



Gold Rush Championship

Volunteer Job Descriptions — 2025

Timing Roles

- **Head Timer**
 - Oversees lane timers during each shift.
 - Starts backup stopwatch at the beginning of each race.
 - Must be experienced in timing procedures.
- **Timers (3 per lane, lanes 1–10)**
 - Use time drops pendants and stopwatches for accurate race timing.
 - Attend daily timer meeting at 8:00 a.m. on deck.



♂ Pool Movement Roles

- **Runner**
 - Collects DQ slips and timing sheets from each side of the pool.



Volunteer Check-in

- **Registration Table Staff**
 - One per team for full shift coverage.
 - Checks in volunteers, distributes badges, confirms posts.
 - May contact team coordinator if issues arise.



Parking Lot Attendant

- Directs traffic flow and assists with parking near team areas.
- Ensures emergency access lanes remain clear at all times.
- Greets arriving volunteers and spectators, providing basic directions if needed.
- Reports safety concerns, unauthorized parking, or hazards to meet officials.
- Wears high-visibility vest and remains in designated lot zones throughout the shift.



Deck Patrol Roles

Monitors to ensure only authorized individuals are on deck:

- **Deck Entry Monitor**
 - Keeps area clear, including warm-up lanes.
 - Clears unauthorized persons.
 - Supervises entry via deck gate.
 - Observes for hazards, refers public pool inquiries to lifeguards.
- **Warm Up Lane Monitor**
 - Supervises lanes for swimmers



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- Ensures swimmer warm-up activity only—NO play or loitering.



Deck Access Rules



Allowed on deck:

- Swimmers escorted by ready bench
- Coaches with deck passes
- Stroke & Turn Judges with uniform shirts and badges
- Volunteers with proper badges/lanyards
- Deck roles: runners, clerks, timers, announcers, etc.
- Deck Patrol monitors and gate monitors



Not allowed on deck:

- Parents of swimmers (except exceptions noted above)
- Spectators, young children not swimming
- Swimmers not actively racing or waiting



Ready Bench Team

- **Lead**
 - Organizes ready bench volunteers and ensures swimmer flow.
 - Supports lead with same duties.
- **Co - Lead**
 - Begins filtering swimmers, monitors and checks names.
- **Support – Runner (2 per shift)**
 - Escorts swimmers to blocks in order.
- **Support (2 per shift)**
 - Flexible role depending on needs.
- **Ready Bench Entry Monitor**
 - Ensures only swimmers and approved escorts pass through entry to ready bench area and competition pool.

🍷 Hospitality Crew

- Plan menu and rollout schedule.
- Food prep and assembly.
- Delivers goods to timers, Stroke & Turn judges, coaches, officials, ready bench crew, warm-up lane monitors, deck patrol.



Clerk of the Course



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- One clerk of the course oversees lanes 1-10
- Positioned behind blocks, verify swimmers for each race.
- Confirm lineup and give "thumbs up" to starter.