



NORTHERN CALIFORNIA SWIM LEAGUE



Board of Directors Meeting Minutes January 25, 2017

Attendance

24 of 26 voting teams present (92%)

Amador	x	Fulton/ElCamino	x	Rio Vista	x
Arden Hills	x	Galt		Rocklin	x
Arden Park	x	Glen Oaks	x	Rollingwood	x
Carmichael	x	Gold River	x	Sac Town	x
Del Norte	x	Highlands		Sunrise	x
Dixon	x	Johnson Ranch	x	West Sacramento	x
Elk Grove	x	Laguna Creek	x	Woodcreek	x
Fair Oaks	x	Rio Del Oro	x	Woodland	
Folsom	x	Rio Linda			

Start

Meeting started at 7:01 pm

Officer's report

Secretary-Mike Burgenger

- Took roll call for Meeting and determined we had a quorum (92%).
- Provided overview of agenda and minutes from last meeting (October).
- Called to approve October 26, 2017 Meeting Minutes; UNANIMOUSLY approved.

President-Steffi Jones

- Recognized new league reps: Joe LaBarre from Amador Polar Bears and Raven Jackson from Dixon Dolphins
- Thanked Travis Bill and Jeff Grubbs for years of service as League Officers
- Reminded reps of bylaw requirement to attend ALL NCSL meetings
- Each team needs to pay \$100 for their league registration (if not paid yet)
- Ribbons are ordered and should be in by March
- Added a behavioral standard / code of conduct for swimmers and parents in the 2017 registration process
- Reminded teams of dry February (NO swimmers allowed to be coached or instructed) if they want to swim for an NCSL team

Commissioner of Records-Teresa Folsom: No Report

- No updates on records, Late April for Computer Training, Computer Operator List will get posted to the NCSL site, Call for someone to fill the Commissioner of Records (Teresa's final year) role, Commissioner of records doesn't need to be a computer operator.

Registrar-Monica Lopez

- About 50 people registered on the league site as of January 25, 2017

Treasurer- Jeff Grubbs:

- Provided Financial Statements as of 12/6/2016, 1099s are issued, CPA has tax return information

Vice President of Championships-Travis Bill:

- Clarified VP of Champs will coordinate Stroke and Turn clinics and other judging clinics

•	Vice President-Emily Phillips - Annual Review Committee: Coordinating bylaw and rule change recommendations for February meeting: - Comstock: Kathy Myers, Johnson Ranch - Gold Rush: Steve Pyburn, Woodcreek - Eureka: Gary Short, Dixon - Mother Lode: Tammy McLean, Rollingwood - Nugget: Darrin DeFlores, Rio Vista - Insurance Declarations: All teams send insurance declarations to Emily Phillips - USA Swimming Judges: If your team has USA Swimming certified judges, please provide a list to Emily Phillips.
Old Business	A) Vote on USA Swimming Observed Champs Meets- - Will vote in February to approve the bylaw change (see attached) - Discussed the observed meet bylaw proposal which allows swimmers to input their Champs times in the USA Swimming database (SWIMS) if: 1) the swimmer has a current USA Swimming membership and registration number, 2) Teams on the Conference Champs Committee agree to have all heats observed by USA Swimming judges, and 3) the Conference teams can provide sufficient currently certified USA Swimming judges to conduct the observations.
New Business	A) Board Realignment Vote - Proposed to move Mike Burgenger from League Secretary to League Treasurer - Proposed to move Emily Phillips from League Vice President to League Secretary - Proposed to install Jason Marshall (Arden Park) as League VP of Champs - League Reps voted UNANIMOUSLY in favor (24 YES : 0 NO) of the changes to League Board personnel. B) TeamUnify - Board recommended that all teams adopt Team Unify to enhance reporting capabilities and common system practices in NCSL. - At least, 22 of 26 teams use Team Unify (Elk Grove, Sunrise Sharks, Galt Gators, and Woodcreek SeaWolves do not use TU at this time). C) Age Group Waiver Request – Woodcreek SeaWolves - Woodcreek petitioned to allow a 15 year-old with special considerations be allowed to swim in the 13-14 age group. - A rep felt a similar request he presented in 2016 was rejected and asked for clear criteria on age-group waivers. He pointed out a physician's note was not included with this request. - The board will take time to carefully evaluate the request and determine the context and documentation requirements for a vote on this request at the February meeting.
Adjournment	Meeting adjourned at 8:20 PM
Next Meeting	Wednesday, February 22, 2017 – 7:00 PM

agenda



Northern California Swim League: Board of Directors Meeting

January 25, 2017 • 7pm • Arden Park Club House

1 Board of Director's Meeting-Officer's Report

a. Secretary (Mike Burgenger)

- i. League Rep Sign-In
- ii. Call for Team Schedules
- iii. Review and Approval of Minutes
 - Motion to Approve October 26, 2016 Minutes
 - No meeting in November 2016
 - No quorum at December 2016 Meeting

b. President (Steffi Jones)

- i. Ribbon Updates
- ii. Safe Sport Initiative Update

c. Commissioner of Records (Teresa Folsom)

- i. Records Update

d. Registrar (Monica Lopez)

- i. Registration Update

e. Treasurer (Jeff Grubbs-outgoing)

- i. Financial Statement Update
- ii. Team Fees Due - \$100 per team

f. Vice President of Championships (Travis Bill-outgoing)

- i. Stroke and Turn Clinics

g. Vice President (Emily Phillips)

- i. Annual Review Committee Update
 - ii. Insurance Declarations
 - iii. Audit Committee Update
 - iv. Reporting USAS Certified Parents for Judge and Referee Positions
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2 Old Business

- a. Delayed until February – Vote on Bylaw Update regarding Observed Meets
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3 New Business

a. NCSL Board Member Change Proposal – Mike/Jason/Emily/Jeff/Travis

- Jason Marshall (APB)- VP of Champs
- Emily Phillips (SACT)- League Secretary from VP
- Mike Burgenger (RR)- League Treasurer from Secretary
- Jeff Grubbs (SACT)- Departure/Resignation
- Vice President - Vacant

b. Team Unify Use by NCSL Teams - Steffi

c. 13-14 Age Group Exception Request - WSW – Burkhalter – No details provided

4 Adjournment

Northern California Swim League

Balance Sheet

As of December 31, 2016

Assets:

Cash - Checking	\$ 123,539
Accts Receivable	0
Pool Deposit - City of Folsom	1,000
Total Assets	<u>\$ 124,539</u>

Liabilities:

Accounts Payable	\$ 0
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Equity:

Reserve Funds	124,539
Total Liabilities & Equity	<u>\$ 124,539</u>

Income Statement

January 1 Through December 31, 2016

Revenue:

	Budget	Actual
Swimmer Fees	\$ 72,000	\$ 71,071
Team Fees	2,600	2,600
Champs - Vendors	3,400	3,281
Champs - Apparel	17,000	16,658
Total Income	<u>95,000</u>	<u>93,610</u>

Champs Expenses:

Apparel	12,000	11,832
Pools	28,000	27,242
Awards & Pins	15,000	14,392
Security, Hosp, Equip	10,000	9,033
Total Champs Expense	<u>65,000</u>	<u>62,499</u>

Admin Expenses:

Office/Rent/Tax	1,500	999
Insurance	19,500	18,913
Total Admin Expense	<u>21,000</u>	<u>19,912</u>
Total Expenses	<u>86,000</u>	<u>82,411</u>
Net Income	<u>\$9,000</u>	<u>\$11,199</u>

Northern California Swim League

Board Meeting Sign In Roster for: 11/25/2017

Team	Rep Name	Additional Attendee	Rep Email	Rep Phone
Amador	Joseph LaBarre		jrlabarre@sbcglobal.net	916-300-1243
Arden Hills	W. J. M. M. M. M.			916-267-7629
Arden Park	JASON MARSHALL		JRM4075@GMAIL.COM	916-769-4952
Carmichael	Shylawn McWhorter	Shelly Fyraud	Kghubace@gmail.com Seyreud@comcast.net	916-764-1305
Del Norte	GREG MOZZA		greg1@delnorteclub.com	916-2236
Dixon	Raven Jackson		sierra-saven0416@att.net	530-481-3631
Elk Grove	James Jany		James Jany - rep@kluhuepohson	
Fair Oaks	CHRIS JACKSON		Chris Jackson@comcast.net	916-208-2041
Folsom	CAMERON GEORGE (SUB)		cameron.w.george@gmail.com	916-719-7478
Fulton-El Camino	Jon Mohle		Jon @ molle.net	916-997-6044
Galt				
Glen Oaks	Randy Olsen		rolsen@winfirst.com	916-217-0647
Gold River	Shane Callio		leaguerep@goldriverstingrays.org	916-803-4261
Highlands	Gary Buserwin		gary@highlandstolphins.org	530-401-6008
Johnson Ranch	KATHY MYERS		leaguerep@johnsonranchbunnycudas.com	916-765-0817
Laguna Creek	Kat Chappell		Kathleenchappell@hotmail.com	916-753-8400
Rio Del Oro	Mike Solander		solanderm@gmail.com	916-254-4807
Rio Linda	Eric Hernandez		ehernandez@RLPARKS.COM	916-991-7521
Rio Vista	Darrin de Flores		1ddflores@mareriknights.net	707-580-2733
Rocklin	Kelli Parker		KELWIKMUSOC.NET	925-639-4627
Rollingwood	Mike Burgenger		mburgenger@gmail.com	
SacTown	Kevin Williams		kevsource@me.com	916-595-4696
Sunrise	Samantha Archer		samanthastephens@gmail.com	916-949-0144
West Sacramento	Kenna Jester		kennasasser@sbcglobal.net	916-712-4038
Woodcreek	Steve P. BURN		leaguerep@woodcreekseawolves.com	916-704-2340
Woodland				
President	Steffi Jones		president@norcalswimleague.com	
Vice President	Emily Phillips		vicepresident@norcalswimleague.com	
VP-Championships				
Treasurer	Jeff Grubbs		jgrubbs@cpc.com	916-995-9582
Secretary	Mike Burgenger		mburgenger@gmail.com	916-799-9218
Records Commissioner	Teresa Folsom		folsom21@sbcglobal.net	916-215-5339
Registrar				
Legal Council Reps				

New ByLaw:

Addition to EXHIBIT B

XI. Observed Swims

Conferences, at their discretion, and by majority vote of conference Teams, may choose to have their championship meet observed by assigned USA Swimming officials pursuant with USS Rule 202.7 as it pertains to the meet being a season-culminating Championship. Official times achieved as observed swims may be submitted into the SWIMS database if conditions outlined in USS Rule 202.7 are met. The conference teams are responsible for following the process outlined in USS Rule 202.7, this can be done by the meet director or any other volunteer designated by the meet director.

In order for a team to vote yes for this option, the teams are confirming that they are responsible for providing the necessary officials to cover the volunteer requirement to make the meet observed in accordance with USS Rule 202.7. If the conference has an even number of teams and there is a tie, then the meet will not be observed. This vote is nonbinding and at the discretion of the meet referee at the start of the meet the decision to have the meet observed can be reversed.