

HSL Board Meeting Minutes
April 10, 2024
Coppermine Bel Air

1. Roll call of members present.
 - a. Executive Board
 - b. Team Representatives
 - c. Call to order.
 - i. The meeting was called to order at 7:10 PM
 - d. Roster attached
2. Correction and adoption of minutes from the previous meeting.
 - a. Minutes approved by unanimous consent
3. Adoption of Agenda
 - a. Agenda adopted by unanimous consent
4. Reports of officers, committees, and coordinators.
 - a. President:
 - b. Secretary:
 - i. Reminder: Coach background check verification and certificate of general liability insurance is due May 15th.
 - c. Statistician
 - i. Request that teams provide coaches' emails, and identify the Head Coach. The Head Official agreed that this information would be helpful.
 - ii. ACTION: The Secretary will distribute the team contact information spreadsheet from the 2023 season. Complete
 - iii. ACTION: All teams verify or update the team contact information spreadsheet. Deadline May 1, 2024.
 - d. Treasurer (regrets):
 - i. Filed property report for the state
 - ii. The Treasurer requested the status of the ribbon order. The ribbon coordinator reported that they are waiting for teams to reply if they are using custom heat ribbons. Rock Spring reported that they are using custom heat ribbons.
 - iii. The ribbon coordinator was reminded to check on the availability of custom heat ribbons to replace the current black heat ribbons. Teams suggested that red, white, and blue heat ribbons would be great since this is a summer Olympic year.
 - e. Head Official:
 - i. Rule change recommendation: the title of Administrative Referee be changed to Deck Referee
 1. Motion: Schniqua Roberts, Second: Allen Clark
 2. Vote: recommendation adopted by unanimous consent
 - ii. Training dates are set. The head official will distribute a Google doc with sign-up and information about officials' training requirements. New officials are required to participate in an in-person training session.

- iii. Step 1: The USA Swimming Foundations of Officiating must be completed before in-person. Individuals do not need to register as a USA Swimming non-athlete member to take the training.
- iv. Step 2: In-person sessions will be approximately 2 hours. Dates 5/14, 5/22 6:30 pm BA or 5/30, 6/6 5:30 pm FG
- v. Step 3 scrimmage Saturday 6/8 at Coppermine and Fountain Green required for new official candidates
- vi. Seasoned officials' training will be virtual, the dates have not been set yet.
- vii. The Head Official requested a coaches list. Communication between officials and coaches will be more formal this season. The Head Coach should be the intermediary with Deck Referee for all communication with officials.
- viii. The 30-minute rule will be enforced. Officials stay 30 minutes following the end of the meet in case there is a protest.
- ix. Background checks for officials: The head official strongly believes this should be done. They will work on a formal requirement for 2025 and strongly recommends officials background checks for the 2024 season. Note: Brett Forest reported that he did a background check through USA Swimming without registering as a non-athlete member. ACTION: Brett Forest will provide information on the background check process from his experience.
- f. Bylaw Committee:
 - i. No report
- g. Nominating Committee:
 - i. No report
- h. Diversity, Equity, Inclusion & Accessibility Committee:
 - i. Inactive
- i. Ribbon Coordinator:
 - i. See discussion under Treasurer report.
- 5. Unfinished business.
 - a. Election of Executive Committee
 - i. Motion to close nominations from the floor
 - 1. Motioned: Schniqua Roberts; seconded Paul McEndree
 - 2. Passed by unanimous consent
 - ii. Volunteer tabulator: Chris Bley. The voting record is attached.
 - iii. President-elect: Jim Quinn
 - iv. Secretary-elect: no winner
 - v. Treasurer-elect: Allen Clark
 - vi. The Executive Committee will discuss a path forward to fill the open secretary position.
 - b. Topic:
 - i. HSL championships
 - 1. 2023 HSL championships there were 700 swimmers and 2003 individual entries.
 - 2. The championship host group requested a \$5 per swimmer fee increase. The request is based on the increased cost of medals, hospitality for coaches and officials, and other facility costs for decorating, etc.

3. Schniqua Roberts suggested raising the entry fee to \$7 as an alternative to a per-swimmer fee. Based on the participation numbers from 2023 the overall projected income increase is similar.
4. Several teams agreed that an individual entry fee increase would be easier to track.
5. Motion to accept the HSL Championship proposal amended to increase the individual entry fee for HSL championships to \$7. Motion: Jim Quinn, Second: Schniqua Roberts
6. Motion: Adopted by unanimous consent
6. New business.
 - a. No new business
7. Announcements.
 - a. Next meeting
 - i. Tentative Wednesday, May 8; 7 PM, Coppermine Bel Air
8. Adjournment.
 - a. The meeting adjourned at 8:12 PM