



Department of Natural Resources and Parks and Recreation Division

Weyerhaeuser King County Aquatic Center

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www.kingcounty.gov/parks

March 2022

TO: Event Participants

FM: Mike Dunwiddie, Regional Aquatic Center Coordinator

RE: Aquatic Center Event Safety Procedures

Facility and Equipment: alert an Aquatic Center staff member to potentially unsafe conditions. Secure a dangerous area and notify a lifeguard on deck (wearing a red staff shirt, stationed in one of the guard towers or in the recreation pool area). On the concourse level, notify the lobby receptionist.

General Emergency Procedure: on the deck level, alert a lifeguard (wearing red staff shirt, stationed in guard tower or in the recreation pool area). On the concourse level, alert the lobby receptionist. A properly trained non-staff member may initiate a rescue, use safety equipment and should provide basic first aid until a staff member arrives. Use a deck-level phone to call 9-911.

Attached are diagrams marking the location of emergency phones, safety equipment and emergency evacuation routes.

Emergency Phones: there are three emergency phones on the pool decks, one on either side of the competition pool and one in the recreation pool area. These phones are for emergencies only.

Automated External Defibrillators (AED's):

1. Located on the deck level, in the competition natatorium near the doors leading to the women's locker room (see diagram).
2. Located in upper lobby, on the wall behind the receptionist (see diagram) 3. Banquet Hall next to the front desk

A bather should be placed on a spineboard and moved away from puddles and the water's edge before using the AED. Dry a bather's chest before applying the AED pads. Radios and cell phones should not be used within a six-foot radius of the AED. Open the AED container and follow the audio instructions. There are separate pads to be used with infants and children under age 8 or under 55 pounds. Do not touch the victim while the AED is analyzing or defibrillating.

Accident and Rescue Report Forms: follow your organization's required procedure for reporting accidents and rescues. In addition, please help the Aquatic Center staff collect the necessary information for the *King County Accident Report* form.

Fire Alarm: when activated, the facility's fire alarm sounds a loud honking noise and strobe lights flash from a series of 6"x6" red boxes located throughout the facility.

When the fire alarm sounds, immediately proceed to the nearest exit leading outside.

Everyone, including event officials must exit the facility. The outside gathering point is in the front parking lot away from the building. No one is to re-enter the facility until directed by the fire department or a staff member. The re-entry point will be through the front facility doors.

Do not use the elevator. People requiring help from the deck should gather at the base of the stairwells leading to the lobby. The Federal Way Fire Department will arrive at these locations to provide assistance. It is important to not prop open doors in order to maintain these safety corridor zones.

Not all fires will produce smoke that can be seen or smelled in public areas of the facility.

Active Shooter: A general announcement may not be possible. Individual staff may issue directions from information relayed via 2-way radio system. The facility follows guidelines from US Department of Homeland Security (ref: <https://www.dhs.gov/active-shooter-preparedness>):

HOW TO RESPOND When an active shooter is in your vicinity

1. RUN

- Have an escape route and plan in mind
- Leave your belongings behind
- Keep your hands visible

2. HIDE

- Hide in an area out of the shooter's view
- Block entry to your hiding place and lock the doors
- Silence your cell phone and/or pager

3. FIGHT

- As a last resort and only when your life is in imminent danger
- Attempt to incapacitate the shooter
- Act with physical aggression and throw items at the active shooter

HOW TO RESPOND When law enforcement arrives

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help or direction when evacuating

INFORMATION You should provide to law enforcement or 911 operator •

Location of the active shooter

- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooter(s)
- Number of potential victims at the location

Power Outage: remove athletes from the water. Wait on deck for directions from the staff. The Aquatic Center has back-up power to provide minimal lighting. Pool circulation pumps and the facility sewage system will not operate. The facility may have to close if power remains off for more than 20 minutes.

Chlorine Emergency: The facility uses liquid chlorine (sodium hypochlorite) instead of gas. Chlorine has a characteristic odor and is noticeable at a level below what is considered immediately dangerous to life and health. Chlorine gas is heavier than air. If you notice an unusually strong chlorine odor, alert a staff member.

In a chlorine spill emergency, people in the natatoriums (deck level and balconies) will be evacuated to front (south) parking lot. This area should be a safe distance from the chlorine room that is at the other end of the facility. Evacuation of the Banquet Hall will be into the north parking lot away from the building.

General Evacuation: there may be other situations requiring the facility to be evacuated. The outside gathering point will be in the front (south) parking lot away from the building. Emergency personnel may direct participants across the street to the open grass hillside.

Do not re-enter the facility until directed by the police, fire department or a staff member. The re-entry point will be through the front facility doors.

Parking lots: illegally parked cars are obstacles to emergency vehicles and personnel. Citations may be issued by the Federal Way Police Department and the vehicles may be towed at the owner's expense.

Do not leave items in vehicles that may appear to be of value. Suspicious activity in the parking lots should be reported to the lobby receptionist.