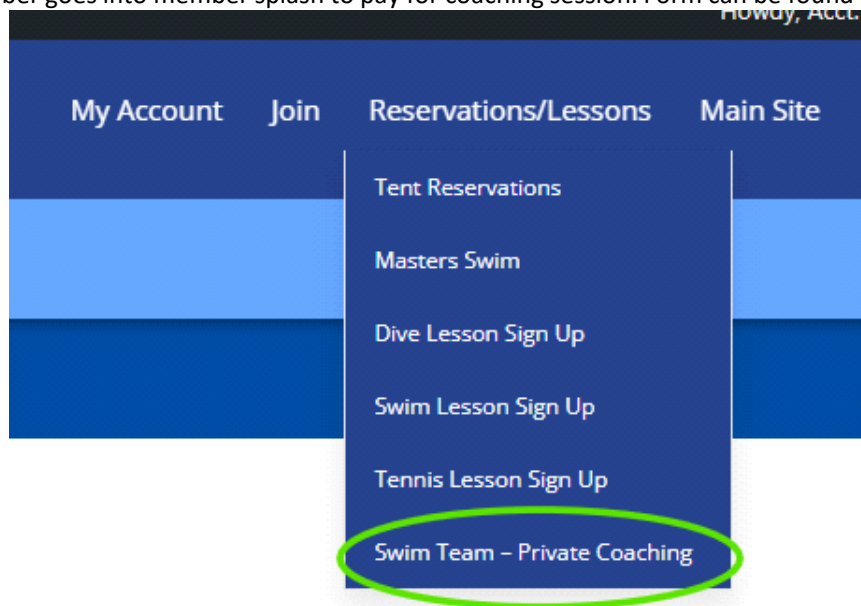


Private Coaching Process

Monday, June 12, 2023 12:50 PM

1. Member approaches coach about private coaching session & agrees on details.
2. Member goes into member splash to pay for coaching session. Form can be found under the "Reservations/Lessons" tab.



(Here is a copy of the form)

SWIM TEAM PRIVATE COACHING SESSION

Private coaching sessions are available to swim team only this year. Please discuss directly with your swim coach prior to purchasing a lesson. After purchase, your coach will reserve a lap lane time. The reservation will show up under your "My Reservations" tab. PLEASE DO NOT PURCHASE THIS WITHOUT CONFIRMATION FROM YOUR COACH. IT IS NON-REFUNDABLE.

Parent/Guardian Name *(Required)*

First

Last

Email *(Required)*

Enter Email

Confirm Email

Participant #1 *(Required)*

Choose Your Swim Instructor *(Required)*

- ☐ Andrew Cotton
- ☐ Kaitlyn Zuehl
- ☐ Melissa Ball
- ☐ Emma Neumann
- ☐ Sarah Jekel
- ☐ Kenzie Zuehl
- ☐ Cleo Seidl
- ☐ Ellie Culver
- ☐ Aidan Updegrove
- ☐ Bella Granetzke

Payment Information

Credit Card *(Required)*



Card Number

Month | Year

Expiration Date

Security Code

Cardholder Name

Subtotal

\$0.31

Credit Card Processing Fee (Required)

Price: \$0.31

Total

\$0.31

Non-Refundable (Required)

☐ I have already discussed this session with the coach and have gotten approval to schedule. I acknowledge this payment is non-refundable.

CAPTCHA

☐ I'm not a robot

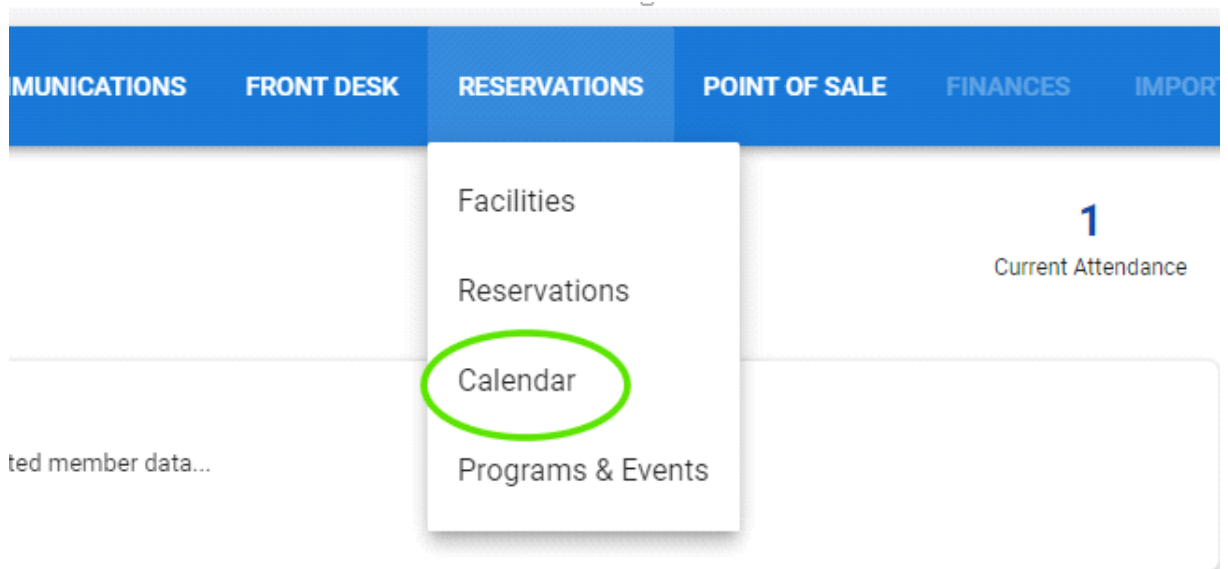
reCAPTCHA

Submit

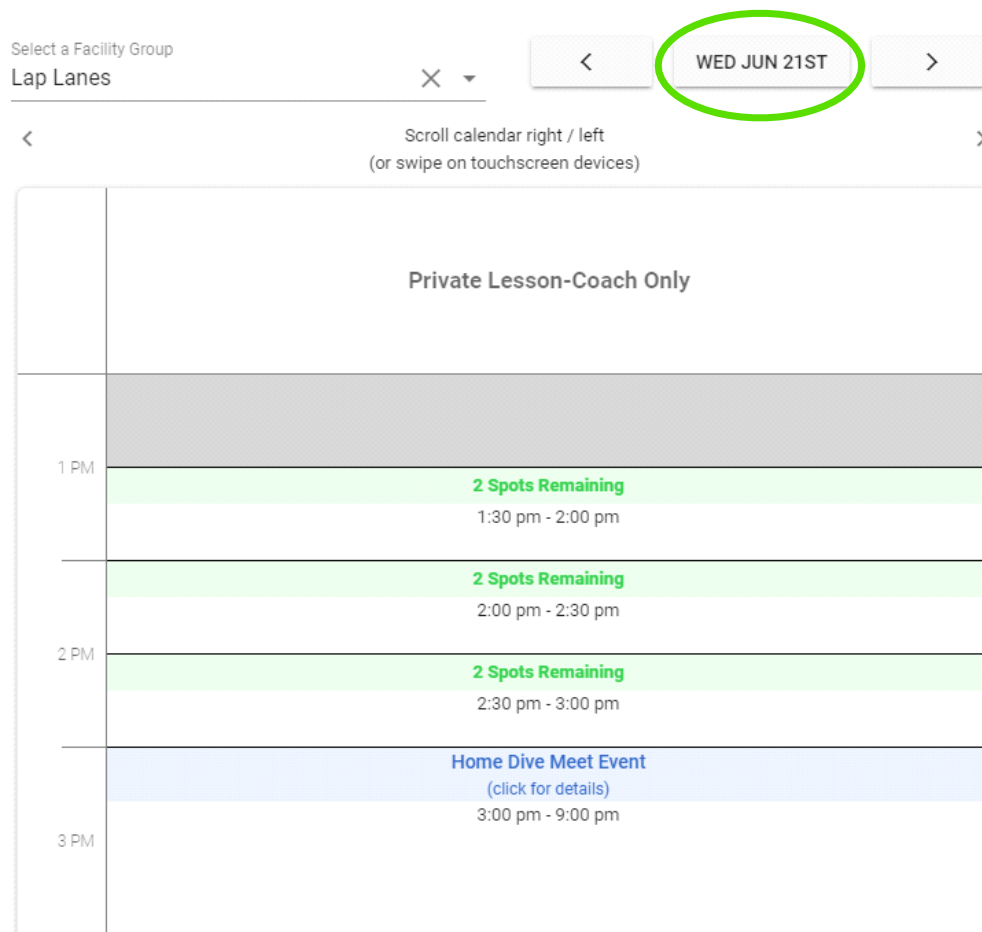
Once complete, the member will see this confirmation, and an email will be sent to the swim coach.



3. When the receipt is received, the coach signs into member splash and reserves the lane/time for the family.
 - a. Sign in information for member splash
 - i. www.seminolepool.membersplash.com
 - ii. Login: privateswiminstructor
 - iii. Password: Seminole1!
 - b. To reserve the lane/confirm with the member, go to Reservations -> Calendar



- c. Make sure the Facility Group is set to "Lap Lanes" and select the day you'd like to schedule. Available times will show up in green. Click on one to schedule it.



- d. Search for the family that booked the coaching session and click "add reservation".

Select an account

Select an account

wynhoff

×

Search by any field

Acct # ↑	Billing Contact	Address	
5338	Rebecca Wynhoff	5924 Hialeah Dr	ADD RESERVATION

Rows per page: 5 1-1 of 1 < >

CLOSE

- e. Double check the reservation time, select the swim team member the reservation is booked for, and check the box for the member to be notified.

Reserve a time for Private Lesson-Coach Only

1 Spot Available

Start Time

01:30 PM

to

End Time

02:00 PM

Select Members (only paid are listed)

Members are greyed out if they have reached a reservation limit or there are no more spaces available.

☐ Rebecca Wynhoff ☐ Matthew Wynhoff ☒ Arthur Wynhoff ☐ Sylvia Wynhoff

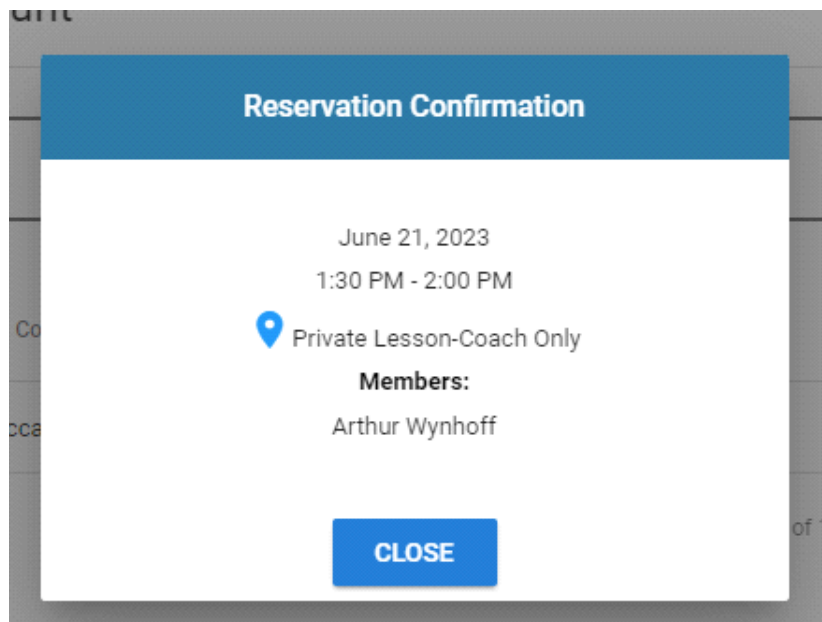
Select Emails For Reservation Updates (optional)

☒ rlwynhoff@gmail.com ☐ matthew.wynhoff@gmail.com

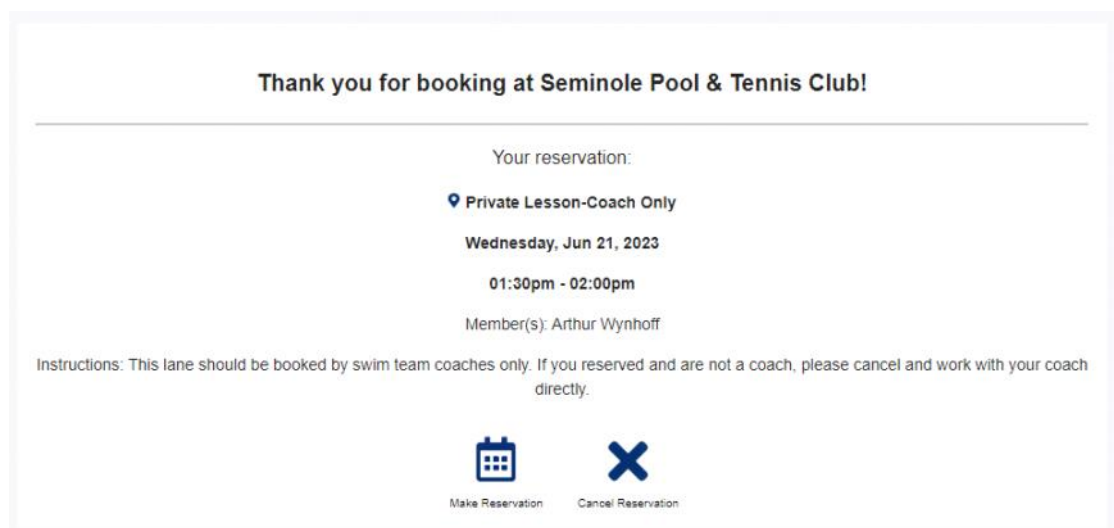
CANCEL

BOOK IT

Please ensure you see this confirmation screen.



The family will receive an email that looks like this....



Families can access any existing reservations by going to the reservations tab of their member splash account.

