee responsibility and does not require a motion.
 - f. Bylaw Committee:
 - i. The chair reported that the committee will meet and discuss after the short course championship season.
 - g. Nominating Committee:
 - i. The following positions are up for election; President, Secretary, and Treasurer.
 - ii. The Nominating will present the slate of nominees to the Executive Committee Secretary before the March HSL Meeting, along with the bio, for distribution to the HSL membership.
 - iii. ACTION: All teams present nominations for open Executive positions. Request each nominee to present a short bio to the Nominating Committee outlining their qualifications for the Executive Committee position they are seeking.
 - iv. ACTION: The Nominating Committee chair provide the slate of nominees and bios to the Executive Committee by March 10 for distribution with the meeting agenda on Monday, March 11.
 - h. Diversity, Equity, Inclusion & Accessibility Committee: inactive committee
 - i. Ribbon Coordinator:
 - i. The ribbon coordinator has received 3 quotes and is waiting for a 4th and final quote.
 - ii. The requirement provided for the quotes is based on starting the season with 130% of the required ribbons.
 - iii. The estimated ribbon cost is \$5,000. Approval of this purchase will require a budget adjustment. The approved budget for ribbon purchase was \$2518.28. The estimated proposal is a 100% increase of the budget line item. A vote to approve a budget adjustment and approve the ribbon order will take place at the March board meeting.
 - iv. ACTION: The ribbon coordinator will provide ribbon purchase quotes and a rationale for the ribbon requirement to the Executive Committee by March 10 for distribution with the meeting agenda on Monday, March 11.
 - v. ACTION: Where would teams like to come to pick up ribbons? Coppermine Bel Air or Fountain Green Swim Club
 - vi. Note: excess ribbons will be collected at the end of the season.
5. Unfinished business.
- a. Topic: 2024 HSL Championships Hosting Proposals
 - i. Discussion
 - 1. One proposal was received for hosting the 2024 HSL Championships. The proposal was distributed before the April meeting. The hosting teams will

be Fountain Green Swim Club, Coppermine Bel Air, Rock Spring Swim Club. The Saturday AM session will be held at Foutain Green Swim Club and the Saturday PM and Sunday AM sessions will be held at Coppermine Bel Air.

2. The hosts proposing an additional \$5 swimmer surcharge that was not included in the proposal.
 3. ACTION: Host teams provide an updated proposal including the swimmer surcharge to the Executive Committee by March 10 for distribution with the meeting agenda on Monday, March 11.
 4. Need to vote to accept proposal at March board meeting
6. New business.
 - a. No new business
 7. Announcements.
 - a. Next meeting
 - i. Wednesday, March 13; 7:00 PM, Coppermine Bel Air
 8. Adjournment.
 - a. The meeting ended at 7:50 PM