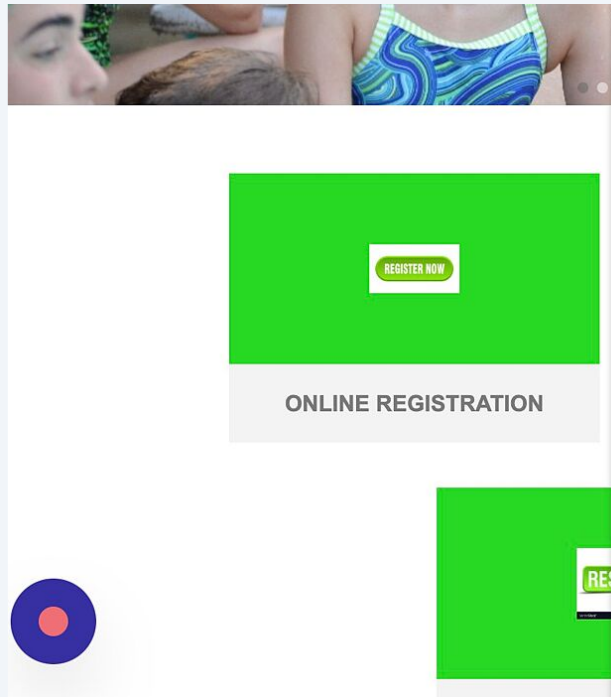


1 Navigate to [www.teamunify.com/team/recpvfkst/page/home](https://www.teamunify.com/team/recpvfkst/page/home)

2 My browser window is narrow, so I'll click the hamburger menu option. If your browser is wide, you'll see a navigation ribbon at the top.



### 3 Click "EVENTS"



#### PARENT INFO

NEW SWIMMER INFO

VOLUNTEERS

MEET DESCRIPTIONS + TERMINOLOGY

MEET DAY INFO

MCSL HANDBOOK

ONLINE SIGN-UP FAQ

A-MEET SIGN-UP INFO

B-MEET SIGN UP INFO

ROLE OF THE PARENT

CALENDAR

2023 SEASON CALENDAR

EVENTS

MEET RESULTS

RECORDS

### 4 Click "Edit Commitment"

Jun 17 2023	<b>A Meet - Damascus @ Franklin Knolls</b> Jun 17, 2023 Event Category: Meet	Email Event	Edit Commitment	Job Signup
Jun 21 2023	<b>B Meet - Franklin Knolls @ Rock Creek</b> Jun 21, 2023 Event Category: Meet	Email Event	Edit Commitment	Job Signup
Jun 24 2023	<b>A Meet - Franklin Knolls @ Woodcliffe</b> Jun 24, 2023 Event Category: Meet	Email Event	Edit Commitment	Job Signup
Jun 28 2023	<b>B Meet: Northwest Branch @ Franklin Knolls</b> Jun 28, 2023 Event Category: Meet	Email Event	Edit Commitment	Job Signup
Jul	<b>A Meet - Old Farm @ Franklin Knolls</b>			

## 5 Click "Katherine Hardin"

Team Resources >

Website Design

Help & Training >

Start Date: 06/24/2023

End Date: 06/24/2023

Age Up Date: 06/01/2023

Use Date Since: 06/01/2023

Enforce entry based on [Qualify Times]: No

Restrict entry [Best Time] to same [Meet Type]: Yes

Event Declaration Setting: **Commit by Session** » [Edit](#)

Maximum Event Entry Limitations » [View](#)

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No

View/Edit All Meet Events

Go Back to Event Home Page

Click on Member Name to declare for this Event:

Member Name	Member Commitment	Coach Approved	Last Updated
<a href="#">Katherine Hardin</a> *Active	❌ Undeclared		

## 6 Click this dropdown.

Franklin Knolls Swim Team

TU Updates 2

My Account

Team Tools

Events & Competition

Business Tools

Team Resources

Website Design

Help & Training

Team Events

A Meet - Franklin Knolls @ Woodcliffe (Jun 24, 2023 (05:00 AM) - Jun 24, 2023 (09:00 AM))

Member Athlete:

Katherine Hardin

\*Signup Record

--SELECT--

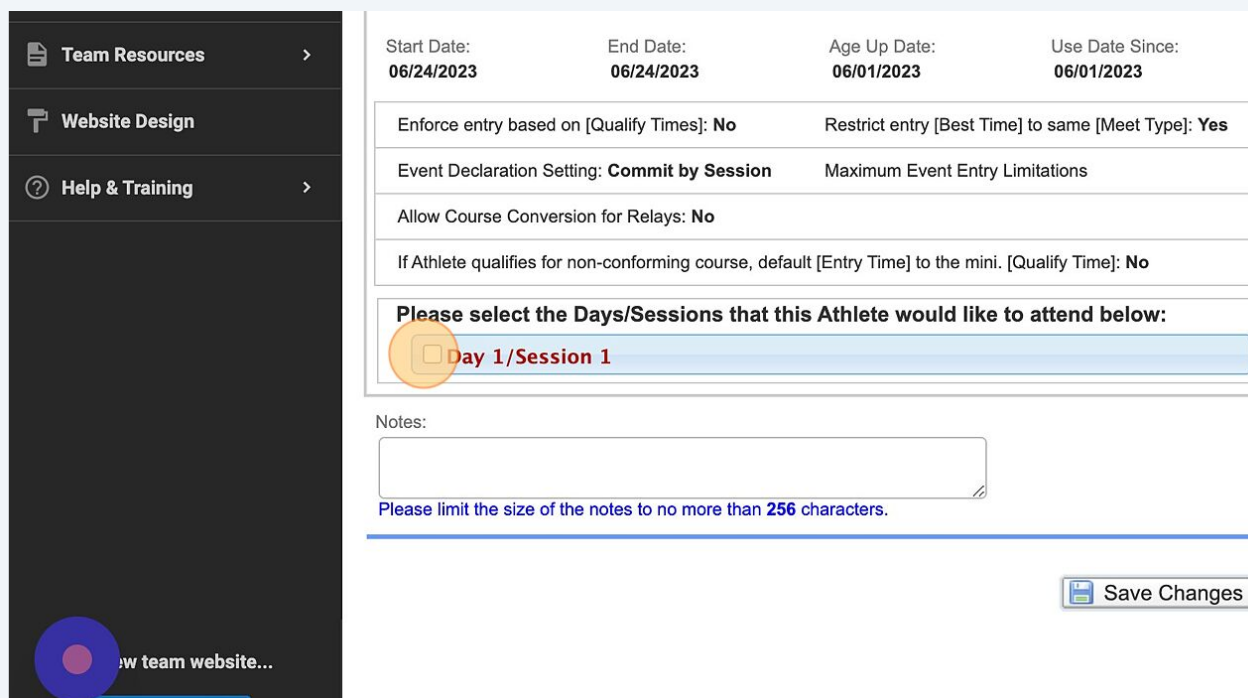
Notes:

Please limit the size of the notes to no more than 256 characters.

Save Changes

7

Click the Day 1/Session 1 check box. Note that for A meets, you only declare if your swimmer can go - you don't sign up for events. Instead, your swimmer will be assigned to events by the coach based on their times.



Team Resources >

Website Design

Help & Training >

Start Date: 06/24/2023 End Date: 06/24/2023 Age Up Date: 06/01/2023 Use Date Since: 06/01/2023

Enforce entry based on [Qualify Times]: No Restrict entry [Best Time] to same [Meet Type]: Yes

Event Declaration Setting: **Commit by Session** Maximum Event Entry Limitations

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No

**Please select the Days/Sessions that this Athlete would like to attend below:**

☐ Day 1/Session 1

Notes:

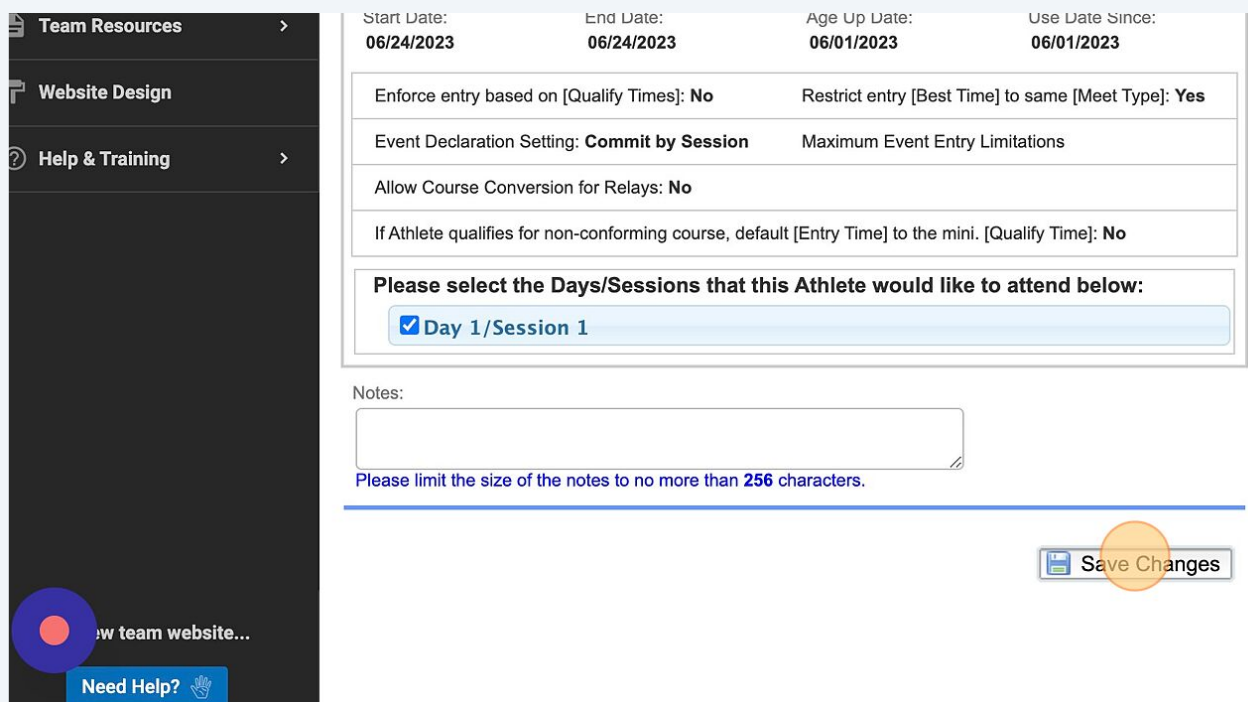
Please limit the size of the notes to no more than 256 characters.

Save Changes

How team website...

8

Click "Save Changes"



Team Resources >

Website Design

Help & Training >

Start Date: 06/24/2023 End Date: 06/24/2023 Age Up Date: 06/01/2023 Use Date Since: 06/01/2023

Enforce entry based on [Qualify Times]: No Restrict entry [Best Time] to same [Meet Type]: Yes

Event Declaration Setting: **Commit by Session** Maximum Event Entry Limitations

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No

**Please select the Days/Sessions that this Athlete would like to attend below:**

☒ Day 1/Session 1

Notes:

Please limit the size of the notes to no more than 256 characters.

Save Changes

How team website...

Need Help?

9

You can also scroll down to see events on the home page. If you click "MORE EVENTS" you'll be taken to the main Event page we saw before.

**Rock Creek**  
Jun 21 2023  
06:00 pm - 10:00 pm

Edit Commitment
Job Signup


**Woodcliffe**  
Jun 24 2023  
08:00 am - 12:00 pm

Edit Commitment
Job Signup

**B Meet: Northwest Branch @ Franklin Knolls**  
Jun 28 2023  
06:00 pm - 10:00 pm

Edit Commitment
Job Signup

MORE EVENTS



10

If you want to see the meet results, they will be uploaded on the Meet Results page.

OR Click "SUBSCRIBE" below to

Afternoon Practice (May 30-June 16)	Morning Practice (June 19-July 14)	Friday Morning Practice (starting June 23)
<b>4:00-4:45pm:</b> 13-18 year olds	<b>Mon thru Thurs 7:30-8:45am:</b> 13-18 year olds	<b>8:00-8:45am:</b> 13-18 year olds
<b>5:00-5:45pm:</b> 9-12 year olds	<b>9:00-10:00am:</b> 9-12 year olds	<b>8:45-11:00am:</b> All age groups
<b>6:00-6:45pm:</b> 8 & Unders	<b>10:15-11:00am:</b> 8 & Unders	Fun Friday S Activity
	<b>Morning Drylands Mon/Wed 6:45-7:15am</b>	

PARENT INFO

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