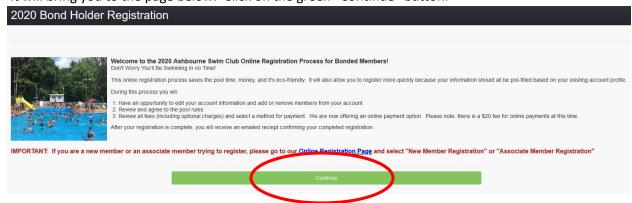
- 1. Follow the link in the welcome e-mail you received and log-in.
- 2. Enter your email address and password and click "Login". Forgot your password? Click "Forgot Password" and follow the instructions.



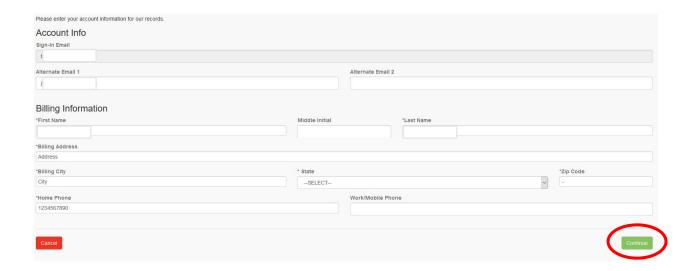
3. After logging on, you will see the screen below. At the bottom left, click "View Team Website"



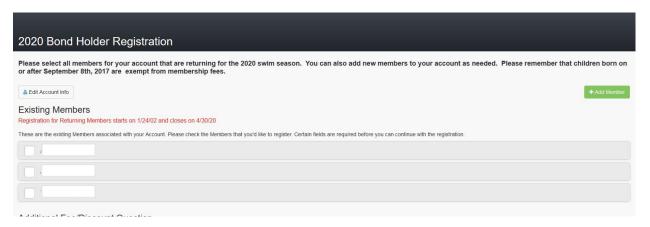
- 4. Once at the Main Web Page Scroll down to the middle. Choose the Registration that applies to you.
- 5. It will bring you to the page below. Click on the green "Continue" button.



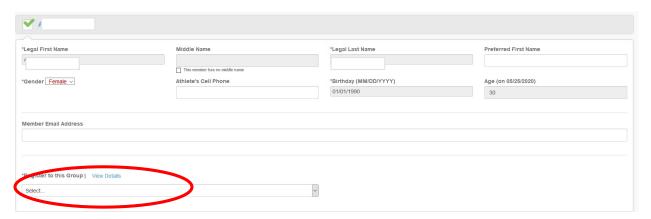
6. PLEASE VERIFY ALL INFO AND MAKE ANY NECESSARY CHANGES! Then click Continue.



7. Verify the existing members on your account. Click on each member you want on your membership.



3. You will then be prompted to verify each member's information.



9. For "Register to this group" – choose the appropriate item

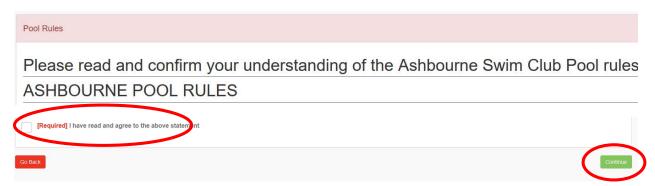
*Register to this Group | View Details Select... Select... Bond Holder

10. Answer the following question about the \$100 Maintenance Fee.

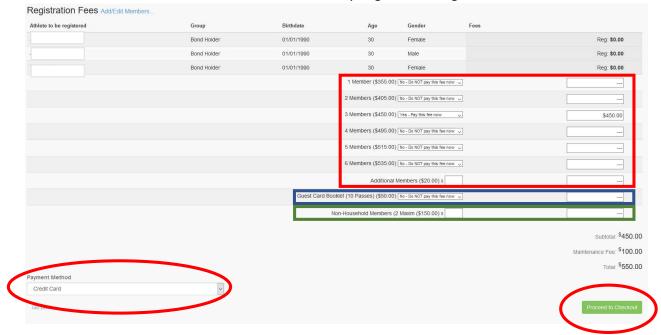
Non-Household Member



11. Scroll down and read through the pool rules. You must click that you have read the rules before clicking "Continue".



12. Please make sure to check all the correct boxes when you get to the Registration Fee Section.



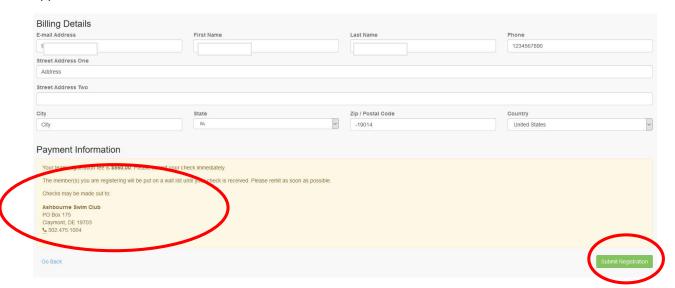
Additional Members – for members # 7 or greater

Guest Card Booklet – You can prepay for these during registration. They will be distributed with membership info after opening.

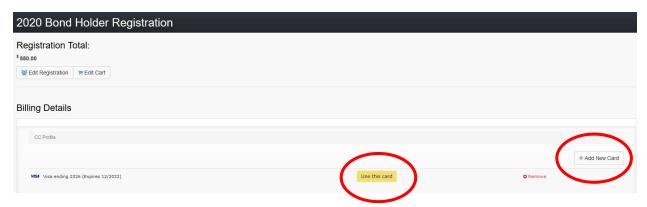
Non-house Hold members – these MUST be entered as members on your account. All existing Non-Household members remain approved. Any new Non-Household Members MUST be approved by the Membership Committee.

12.a. Payment Method

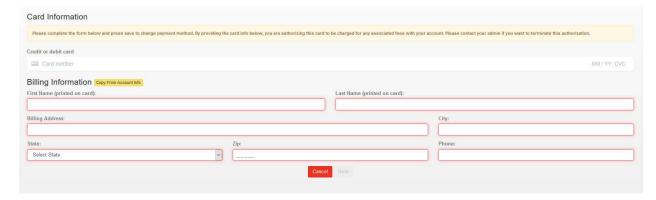
Check – Choose Check the Proceed to Checkout. Verify Information. Click Submit Registration. Then mail us a check at the address on the screen. Once your check is received, your account will be approved.



12.b. Credit Card – If you have previously used a card, your information will still be there. If not, you will have to enter the credit card information

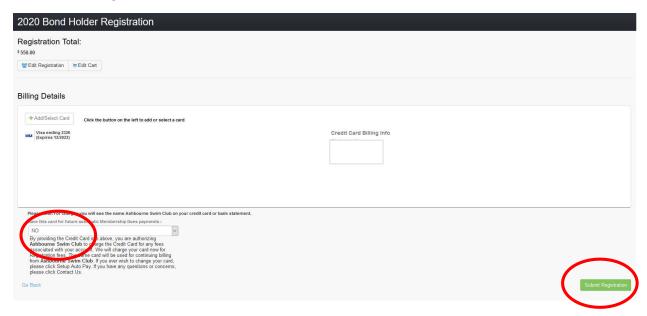


If you click New Card – you will see the following screen

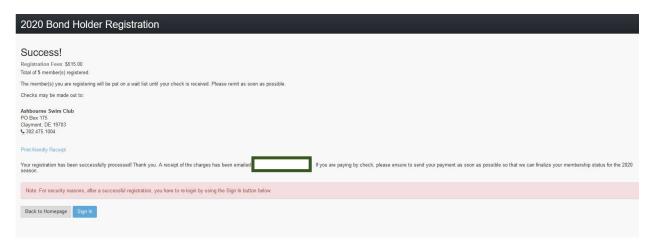


If you want to save this card for future purchases, change the drop down to YES.

Click "Submit Registration"



13. You will then see the confirmation screen. The email listed in the green box below will receive a confirmation email.



14. You will get an email from the following. Please check your spam folder if this doesn't appear in your primary inbox.

Ashbourne Swim Club: 2020 Bond Holder Registration

'Ashbourne Swim Club' via TeamUnify <notifications+recnbslasc@teamunify.com>
to me *



Ashbourne Swim Club

		Billing Detail		
thlete(s) registered on 0 ayment Method: Check voice: REG-RECNBSLAS uthlete	02/08/2020 CC.66127.2875761.249109 Group	99	Gender	Fee
	Bond Holder	[Not Paid]	Male	\$0.00
	Bond Holder	[Not Paid]	Male	\$0.00
	Bond Holder	[Not Paid]	Female	\$0.00
	Bond Holder	[Not Paid]	Female	\$0.00
	Bond Holder	[Not Paid]	Female	\$0.00

If you paid by check, you will see "Not Paid", a balance Due and the address to send the check.

Associate payment screen

