

Midlakes Swim League
Spring General Meeting Agenda
 Tuesday, April 2, 2019 at 7:00 pm

- 1) League Meeting Schedule

a. TBD – 2 weeknights	MM and TM trainings	TBD
b. Sunday, June 9	Coaches meeting	Edgebrook
c. TBD - multiple	Officials training	3 S&T + 3 Starter/Ref

- 2) Meet Schedule and Division Alignment
 - a. See Schedule (page 2)

- 3) Reports
 - a. Communications – Cindy McGee
 - b. Coach Reps – Div I & II – Laura Halter (EB); Div III-V – Carrie Nordberg (WR)
 - c. Officials – Dragos Lazar (KLA)
 - i. Need Head Official for each club
 - ii. Starter and Referee/Chief Judge are separate roles and must attend Starter training
 - d. Merchandising – Deb Lurie (MSC)
 - e. Awards – Sarah Duran (SR)

- 4) Financial / Treasurer report – Cathy Schwartz (KGG)
 - a. Roster / check requirements - Nancy Anderson
 - b. Financial report

- 5) Administrative reminders and issues
 - a. Meet sanctioning: approve prior to competitive season
 - b. Coach certification: First Aid, CPR, Coaches Safety AND SafeSport Training must be submitted
 - c. Concussion, Hold Harmless and Legal Member verification: may use cloud system (DocuSign, etc)
 - d. Weather guidance: See website

- 6) 2019 Operating Plan and Bylaws revisions
 - a. Fall 2018 approved – League Meeting content; Eligibility policy (CCR's); Div Alignment timing (Spring)
 - b. Spring 2019 vote (pages 3-5)
 - i. TM/MM versions
 - ii. Meet Officials
 - iii. Championship Host Financial guidance
 - iv. Coach certification and SafeSport
 - v. Event program adoption and modification (Multi-age relay recommended co-ed)

- 7) Board Mission / Pod initiatives
 - a. Improving Governance – Fiduciary duty & Risk management
 - i. SafeSport; Swimmer Eligibility reminder
 - ii. Rules focus, enforceability, training, and potential fines
 1. Eg - ONLY elements coaches can change are Exhibition heats and if events are swum
 - b. Competitive Structure
 - i. *In-progress* - Division Alignment formula to be effective for 2020 using 2019 results (page 6)
 - c. Technology
 - i. *In-progress* – Active/Hy-tek; Swimmingly (Meet Central); Team Unify evaluation

- 8) Division breakouts and Champs host volunteers
 - a. Div I Rep – Meg Mylan (TOS); Div II Rep – Tanya Mertel (STC); Div III Rep – Scott Robertson (SS); Div IV Rep – Bob Wohlman (OL); Div V Rep – Bryce Jensen (RH)

Midlakes Summer Swim Schedule - 2019

Schedule shows "A" meets; host reverses for "B" meets

	Seeds	Division I	Division II	Division III	Division IV	Division V
Meet 1	1-6	NHST at FW	SW at MSC	KGK at TRI	WR at KGM	WR at KGM
June 18 - B	2-5	MICC at EB	OL at SS	PL at RH	SR at STC	NYC at HW
June 20 - A	3-4	SAM at MIBC	TOS at KLA	MH at KGR	NW at PLAT	
Meet 2	1-5	MICC at NHST	MSC at OL	TRI at RH	SR at KGM	WR at NYC
June 25 - B	2-4	EB at SAM	SS at TOS	KGR at PL	STC at PLAT	WR at NYC
June 27 - A	3-6	MIBC at FW	SW at KLA	KGK at MH	NW at HW	NW at HW
Meet 3	1-4	SAM at NHST	MSC at TOS	TRI at KGR	KGM at PLAT	WR at HW
July 2 - B	2-3	EB at MIBC	KLA at SS	MH at PL	STC at NW	WR at HW
July 3 - A	5-6	FW at MICC	OL at SW	RH at KGK	NYC at SR	NYC at SR
Meet 4	1-3	NHST at MIBC	KLA at MSC	TRI at MH	KGM at NW	HW at NYC
July 9 - B	2-6	FW at EB	SW at SS	PL at KGK	STC at WR	STC at WR
July 11 - A	4-5	MICC at SAM	OL at TOS	KGR at RH	PLAT at SR	
Meet 5	1-2	NHST at EB	SS at MSC	PL at TRI	KGM at STC	HW at WR
July 16 - A	3-5	MIBC at MICC	KLA at OL	RH at MH	SR at NW	
July 18 - B	4-6	FW at SAM	TOS at SW	KGK at KGR	PLAT at NYC	PLAT at NYC

Cross-division

July 20
 July 22, 23, 24
 July 28 (Sunday)
Division Champs
League Prelims @ MIBC, SAM, NHST
League Championships

Seeding	Division I	Division II	Division III	Division IV	Division V
1	NHST	MSC	TRI	KGM	WR
2	EB	SS	PL	STC	HW
3	MIBC	KLA	MH	NW	NYC
4	SAM	TOS	KGR	PLAT	
5	MICC	OL	RH	SR	
6	FW	SW	KGK		

Seeds determined by 2018 dual "A" record, head-to-head result, dual "B" record, then League Championship points
 FW moves up to Div I; MSC down to Div II; SW up to Div II; TRI down to Div II; KGG up to Div III; KGM down to Div IV
 Meet 3 - July 4th is Thursday; A meets will be July 3rd
 Meet 5 - "A" and "B" days are reversed

Cross-Division meets combine "A" and "B" on Thursday and DO NOT count for dual-meet records

No "B" meets in Division V; however, they may be scheduled on agreement of BOTH team representatives

--	--	--	--	--	--

2019 Spring Operating Plan and By-laws updates and considerations

Amendment requirements

- a. By-laws: Vote by 2/3 of members when 50% of members in good standing are present
- b. Operating Plan: Vote by simple majority of membership present

1) *For 2019 Operating Plan: Team Manager / Meet Manager version requirements*

- a. Problem / Opportunity
 - i. Current Operating Plan requires 2012 TM 6.0 and MM 4.0
- b. Current language
 - i. **Section E. Competitive Regulations, part 4 (a)**
 - 1. For the 2012 season, teams should run TM 6.0 and MM 4.0
- c. Proposal - Benchmark policies / language to consider
 - i. **Section E. Competitive Regulations, part 4 (a)**
 - 1. For the 2019 season, teams should run TM 8.0 and MM 7.0

2) *For 2019 Operating Plan: Meet Officials requirements*

- a. Problem / Opportunity
 - i. Meet Officials requirements are outdated and should be redefined for clarity and effectiveness
 - ii. Eg - standalone Referee must be USA-certified, but a Starter can do both without being USA-certified
- b. Current language
 - i. **Section M. Officials for Meets**
 - 1. Dual Meet officials should include: (Minimum)
 - 1) 1 - USA swimming certified official designated by the host team as referee
 - 2) 1 - starter, who may act as referee if no USA swimmer certified official is available to assume this duty, and he/she has attended the Midlakes Officials Clinic for the current year.
 - 3) 2 - stroke and turn judges (one from each team)
 - 4) 2 - timers per lane (minimum; 3 recommended)
- c. Proposal
 - i. **Section M. Officials for Meets**
 - 1. Dual Meet officials should include: (Minimum)
 - 1) 1 – Meet Referee each half, who at minimum has attended the Midlakes Starter/Referee training for the current year
 - 2) 1 – Chief Judge each half, who provides guidance to S&T Judges, checks DQ slips, and assists the Referee. This is OPTIONAL, but should be filled if possible
 - 3) 1 – Starter each half, who has attended the Midlakes Starter training for the current year, and who may NOT act as referee while simultaneously acting as Starter
 - 4) 2 - Stroke and Turn judges (one from each team) each half
 - 5) 2 – Relay Exchange Judges for 200-relays; 4 Judges for 100-relays
 - 6) 3 - timers per lane, unless using automatic timing systems, when 2 are sufficient
 - 7) If USA swimming officials are present, the preferred hierarchy to fill roles is:
 - i. Meet Referee
 - ii. Chief Judge
 - iii. Starter
 - iv. Eg - if one USA-certified official is present, s/he will serve as Referee. If 2 USA officials are present, the Referee and CJ positions should be filled, etc.

3) For 2019 Operating Plan: Champ Host financial guidance

- a. Problem / Opportunity
 - i. League says host clubs may drive \$4,100 in PROFIT, but profits vary widely; best practices not shared
- b. Current language
 - i. APPENDIX B
 - ii. The following information has been added to the Operating Plan in order to formalize the financial agreement between the league and the clubs who host championship swim meets

<u>Revenue Source</u>	<u>Division of Profits</u>	<u>Estimated Profits</u>
Fee distributed to championship meet host Distributed from <u>Midlakes</u>	Guaranteed amount	\$900
Ad Money Distributed from <u>Midlakes</u>	Ad money collected is split and shared between the 9 hosts	Approx. \$400 based on sales
T - Shirt Money Based on the formula set in N.2. of the Swim Operating Plan	Determined by formula	Approx. \$600 based on sales
Program Sales Price and printing costs determined by host clubs	Host clubs maintain profits of program sales	Approx. \$100-\$200 in profit
Concessions - each host club keeps profit League Champs Finals hosts receive no concession money	Host clubs maintain profits of concession sales	\$2000 is a conservative est.
	Possible Total	\$4,100 is a conservative est.

- c. Proposal
 - i. Remove "Estimated Profits" column and add "\$900" to "Guaranteed amount" in "Division of Profits"
 - ii. Restructure Merchandising and profit-share using 2019 as test
 - iii. Identify new advertising rates/approach using 2019 as test

4) For 2019 Operating Plan: Coach Certification and SafeSport training requirements

- a. Problem / Opportunity
 - i. Requirements for Coach Certification are unclear, and SafeSport training should be added
- b. Current language
 - i. **B. Club Requirements**
 - 1. **Proof of all coaches certifications in First Aid, CPR and Coaches Safety Training** must be submitted before the season begins. At all times when there is a swimmer in the water, a Lifeguard Training certified coach or life guard must be on duty.
- c. Proposal
 - i. Edit "First Aid, CPR, **Coaches Safety, and SafeSport Training...**"
 - 1. Add **"For example, new coaches must take Safety Training for Swim Coaches online and at least the First Aid/CPR class. They could not be the Lifeguard-certified coach on-deck, unless certified separately. Another Lifeguard-certified coach or Lifeguard must be on-deck."**

6) *In-progress for Fall 2019 Operating Plan: Division alignment process and formula*

a. Problem / Opportunity

- i. Current alignment created using subjective criteria, leaving it open to debate/request/protest
- ii. Long travel times can impact participation, especially along I-405, I-90 and WA-202
- iii. Establish equitable Division formula to integrate with objective meet schedule by seed process

b. Current language

i. Section C, "Division Alignments"

1. ...The Board of Governors will determine the division alignments prior to each Spring meeting.
2. The primary criteria...will be the results of the previous dual meet season
3. ...they may also consider Championship Meet results and requests by clubs for changes

c. Proposal - Benchmark policies / language to consider

i. ***In-progress: Adapted proposal by "pod" working group:***

1. 2 years' combined A & B dual meet wins, weighted approximately 60% or less
2. 2 years' combined League and Division championships points, weighted approximately 20%+
3. 2 years' Team Size, weighted approximately 20%+
4. If possible, consider geographic implications

ii. Benchmarks:

1. **JRAC:** 20 teams, 3 Divs, 2,800 swimmers
 - 1) Total points scored in dual meets + league championships
2. **GRAL:** 30 teams, 4 Divs, 3,700 swimmers
 - 1) 2-year weighted average of points scored and registered swimmers
 - i. Club Points as % of total league points scored
 - ii. + Club Swimmers as % of total league swimmers
 - iii. = Current year Point/Swimmer score (weight= 0.75 current + 0.25 prior year)
3. **ASA:** 108 teams, 6 Divs, 17,000 swimmers
 - 1) Point-ranking of dual meet wins, registered swimmers, and championship points
 - i. 3 points per dual meet win
 - ii. 1 point per 20 registered swimmers
 - iii. 1 point per 50 championship points

Travel Time Log	Division 1						Division 2						Division 3						Division 4				Division 5			
	NHST	EB	MIBC	MICC	SAM	MSC	FW	KLA	SS	TOS	OL	TRI	SW	PL	MH	KGR	RH	KGM	SR	STC	KGG	NW	PLAT	WR	NYC	HW
Newport Hills		7	21	21	13	10	23	27																		
Edgebrook	8		21	18	9	11	29	23																		
Mercer Island Beach Club	27	21		5	21	12	48	36																		
Mercer Island Country Clu	21	21	5		19	8	44	33																		
Samena	13	11	25	21		14	41	35																		
Mercerwood	17	12	13	9	11		37	25	13	20	19	5	25													
Fairwood	19	23	32	29	24	21		36	21	33	43	24														
Klahanie	27	23	32	29	20	20	40		19	22	33	25	30													
Somerset						14	31	20		15	24	11	21													
Tam O'Shanter						20	32	36	16		26	19	15	9	43	32	47	32	46	41	32			37		
Overlake						20	44	31	28	24		13	24	24	50	33	39	33	61	25	33	19	45			
Triangle							37	23	15	17	14		14	12	30	30	30	30								
Strattonwood							51	38	32	16	21	20		24	47	21	48	22		36						
Phantom Lake							36	27	12	9	22	9	27		33	35	44	39	40					36		
Maple Hills										29	39		42	23		49	25	49	37					35		
Kingsgate Royals										32	25		16	30	65		50	0	62	40	0			37		
Rolling Hills													39	21	24	42		42	44					48		
Kingsgate Monarchs										32	25		15	29	52	0	50		62	35	0	24	37			
Snoqualmie Ridge											43		26	43	57	46	57		46	51	34	30				
Seattle Tennis Club										30	16		28		42		42	49		36	22	47	25			
Kingsgate Gators										32	25		16	30	49	0	50	0	59	31		24	40			
Norwood																		44	27	31		33			25	
Plateau Club											34			27	45	39	50	39	30	46	39	30		26		
Woodridge																					3			35		
Newport Yacht Club																			35							
High Woodlands																								42		