

1. In the side menu, click Bookings > Bookings Registration.
2. Locate the desired booking and click Schedule Now.
3. Browse through the calendar and check the box(es) of the slot(s) to book.

Schedule Appointment

Auditorium 1

Instructor: None Start/End Dates: 06/03/2023 to 06/30/2023 Duration: 180 mins Time zone: America/Los_Angeles (GMT-07:00)

SELECTED DATE Today < > **Sunday, June 18, 2023**

JUNE 2023 < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Select Start Time **Status**

☒ 10:00 AM ☐ Open

Selected Appointments Remove All

Sat, 06/10/2023 @ 10:00 AM ✕ Sun, 06/18/2023 @ 10:00 AM ✕

SUB TOTAL: **\$200.00**

[ADD TO CART](#) [CHECKOUT & BOOK NOW](#) [Cancel](#)

4. Optionally, if booking other appointments, click Add to Cart.
 - a. When ready to check out, click My Shopping Cart at the top right-hand side of the screen.
5. Click Checkout & Book Now.
6. Select the payment plan, assign member(s) to each booking, and add any applicable notes.
7. When finished, click Next.
8. If any agreements are required, on the Sign Agreements page, click View Agreement. Then, select "I have read and agree." for each item.
9. You may also print the agreement by clicking View Agreement > Print.
10. When finished, click Next.
11. Confirm the Booking details and click Next.
12. Select the payment method or click Add Credit Card.
13. If adding a new credit card, fill out the information and click Add Card.
14. Review the billing information and make any desired changes.
15. Click Pay Now.
16. To print the order confirmation, click Print Order.