

# **GREATER CINCINNATI COUNTRY CLUB SWIMMING & DIVING LEAGUE**

## **BYLAWS**

**Reviewed, Updated and Approved  
By Board of Directors February 12, 2014**

### **ARTICLE I NAME, CHARTER AND JURISDICTION**

#### **NAME**

The name of this organization is the Greater Cincinnati Country Club Swimming & Diving League (hereinafter referred to as "the League"). This is also referred to by the acronym GCCCS & DL.

#### **CHARTER**

This organization was created and exists solely to serve the purposes of the member clubs, and is not an affiliate of any master organization or chartered by any other organization.

#### **JURISDICTION**

The territorial jurisdiction will be determined at the discretion of the Member Clubs (hereinafter referred to as "Member Clubs").

### **ARTICLE II OBJECTIVES & PHILOSOPHY**

#### **OBJECTIVES**

To promote social interaction among the Member Clubs and the family members of the individual Member Clubs. To encourage competition, not only for the tangible rewards, but also for the intrinsic values that make athletic competition valuable and worthwhile. To ensure that coaches of member clubs reflect upon the practices and techniques that they use in coaching their swim teams and that their practices and techniques are in conformity with the philosophy of the GCCCS&DL.

#### **PHILOSOPHY**

The Greater Cincinnati Country Club Swimming League (GCCCSDL) is formed to promote and enhance the summertime swimming pleasure of the children of its Member Clubs. The Member Clubs pledge themselves to the promotion of good sportsmanship and mutual respect for all participants in order to ensure that the children have fun in a safe environment.

## **ARTICLE III**

### **MEMBER CLASSIFICATION, REPRESENTATION & RIGHTS**

#### **CATEGORIES OF MEMBERSHIP**

There shall only be one (1) classification of membership for all Member Clubs. However, some Member Clubs may opt to combine resources with another Member Club, and swim as a single Team (hereinafter referred to as a "Member Team"). In those type circumstances, the combined Member Team will only have a single voting right. If size dictates that a Member Club divide their swim participants into more than a single team, that Member will still only have a single voting right.

Qualification guidelines for becoming or maintaining Member Club status will include but not be limited to the following:

- Be viewed as a peer by other Member Clubs
- Be a full-service type club with golf course(s), clubhouse operation, and other recreation facilities
- Have some type of qualification procedure for becoming a member that might include sponsorship by existing members, initiation fees, meeting with legacy provisions or all of the above
- Members need to have a family or individual membership, not be part of a "corporate group membership" or part of a multi-club reciprocity membership.
- A club that extends membership rights to individuals or families automatically upon purchase of a residence in a community may or may not be deemed as a qualifying club for acceptance in the League

Notwithstanding the differentiation between Member Clubs and Member Teams, due to the number of teams, and the difference in team sizes, the league will be divided into different divisions for participation in the end of season Championship Meets.

#### **HOLDING OFFICE**

Any duly designated representative from a Member Club may hold any office and may serve on any committee.

#### **MEMBER CLUB/TEAM REPRESENTATION**

Each Member Team will appoint a minimum of one (1) representative, but not more than three (3) representatives to serve on the Board of Directors of the League. (Hereinafter these parties are to be referred to as "Team Reps".) These are to be actual members in good standing of the country club that they represent. It does not matter what classification of membership they hold at the country club they represent. If a Team Rep belongs to two (2) or more Member Club of the League, they will only be permitted to act as a Team Rep for one (1) Member Club.

The exception to the maximum representation from any Member Club would be that the President of the League will not be considered as a Team Rep. Consequently, that Member Club could still have up to three (3) Team Reps.

If permitted by the acting Chair, or by invitation from the Board of Directors, other guests may act in the capacity as a guest representative of the Member Club, but will not have any voting rights, nor be able to commit the Member Club to any action or financial responsibility.

### **VOTING RIGHTS**

Each dues paying Member Team shall have the right to one (1) vote on bylaws amendments, election of officers, admission procedures, rules and other business matters of the League. (To clarify, as of the date of these Bylaws being amended, there are fourteen (14) Member Clubs, but with consolidations, only twelve (12) Member Teams.

If a Member Club has two (2) Team Reps, and they are not in accord on an issue, they should consider abstaining from casting a vote. The President, acting as chair of the Board of Directors, will only cast a vote in the case of a tie on an issue that is on the floor.

## **ARTICLE IV FISCAL YEAR AND DUES OR FEES**

### **FISCAL YEAR**

The fiscal year of the League shall begin as of September 1 of each year, basically coinciding with the end of the annual swim seasons.

### **ANNUAL LEAGUE DUES**

All Member Teams of a League shall pay annual dues in an amount set by the Board of Directors. The dues or fees are meant to defray any and all cost of operating the League and/or cost associated with League activities including but limited to the Championship Swim Meets. The annual budget will be reviewed by the Board, and the appropriate amounts will be levied and invoiced to the Member Clubs. There will be different rate structure for those with diving teams versus those that do not have diving teams.

No part of the income or fees collected by the organization shall inure to the benefit of any individual, or any Member Club or Team, or any group of Member Clubs or Teams that are part of the League. The organization is not organized for profit or to engage in any activity ordinarily carried on for profit.

### **PRO-RATION OF DUES**

If for some reason a Member Club does not participate for all or part of one of the fiscal years, the Board of Directors, upon their discretion or after appeal by the Member Club, may consider charging only a pro-rata portion of dues for that fiscal year.

### **PAYMENT DATE**

Membership dues shall be due and payable by the Member Clubs at which time the notification is sent, this to be determined by the Board of Director. As of the date of these Bylaws being amended, the dues structure is voted on at the winter meeting, invoices sent shortly thereafter,

and payment due by May 1. Checks should be made payable to the “Greater Cincinnati Country Club Swimming and Diving League”.

### **NONPAYMENT OF FEES**

The Board of Directors can suspend or terminate a Member Club/Team for nonpayment of fees.

### **SPECIAL ASSESSMENTS**

The League may levy a special assessment upon its Member Clubs/Teams to create or maintain a specific reserve fund or to pay the cost of a specific League special activity or project. A special assessment must be authorized by the affirmative vote of not less than seventy-five percent (75%) of the voting members present at a Board of Directors meeting. Notice of the meeting at which the vote on a special assessment is to be taken shall specify the time, date and purpose of such meeting. The amount of any special assessment, as applied to each individual Member Club, shall not exceed the amount of the prior year’s annual dues.

The due date (or dates) for payment of a special assessment to the League shall be determined by the Board of Directors at the time the special assessment is authorized.

### **WAIVER OF SPECIAL ASSESSMENT**

The Board of Directors may suspend or waive, in whole or in part, the payment of a Member Club/Team special assessment if they deem the action to be equitable for all parties, or at their discretion.

## **ARTICLE V BOARD OF DIRECTORS & MEETINGS**

### **GENERAL AUTHORITY**

The Board of Directors shall administer the affairs and activities of the League and shall exercise all powers specifically delegated to the League by these Bylaws and Regulations. The League will make decisions based on a majority vote of the clubs in attendance.

### **COMPOSITION**

The Board of Directors shall be comprised of at least one (1), but no more than three (3) representatives from each of the Member Teams. However, each Member Team will only have one (1) vote on any issue that is brought to the floor.

### **TERMS & ELIGIBILITY**

There is no limit to the number of terms that a Member Club/Team may appoint a Team Rep. Also, Team Reps may serve as officers for multiple terms as long as they are approved annually by their Member Club. The Team Reps who serve on the Board of Directors of the League are to be actual members in good standing of the country club that they represent, having been officially appointed by their respective club.

## **MEETINGS & NOTIFICATION**

The Board of Directors shall meet and convene for at least three (3) regular meetings a year. These will include but not be limited to:

- Close of Season/De-briefing Meeting to reflect on successes and challenges that occurred during the past season. New Team Reps will join the Board, and nominations will be accepted to fill any vacated positions that exist or are anticipated during the following season.
- Early Winter Meeting to go over results from the scheduling committee and other business issues.
- Spring Final Planning Meeting with coaches and/or managers prior to the season beginning.

## **SPECIAL BOARD OF DIRECTORS MEETINGS**

A special Board of Directors meeting may be called by the Secretary upon request by the President, or agreed to by the Board of Directors at a previous meeting. Notice of a special Board of Directors meeting may be either in accordance with the notice provision for regular Board of Directors meetings, or, if there is not sufficient time to permit such notice, by the Secretary attempting to contact each Director by e-mail or telephone at least seventy-two (72) hours in advance of the special meeting. If the later alternative for notice is used, at least 66% of the total number of Directors must agree to attend the special meeting, and this fact must be reflected in the minutes of the meeting.

As an alternative to an actual physical meeting, the Board of Directors may take **Action Without A Meeting**. Any action required or permitted to be taken by the Board of Directors may be taken without a meeting if 66% of the Board of Directors consent in writing by facsimile or e-mail to that action. Such action by written consent shall have the same force and effect as any other validly approved action of the Board of Directors. The secretary shall send out data regarding the particular issue to be voted on, and give a specific time, of not less than 172 hours (7 days) from when the initial notice was sent, for the votes to be sent to the secretary by facsimile or response type e-mail. If this type of format is necessitated, all Team Reps are encouraged to use broadcast type Q & A to the secretary and all listed in the initial e-mail list as to provide a modicum of discussion before the issue is voted on. The responses to the secretary shall be maintained as normal minutes, and the outcome of the vote shall be disseminated to the Team Reps as soon as possible after the vote has been tallied.

## **QUORUM**

A quorum for any meeting of the Board of Directors shall consist of fifty percent (50%) of the voting members. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

For By-laws changes, the quorum shall consist of the standard needed for a general quorum, but there will be the need for 66% affirmation by the voting members present.

A member of the Board of Directors may neither attend a meeting as a proxy, nor vote by proxy.

### **ROBERT'S RULES OF ORDER**

The Board of Directors and the President will attempt to conduct all meetings using Robert's Rules of Order, Newly Revised. This will include guidelines and procedures for following a general meeting agenda, having committee reports, conducting debate on issues, decisions on motions, and formats for counting votes.

## **ARTICLE VI OFFICERS**

### **GENERAL PROVISION**

The officers of the League shall include a President, a First Vice President, a Secretary and a Treasurer. Each officer shall be elected or confirmed annually to a one (1) year term by a majority vote of the membership in the manner required by these Bylaws.

### **TERMS & ELIGIBILITY**

(Same as stated above in Article V for Board of Directors).

### **VACANCIES**

In the event that a vacancy occurs in any office (other than the office of President), the President, with the approval of a majority of the Board of Directors, shall fill the vacancy for the remainder of the unexpired term. (See Article V items regarding Meetings, Notification and Special Meeting provisions).

### **DUTIES OF THE PRESIDENT**

The President shall be the chief executive officer of the League and shall: (1) preside at all regular and special meetings of the Board of Directors; (2) carry out the policies and programs adopted by the Board of Directors, including enforcement of the rules and regulations; (3) serve as an ex officio non-voting member of all committees; and (4) be familiar with the Bylaws, Regulations and policies of the League. The President shall also make committee appointments in accordance with these Bylaws.

### **DUTIES OF THE VICE PRESIDENT**

The Vice President shall act in the capacity as assistant to the President helping run day to day operations of the league, or to act as the Chair in the event the President can not preside over a meeting. The Vice President should be familiar with the Bylaws, Regulations and policies of the League.

### **DUTIES OF THE SECRETARY**

The Secretary shall record the minutes of each meeting. Copies of the minutes shall be sent to each Team Rep by e-mail or U.S. mail. They will also maintain the current roster of Team Reps for each Member Club of the League, and send out notification of meetings on a timely basis.

## **DUTIES OF THE TREASURER**

The Treasurer shall keep an account of the financial standing of the League and a financial report shall be made at each League meeting. They will be responsible for notifying the Team Reps of the Member Clubs in the Leagues of the annual dues amounts or any special assessments

## **ARTICLE VII NOMINATIONS AND ELECTIONS**

### **COMPOSITION OF NOMINATING COMMITTEE**

The League shall impanel a Nominating Committee on an as need basis periodically. This reflects for the fact that most Board of Directors volunteer for the various positions. If a committee is needed, this can be instituted upon a motion by any qualified director, and a majority vote of an attending quorum at the "Close of Season" meeting. The committee will consist of two (2) appointed or volunteer members from each of the Divisions that participated in the most recent Championship Meet. The other committee member shall be the immediate past President of the league and he or she shall serve as Chair of the Nominating Committee and shall be a full voting member of that committee. If the immediate past President is unwilling or unable to serve in this capacity, the Board of Directors shall elect an individual to act as Chair of the Nominating Committee.

### **DUTIES AND ELECTIONS**

The Nominating Committee shall prepare a slate consisting of at least one (1) nominee for any vacated position or position that is expected to become vacated. Elections shall be held at the meeting in which the slate is presented by the attending Board of Directors. Besides the slate presented by the Nominating Committee, any Board Member may make a nomination from the floor, for any position, this having to be seconded, accepted by the party being nominated, and voted by a 66% majority. Self initiated nominations will be accepted. The proposed slate should be in the agenda data sent to all Team Reps by e-mail or facsimile prior to the upcoming meeting.

## **ARTICLE VIII COMMITTEES**

### **RULES COMMITTEE**

The Rules Committee will submit a list of stroke techniques and suggested disqualification rules for approval of the Board of Directors of the GCCCSDL. All rules will be provided to each team representative and team coach at a meeting to be held prior to the first meet of the season. (Current Stroke technique guidelines and DQ criteria are attached as addendum items to these Bylaws.)

### **SCHEDULING COMMITTEE**

The President shall appoint a committee at the 1<sup>st</sup> meeting of the year (Close of Season) to help determine the swimming and diving meet schedules for the next season. Said committee will convene and give their report to the Board at the Early Winter Meeting, and re-convene if

changes need to be considered. The Guidelines for classification in the different divisions will be determined by a formula regarding the number of meet entrants at the past Championship meets.

#### **BYLAWS COMMITTEE**

The President shall appoint a committee to review or address Bylaws issues on a periodic basis as needed.

#### **NOMINATING COMMITTEE**

(see details in Article VII)

#### **GRIEVANCE COMMITTEE**

The President shall appoint a committee to review or address Grievances between Member Clubs for issues pertaining to not following the tenets outlined in the Bylaws, or for possible Rules violations committed by another Member Club/Team, its members, its coaching staff, or for other reasons. This will be an impartial committee of three (3) Team Reps from Member Clubs/Teams that are not part of this particular grievance, and they shall convene and make recommendations to the President before the next Board of Directors meeting. Said recommendations should include processes for eliminating the situation that created the grievance, and whether the aggrieved and accused can come to some resolution without the need for action by the Board of Directors.

### **ARTICLE IX RULES, REGULATIONS AND GUIDELINES**

#### **ENFORCEMENT OF LEAGUE RULES**

The Board of Directors has the right to sanction, suspend participation for a certain period, or expel a Member Club for violations of the Bylaws or basic rules. It is up to the President to determine whether a report from the Grievance warrants further action to be voted on by the Board. If so, the Grievance committee report is to be presented at the earliest meeting, and if there is a motion made to take action, the Board is to enforce the determination of the vote.

Neither the aggrieved party nor the accused are to participate in the vote, nor are they to be present during the vote. However, both parties will be allowed to take part in the presentation by the Grievance committee, and allowed to present their side. The format will be a normal debate, with the aggrieved allowed a five (5) minute presentation of facts, the accused allowed a five (5) minute response, and each side then allowed a one (2) minute rebuttal. They will then be requested to leave the room before any motion is made to proceed.

If the Board of Directors determines to take action due to the issue at hand, said action will be considered as the final determination, and no other recourse is available to either party. The Board of Directors, the Member Clubs and Teams, and any other parties associated with the Grievance process will be held harmless by the aggrieved and accused parties.

## SWIM MEET SEASON

Practice sessions, either at the Member Club/Team home pool(s) or at a 3<sup>rd</sup> party location can start no earlier than Memorial Day weekend. Activities conducted by year round swimmers with their USS or YMCA League teams do not apply.

For the regular season meets, the league will follow the Scheduling Committee recommendation which considers separating the League into different divisions based on points scored at the previous year's Championship meets. Adjustments may be made in order to make sure that clubs with diving teams have enough dive meets throughout the season.

For the champ meets, Teams will be divided into two (2), and possibly three (3) divisions based on the number of swimmers entered in the previous year's championship meets, or some other formula agreed to by the board. The common formula used relates to the divisions being divided between larger and medium/smaller Teams. The Team with the lowest number of points at the previous years championship meet for the larger Team division will move to the other division(s), and the Team with the highest points from the championship meet of the medium/smaller Teams will move to the other division. Similar movement may be used if there are three (3) divisions.

Member Clubs/Teams are permitted to have inner club meets or participate in an invitational type meet as long as the scheduling does not conflict with the planned dates as determined by the Scheduling Committee for the present season.

## SWIMMER QUALIFICATIONS, PARTICIPATION AND REGULATIONS

The swimmer(s) family must be a fully accredited dues-paying member of the particular Member Club they participate with for swimming, diving, or both. This eligibility is not to be restricted by the employment of the swimmer by the Member Club, or at another Member Club's member as long as the swimmers family meets the guidelines stated at the beginning of this paragraph. However, the athlete can only swim for the Member Club that their family belongs to.

In the event that an athlete's family belongs to more than one (1) Member Club/Team, the athlete can only swim for one (1) team at any individual swim meet, including Championship meets.

For safety reasons, coaches should only enter athletes who are able to swim a particular event. This would include but not be limited to having the ability to swim a lap(s) of a particular event without the need to stop, use the side or lane line for support, or touch the bottom of the pool.

The age limit is 18 and a child's age on June 1<sup>st</sup> determines the age group he/she competes in for the entire season. Age groups are as follows:

<u>Individual Events</u>	<u>Relays</u>
6 & Under	6 & Under (freestyle only)
7-8	8 & Under
9-10	9-10
11-12	11-12
13-14	13-18
15-18	

Athletes in the 10 & Under categories may swim in four (4) swimming/diving events per meet, but no more than two (2) relays. Athletes in 11 & Over age groups may swim/dive in five (5) events per meet, but no more than two (2) relays.

Athletes may swim/dive “up” to higher age group levels in all meets, but can only swim a particular stroke event only once each meet (i.e., an 11 year old may swim the 13-14 freestyle but not also swim the 11-12 freestyle). This also pertains to relays (ie. an 11 year old may swim in the 13-14 Medley Relay, but cannot also swim in the 11-12 Medley Relay).

Athletes must participate in a minimum of at least two (2) regular season meets to be eligible to swim/dive in a Championship meet. If they were signed up to swim/dive in a meet that is rained out, it will count toward the two meet requirements. In the event that an athlete’s family belongs to more than one (1) Member Club/Team, they would have to meet the same rules relative to the Club/Team they represent at the Championship meet.

## SCORING AND AWARDS

	<u>Place</u>	<u>Dual Meet</u>
Individual Events:	1 <sup>st</sup>	4 points
	2 <sup>nd</sup>	2 points
	3 <sup>rd</sup>	1 point
	4 <sup>th</sup>	0 points
Relays:	1 <sup>st</sup>	8 points
	2 <sup>nd</sup>	4 points
	3 <sup>rd</sup>	2 points
	4 <sup>th</sup>	0 points

One team may not sweep an event. A team may score a maximum of five (6) points per individual event and twelve (12) points per relay event in dual meets. In a dual meet, if the other team has a swimmer in the individual event or an entry in the relay, they are awarded one point. For meets, which include a diving competition, there will be separate diving and swimming winners (ie. the scores from the diving meet are not added to the swimming scores for a combined score).

Place ribbons will be given to those swimmers placing first through sixth. Participation ribbons will be given to non-placing swimmers in the 10 & Under age groups, if possible. Heat winner ribbons or rewards will be awarded to swimmers in all 12 & Under events.

## SWIM MEET GUIDELINES

**Time:** All swim meets should start at 6:15pm with home team warm-ups from 5:30-5:50pm and the visiting team warm-ups from 5:50-6:10pm, unless all teams involved in the meet have mutually agreed to a different time. Starting times for the diving meet (if there is one) should be determined jointly by the participating clubs taking into account the number of divers that will be participating.

### Meet Forfeits:

If the Visiting team does not show up and compete in a scheduled meet that has not been canceled by the Home team, the Visiting team is considered to 'forefeit' that meet. The penalty for the team that forfeits is the loss of one (1) Home meet in the following season for each meet that is forfeited. Similarly, the team that did not 'forefeit' will gain an additional Home meet in the following season. All forfeit penalties will be assessed by the Scheduling Committee when preparing the schedule for the following season.

**Inclement Weather:** Safety for all meet attendees is of primary concern, while making every attempt to give swimmers the opportunity to swim. In the event of inclement or threatening weather conditions on the day of the scheduled swim meet, the ultimate decision to delay the start of the meet, cancel the meet, or reschedule the meet is made by the Hosting Team's Rep (with consultation from the Visiting Team's Rep and Club management).

The Hosting Team Rep's decision to delay/cancel/reschedule must be communicated by phone with the Visiting Team Rep, but cannot be made until 4:30pm for Swim Meets (2:00pm for Dive Meets) to allow for the maximum amount of time to confirm that forecasted weather patterns actually develop (while still allowing enough time for both teams to travel to the meet). Team Reps are then responsible to contact their team's coaches, athletes and families on the decision to delay/cancel/reschedule. It is perfectly acceptable to eliminate warm-ups in an effort to start a meet earlier, but any change to the 6:15pm meet start time must be agreed to by both Team Reps.

**Safety:** At least one (1) lifeguard is to be on duty and in an observation position during warm-ups, during the swimming or diving segments of a meet, and after the meet has concluded if the host team permits anyone to enter the pool, i.e. celebration, warm-down, family swim. Feet first entry only is permitted in the shallow end of all pools for the 100 yard/meter relays.

**Warm-up Procedures:** Warm-ups should be executed with these principles:

- Swimmers must enter the pool feet first in a cautious manner, with at least one hand in contact with the pool deck or gutter.
- Diving during warm-ups is permitted only from the blocks in designated "sprint" lanes.
- In general warm-up lanes, no diving or racing starts; circle swimming only.
- In racing start lanes, one-way swimming only.
- Coaches and workout supervisors are strongly encouraged to have swimmers follow these same procedures in practice.
- The visiting club must provide a roster to the hosting club prior to the beginning of the meet.

**Meet Logistics:** Lane slips must be filled out, complete with swimmer's name, club, event, event number, heat and lane, on clipboards and ready for timers at least 15 minutes prior to the start of the meet. Event numbers should be clearly written on the upper right-hand corner of each lane slip to avoid confusion at the Scorer's Table.

Fastest swimmers in the first heat during the season. Due to the fact that most meets, except the Championship, are hand-timed, this is extremely important as the best time will win regardless of the heat.

Odd numbered lanes for the home team in all meets. Coaches should call the host team to confirm lane assignments prior to the day of the meet.

### **MEET WORKERS**

Announcer	The announcer will announce each event.
Starter	The Host club will provide a starter. Before the meet, the starter and timers will have an orientation to check procedures and watches.
Timers & Recorders	There should be two (2) timers per lane. It is suggested that members of different clubs should staff each lane. One timer will record both watch times on the lane slip and turn it over to the runner. Each club must supply watches for its timers.
Stroke Judges	Stroke Judge(s) use the Rules Committee's guidelines to disqualify swimmers who do not do legal strokes, turns, and finishes. Proper stroke guidelines and DQ's will be enforced beginning at the 1 <sup>st</sup> meet of the season. In the 6 & under age group the swimmers may be accorded leniency but it is in the best interest of the children if the stroke judging becomes more stringent throughout the season so that the Champ Meets are not surprising. Two judges, one on each side of the pool is suggested, one is necessary.
Runners	The host club shall provide two (2) runners to take the lane slips and place judge slip to the scorer's table after each event.
Averagers	The averagers take the lane slips and calculate the "official" time. The lane slips are then put in order from fastest to slowest and handed to the scorers.
Scorers	The scorers tally the points for each team and make a log of the results according to league rules.
Ribbon Writers	Ribbon writers fill out the place and participant ribbons during the meet so the visiting team can take home their awards at the end of the meet. Ribbon writers will prepare ribbons for both teams.
Lifeguard	At least one (1) lifeguard must be in the chair for the entire meet and diving sessions.
Diving Officials	There must be a minimum of three (3) judges, and preferably two (2) from each team. Host team will also provide an announcer and a scorer who tabulates the results

### **CHAMPIONSHIP MEETS**

The League championships are to be held in divisions as determined by the Board of Directors. Entry times for the Championship meet must be from a 25-meter pool. If that is not available, the coaches must use a conversion table. No deck entries are permitted the day of the meet. If in doubt, enter your swimmer. All events will be seeded according to entry times submitted by coaches.

Each Team is limited to the following number of entries per Championship event:

- Ages 6 & Under: Unlimited Entries per Event
- Ages 7-8, 9-10: 9 Entries per Event
- Ages 11-18: 6 Entries per Event
- Relays: 3 Relays per Event – Only one relay is eligible for team points.

The League will cover the costs of the following champ meet workers: the timing and scoring personnel, two stroke judges (one of these will also serve as the starter), and the Clerk of Course manager. Touch pads must be used at champ meets unless the hosting pool design does not accommodate them.

Champ meet scoring is detailed below. Each team may score a maximum of six places per individual event and a maximum of one place per relay event.

Individual Events

1<sup>st</sup> place = 16 points  
2<sup>nd</sup> place = 13 points  
3<sup>rd</sup> place = 12 points  
4<sup>th</sup> place = 11 points  
5<sup>th</sup> place = 10 points  
6<sup>th</sup> place = 9 points  
7<sup>th</sup> place = 7 points  
8<sup>th</sup> place = 5 points  
9<sup>th</sup> place = 4 points  
10<sup>th</sup> place = 3 points  
11<sup>th</sup> place = 2 points  
12<sup>th</sup> place = 1 point

Relay Events

1<sup>st</sup> place = 32 points  
2<sup>nd</sup> place = 28 points  
3<sup>rd</sup> place = 24 points  
4<sup>th</sup> place = 22 points  
5<sup>th</sup> place = 10 points

## **ADDENDA**

### **CURRENT STROKE GUIDELINES AND DISQUALIFICATION CRITERIA CURRENT MEET GUIDELINES**

Reviewed, Updated and Approved  
By Board of Directors **February 12, 2014**