

## **Morgan Marlins Swim Team**

### **2025 Registration Information and Procedures**

Welcome to the Morgan Marlins Swim Team! We are excited to have you join the program for the 2025 Summer Season!

*Please carefully read and follow the detailed registration instructions below.*

The cost to participate in the 2025 Morgan Marlins Swim Team is a total of \$210.00 per swimmer. The cost is a total of 2 payments: one payment in the amount of \$210.00 to Morgan Marlins, Inc. and one payment of \$47.00 to USA Swimming. USA Swimming does offer an outreach membership of \$5 for economically disadvantaged swimmers. If your swimmer is on Medicaid, CHP+ or enrolled in free/reduced lunch, please contact Bella Heepke-Laws (970-380-9998) directly to see if you qualify for the outreach membership.

*Swimmers may not attend practices until both payments and registrations are complete.*

#### **Step #1: Register with the Morgan Marlins Swim Team**

Our 2025 Registration fee is \$210.00 per swimmer. This includes attendance to multiple practices weekly and 2 proposed sanctioned home swim meets. If other meets are attended by your swimmer there may be added charges to your account but these will be known prior to you registering for those additional meets.

Please be sure to review the Morgan Marlins, Inc. Refund and Cancellation Policy and Additional Policies before submitting your registration.

Start by going to our website: [www.morganmarlins.com](http://www.morganmarlins.com)

Click on the “Sign-in” button in the upper right corner of the page. If you are a returning family, log-in with your past account. *Please be sure to use your same login from previous participation years.* If you are new to the Morgan Marlins, please create an account. Next, go to the “My Account” tab and select “Team Registration”.

Add Registration to your Cart then select “Checkout”. Follow along with the prompts to add each of the swimmers in your family, including any new swimmers for returning members.

- Complete all the necessary information.
- Read and Sign all Agreements.
- Confirm your Registration.
- Checkout. When finished, you will be prompted to make a payment in the final stage of registration.

During the final phase “Checkout”, select one of the following methods to make your payment.

1. Credit Card—Secured Credit Card payment through our website. Add your credit card information to your account, select if the card may be used for On-Demand payments which may include meet fees or t-shirt orders. Any credit card transactions will incur an added 2.95% fee and a \$1.00 processing fee to cover the team’s added expense.
2. Cash—Via Venmo App—Morgan Marlins, Inc. account name is: @Morgan-Marlins There is no additional fee via Venmo if you use your bank debit card. Please put “Registration Fees” and your name/swimmer name in the “What’s this for?” tab.
3. Check—Make Checks payable to: Morgan Marlins, Inc. and mail to: Morgan Marlins, Inc. PO Box 403, Fort Morgan, CO 80701 or can be hand delivered to one of the following Board Members: Ted Conte, Catherine Hodgson, or Russell Jones.

## **Step #2: Register with USA Swimming *!!NEW!!***

### ***Important Tips before you begin!***

- *This process is best done on a computer browser, not your phone or tablet.*
- *Do NOT register YOURSELF (the parent) to USA Swimming—this process is only to register swimmers.*
- *The USA Swimming Registration fee is \$47/swimmer. This fee is NON-REFUNDABLE!!*
- *Swimmers are REQUIRED to be registered with USA Swimming through SWIMS 3.0 prior to attending any practices or meets.*

***Please review each description of the 3 scenarios below. Choose the scenario that best meets the needs of your family, then follow along with the steps.***

**Scenario 1:** Families of Swimmer(s) under the age of 18, that swam with the Morgan Marlins Swim Team in 2023 (returning swimmers).

1. Complete your Morgan Marlins Swim Team Registration
2. From your MMST (Team Unify) account, go back to My Account and click on Account Information.
3. Select the “Members” tab. Each of your swimmers should show up on this page.
4. Select a swimmer to be registered with USA Swimming. Their profile will pop up. Click on the USAS Membership tab. Then select Register for USA Swimming Now. (Please note...a pop-up window will open a new webpage. You may have to remove any pop-up blockers if this page does not display.)
5. Click Login. You will need to login to USA Swimming with the account you created last year at registration. *Again, please be sure to use the same account.*
6. Scroll Down to Renew Eligible Memberships. Select the swimmers you would like to register and renew their USA Memberships. Select Renew.
7. Confirm the Renewed Membership is “Season 1 Athlete” for Morgan Marlins Swim Team.
8. Checkout and Pay Membership
9. If you are having trouble accessing the USA Swimming registration through your Morgan Marlins account, you may also use the following link:  
<https://omr.usaswimming.org/omr/welcome/9C39E634FB2F40>

**Scenario 2:** If you are a parent of a **NEW** USA swimmer under the age of 18 (your swimmer and other swimmers in your family have never swam for the Morgan Marlins or any another USA swimming team), you will do the following.

1. Click on the following link to start your registration:  
<https://omr.usaswimming.org/omr/welcome/9C39E634FB2F40>
2. You should arrive at a Welcome page. Click Login
3. You will need to create a **Parent** account in the SWIMS 3.0 system.
4. Select NO for the questions “Have you ever had a USA Swimming Membership or Account?”
5. Create a Login...use a personal email address.
6. Verify your email account
7. Request a Member ID and verify that you would like the new Member ID emailed to you by clicking the “Send Member ID” button.
8. Find your new Member ID in your email. Enter this new ID into the “Member ID” field and click the “Link Account” button.
9. Finalize your Login Account and LOG OUT.

10. If you are not automatically sent to the registration section, use the following link to begin your USA Swimming Registration:  
<https://omr.usaswimming.org/omr/welcome/9C39E634FB2F40>
11. Login to register your Swimmer(s)
12. Select Register New Member
13. Select “I am Registering My Child”
14. Follow along and Register your swimmer(s) as “Seasonal Athletes”.
15. Checkout and Pay Membership

**Scenario 3:** If your swimmer is 18 years or older:

1. Swimmers 18 years of age or older are required to have their own member account. Follow Scenario #1 steps but the Athlete is to set-up the account personally, not under a Parent account.
2. Any swimmers that are 18 and over will need to complete the Athlete Protection Training (APT) and will want to do this process ASAP, as they cannot participate until it is completed. This training must be completed prior to their 18<sup>th</sup> birthday.

Thank you for choosing to register and to being part of the 2025 Morgan Marlins Swim Team. We are looking forward to a great season!

If you are having difficulty registering on our website or with SWIMS 3.0, please email us at [morganmarlins@gmail.com](mailto:morganmarlins@gmail.com) or contact one of our Board Members or Bella Heepke-Laws directly.

Sincerely,

***Morgan Marlins, Inc. Board Members***

*Ted Conte, President*  
970-939-6336

*Catherine Hodgson, Secretary*  
720-427-0726

*Russell Jones, Treasurer*  
303-246-7246

*Bella Heepke-Laws, Registration  
Director and Head Coach 970-380-  
9998*

*Christine Covelli*

*Erin Goff*

*Kevin Kirchmar*

*Jen Kral*

*Jontel Reyman*

*Karl Kembel*

*Zach Norman*