### How to sign up swimmer and parent for Swim Meets

## How do I commit or not commit my swimmer for a swim meet?

### Declare/commit swimmer:

- 1. Login to Manteca Dolphins website
- 2. Click events tab
- 3. Click commit, declare or attend/decline button
- 4. Select swimmer by name
- 5. Read events available and how many a swimmer can commit to
- 6. Select events swimmer will be participating in (you cannot declare a swimmer in relays coaches assign relays day of the meet)
- 7. Save changes

#### **Undeclared/Edit commitment:**

- 1. Login to Manteca Dolphins website
- 2. Click events tab
- 3. Edit commitment
- 4. Select swimmer name
- 5. Select decline or No swimmer will not be participating
- 6. Save changes

## How do I sign up for a parent job prior to swim meet:

# Parent Volunteer Job Sign-Up:

- 1. Login to Manteca Dolphins website
- 2. Select events tab
- 3. Select which event you are signing up for
- 4. Click job sign up
- 5. Review parent jobs on the event page
- 6. Check mark the box of the job you will be performing
- 7. Click the sign up button
- 8. (optional) Another box will populate, you may enter the name and phone number of someone else, if they will be performing the job. For example, your spouse.
- 9. Click sign up, one more time

# 10. All done

# Remove sign-up:

- 1. Click the box of the job you signed up for
- 2. Remove sign up
- 3. Select a new job, to volunteer for

For additional questions please contact mantecadolphins@yahoo.com

\*We will not share this information with anyone else and will only use it to communicate MDST items.