

Midlakes Swim League
2016 Spring General Meeting Minutes

Tuesday, March 22, 2016 at 7:00 pm

Meeting called to order @ 7:03 pm

In attendance: President, Vice President, Treasurer, Coaches Reps, Communication Director, Div Reps 1, 2, 3, 4 & 5, Merchandise Coordinator and all 26 clubs were represented by either parent reps or coaches.

Steve Lotzkar, Vice President, was introduced. Steve conducted Club Roll Call.

Jonathan Alford, President, presented an overview of the Agenda including:

- Tentative League meetings as listed in the Agenda.
- Meet Schedule and Division Alignment – see additional documentation
- Sanctioned Meet reminders
 - Approval by the board
 - May not include non-Midlakes teams/participants
- The need for Champ Meet Hosts – report to Communication Director at end of meeting if your club would like to volunteer
- 2016 League theme: Rio/Brazil 2016 Olympics

Jonathan presented the 2016 Meet Schedule:

- Used a seeding system for configuring
- 1 vs 6, 2 vs 5, 3 vs 4 format
- Idea is to move away from subjectivity
- See additional documentation for the full schedule

Cindy McGee, Communications Director presented Communication/Website Report:

- Currently working on updating the website
- Anything left blank or still dated 2015 means that new information for the 2016 season is not yet available
- Parent reps are responsible for making sure the information on the Club Infor page is updated and accurate – NOTHING IS CHANGED WITHOUT BEING INITIATED BY A CLUB REPRESENTATIVE
 - Notify Communication Director of any coaching staff changes
 - Provide updated contact information, specifically email address for parent reps and coaches
 - Make sure the link to your club web address (URL) is accurate
 - Makes sure all information listed for your club on the Club Info page is updated and accurate
 - Check for you current logo; send new one if necessary; remember to also submit a [Logo Copyright Release form](#) with the new logo.

- Team pictures will only be updated as new ones are submitted. All others will remain the previous image
- Fillable forms versions are now available for the Midlakes Hold Harmless Agreement and the Concussion Information Sheet.

Marc Allan, Treasurer, presented Financials:

- The League is in good financial standing
 - Balance currently at 26K, League must always maintain 24K
- Dividends were sent out to all clubs for the 2015 season
 - It may be 3 more years before another dividend will be available
- Reminder for all clubs to submit their Fees and Proof of Insurance
 - If your insurance expires during the season, please provide league with new documentation
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Rebecca Thornton, Merchandise Coordinator, presented Merchandise Report:

- Currently working on the numbers and still striving for that exact number so that the League does not have an overage of merchandise
- Olympic Theme for this season. Sample Design presented

Laura Halter & Candis Brink, Coaches Reps, presented Coaching Report

- Flyer was passed out explaining 2016 Cert Requirements and this information will also be posted on the website
- Bryce Jenson, RHST Parent Rep & Div 5 Rep, assisted in researching Cert opportunities thru Red Cross. That information will also be available on the website.
- Certification/Safety Training overview:
 - 3 hour online course
 - Emphasis on younger coaches
 - Parent reps responsible for discriminating information to the coaches
 - Will go over all of this at the Coaches meeting scheduled for Sunday June 12
 - Certification should be a condition of employment by each club
 - Current/returning coaches are most likely covered
 - Please remember to use Internet Explorer when using the online training to avoid browser issues.
 - You may also need to complete in-water skills training
 - Edgebrook will be conducting Red Cross training. Information will be posted on the website when it becomes available
 - Contact [Laura Halter](#) or [Candis Brink](#) if you have any questions.
- Coaches Mentoring
 - There will be no formal program this year
 - Many experience coaches are willing to help and are available
 - Parent reps please direct your coaches to Laura and Candis and they will find a mentor

Jonathan presented the idea of hosting a survey to be presented to Parent Reps, Coaches and League Board.

- Feel free to send topic suggestions to Jonathan
- An outside professional organization will be conducting the survey

Jonathan presented proposed Operating Plan and By-Laws changes.

- Presented here are snippets of the proposed changes with information regarding the approval or rejection of each. Please reference the additional posted documentation for the details.

1) Coach certification and safety credentials

A. Proposal

- A. Remove Operating Plan, Section E, Part 10 (doesn't fit with Compete Regs)
- B. Amend Operating Plan, Section B, "Club Requirements," Part 2
 - i. "Proof of all coaches certifications in First Aid, CPR and Coaches Safety Training must be submitted before the season begins. At all times when there is a swimmer in the water, a Life Guard Training certified coach or life guard must be on duty. Copies of the above..."

The above was moved, seconded and unanimously approved by vote

2) Protest process redundancy and inconsistency

Proposal

- a. Remove Operating Plan, Section F, "Dual Meets," Part 8b.

The above was moved, seconded and unanimously approved by vote

Protest process redundancy and inconsistency

Proposal

- b. Create Operating Plan, Section E, "Competitive Regulations," Part 12
 - i. "Protests shall be handled in the following manner:
 1. The coach or club representative should fill out a Protest Form...
 2. The form must be sent electronically to the appropriate Division Rep within 4 days (96 hours) of the meet.
 3. The Division Rep will contact the opposing team to inform them of the protest, attempt to settle the conflict, and notify the Board President.
 4. If it cannot be settled, the protest will be heard by the Board of Governors within one week. The hearing will be conducted by a minimum of three Board members or appointed representatives.

The above was moved, seconded and unanimously approved by vote

3) Objective Meet Schedule by Seeding

Proposal

- a. Establish consistent schedule by seeding
 - i. NOTE: This does NOT determine the seeding, only the scheduling by seed process

- b. Move scheduling language from Section F, "Dual Meets," Parts 1-2 to new logical section D

The above was moved, seconded and unanimously approved by vote

Proposal

- c. New: Operating Plan: Section D, "Meets," Part 4, "Dual Meet Scheduling"
- i. "1. All teams shall be required to swim every "A" team in their division."
 - ii. "2. All teams in Divisions I-IV shall be required to swim every "B" team in their division..."
 - iii. "3. The Board shall schedule dual meets by seed based on prior year results and updated division alignment."
 - iv. "4. Host team set by alternating from prior year home/away between two teams"
 - v. "5. Teams alternate between 3 home and 2 away meets each year, where practical"
 - vi. "6. Division IV and V may need separate rotation for cross-and intra-division meets"
 - vii. "7. Schedule:

| <u>Week</u> | <u>Meets by Seed</u> | | |
|-------------|----------------------|-----|------|
| Week 1 | 1-6 | 2-5 | 3-4 |
| Week 2 | 1-5 | 2-4 | 3-6 |
| Week 3 | 1-4 | 2-3 | 5-6 |
| Week 4 | 1-3 | 2-6 | 4-5 |
| Week 5 | 1-2 | 3-5 | 4-6" |

The above was moved, seconded and unanimously approved by vote with one stipulation.

Part v. should specifically address 'A' meets.

Proposal

- a. Move Operating Plan: Section F, "Dual Meets," Part 3 to new section: Operating Plan: Section D, "Meets," Part 5, "Additional Sanctioned Meets"
- i. "Schedule changes will be submitted..."

The above was moved, seconded and unanimously approved by vote

Additional By-Law and Operating Plan changes documentation was presented as 'food for thought' for the Fall meeting. Jonathan proposed meeting groups to discuss and propose changes; a chance to be heard and vent. Some of this to be addressed by the proposed Survey.

Parent Reps broke out for Division meetings.

Meeting adjourned at approximately 9:00 pm