



Forest Park Cabana Club

Dear Forest Park Members,

March 30, 2023

Welcome to the Forest Park Cabana Club 2023 season! The annual letter, dues statement and 2023 FPCC Pool Rules & Procedures document are contained in this email message and posted under the **Members** tab on the FPCC website: www.forestparkcabanaclub.com.

For those who were unable to join us for FPCC's 2023 Annual General Meeting, here is the link to the presentation: [AGM 2023 Presentation](#).

The main change that we are making this year is that we are moving to a year-round operational model where all members can utilize the facility every month of the year, with no additional fee for winter lap and recreational swimming. The Board of Directors decided to provide this benefit not just to allow us to offer more lessons, masters classes and other programming throughout the year but also to attract and retain better pool managers, which had been a challenge when only seasonal employment was available.

2023 Annual Dues:

- **Annual Dues are \$990**, can be paid by check or credit card, and **must be received by May 1, 2023**.
 - To Pay via **Check**, please include the dues statement at the end of this document and either Mail the check to the PO Box list on the form, OR drop off the check and form at the pool in the new Secure Drop Box by the bike rack. *DO NOT mail checks to the 2911 Pruneridge address.*
 - Instructions for paying by **Credit Card** using the FPCC website:
 - Open the FPCC website (www.forestparkcabanaclub.com)
 - Click the **"Sign In"** menu on the upper right of the screen
 - Enter the email address and password for your FPCC membership to login
 - Click the **"My Account"** menu on the left of the screen and then **"Account Info"**; it will open a panel with several tabs on it.
 - IF YOU HAVEN'T LOADED IN CREDIT CARD INFO BEFORE:
 - Click on the **"Payment Setup"** tab
 - Click on **"+ Add New Card"** and follow the instructions
 - Once your credit card info is added, (or if it is already in there from previous transactions) click on the **"My Account"** menu again and then **"My Invoice/Payment"** . Click the **"Make Payment"** tab at the top of the screen.
 - Verify the **"Enter payment amount"** is correct (\$990 for annual dues plus any other charges), click the **"Use this card"** button to select the correct credit card for the payment, and then click **"Pay Now"** at the lower right-hand corner of the screen.
- **IMPORTANT NOTE**
 - **In order to prevent the website from automatically charging your credit card when membership fees are due each year, you must have the auto-pay feature turned off.** If you would like to turn it off, please follow these steps:
 - On the "Payment Setup" tab under "My Account" make sure that the **"Use for On Demand Payments"** radio button is checked in the "Credit and Debit Cards" section.
 - If "Use for Fees Associated with Your Account" is selected, scroll down to the "Mail Payments" section and select "Use for Fees Associated with Your Account,"; this will deactivate automatic credit card payments.
 - Make sure to click **"Save Payment Setup"** at the bottom of the page.

FPCC Website:

Please check out the FPCC website at www.forestparkcabanaclub.com for the latest information on pool hours, social events, swim lesson and swim team. The website will always contain the most up-to-date information, as we will continue to update it through the year as things change. You can also use the website to update your contact information, pay annual dues, sign up to volunteer at events, join the swim team, and sign up for swim lessons.

Member Guidelines:

As members, you make a significant impact towards the overall experience of everyone at the pool. Please ensure that you take care of the facility when you use it. Some important issues to consider while at the pool:

- Anyone 14 or younger entering the club must be accompanied by an adult (18+).
- Please keep an eye on your children, especially if they are in the baby pool, as the baby pool is not monitored by our lifeguards.
- Please remind your children to keep showers to five minutes or less. Taking long showers is inconsiderate for those waiting to shower and wastes water (and money).
- When you leave the facility, make sure to clean up your space.
- Please respect the requests of the staff, lifeguards and Pool Manager; they are here for everyone's safety.
- If you see any problems or concerns with the facility when the Pool Manager or staff are not around, please send an email to: manager@forestparkcabanaclub.com.
- Please take a moment to review the "2023 FPCC Pool Rules & Procedures" provided with this letter to understand the rules for members and guests.

Pool Schedule:

- **Saturday April 1st is our pool Clean-up Day** in preparation for pool opening. **Please consider joining us between 10am-12pm** to help clean, put out furniture and other facility preparation activities. Light breakfast food and beverages will be provided.
- **The pool opens on Sunday April 2nd for Lap and Recreational swimming.**
 - Key code hours are in effect from sunrise to sunset.
 - Weekends will be staffed with lifeguards starting Sunday April 2nd.
- **Swim Team begins Monday April 3rd with practices on Mondays, Tuesdays, Wednesdays, and Thursdays.** Athletic Directors Jessica Frank and Kristy Auerbach have already sent out registration and other information. You can get a hold of them by emailing swimteam@forestparkcabanaclub.com.
- The full pool schedule is on the FPCC website under the **Calendars** tab select **Pool Calendar**. This page will be updated throughout the year so check it frequently for the latest information.

Swim Lessons:

Swim Lessons will be offered again this season, but the exact schedule has not been determined yet. Please look for updates on the website and in your email over the coming weeks. If you would like more information on the swim lesson options for your child and registration information, please contact the Swim Lessons coordinator at swimlessons@forestparkcabanaclub.com.

Social Events:

The social events for 2023 will include the annual Memorial Day, Independence Day and Labor Day Parties. Information regarding the social events will be posted at the pool and on the website and distributed via email. Since it does take some work to provide a well-organized party, we will be soliciting volunteers to help with set-up and clean-up. If you have the opportunity, please sign-up as a volunteer.

Personnel:

I am pleased to report that we have hired a new pool manager and head swim coach; his name is **Bruce Garibaldi**. He comes with an extensive background in swim instruction; he has served as a swim instructor at DACA as well as been a high school water polo coach and a masters swim coach. Please welcome Bruce to the FPCC community!

He can be reached at manager@forestparkcabanaclub.com.

The following members have been elected to serve as the 2023 FPCC Board of Directors:

<u>Position</u>	<u>Name</u>	<u>Position</u>	<u>Name</u>
President:	Oliver Smith	Treasurer:	Eldon Pei
Vice President:	Robert Lingscheit	Accounts Receivable:	Lisa Barkwill
Secretary:	Julie Hedrick	Co-Athletic Director:	Kristy Auerbach
CTO:	Alan Young	Co-Athletic Director:	Jessica Frank
Social:	Ami Russell	Co-Facilities:	Mike Otte
Member at Large:	Kristi Busch	Co-Facilities:	Alex Auerbach

Please show them your appreciation for all their work. If anyone is interested in taking on a Board position for 2024, please email the board at: board@forestparkcabanaclub.com.

I would also like to extend my thanks to outgoing Board Members Heidi Richey (Secretary), Mike Baker (Facilities), Katie Fuller (Accounts Receivable), Danielle Mina (Athletic Director), Lisa Wood (Athletic Director), and Leslie Sifferman (Social) for their collective years of service. Their contributions to the club have been invaluable!

Closing Important Comments:

Your Dues Statement is on the last page of this letter. If you are paying by check, please fill it out and mail it in with your check to the PO Box, OR the check and form can be dropped off at the pool in the new secure drop box by the bike rack. Please DO NOT mail it to the Pruneridge address. If you are paying by credit card, you still need to fill out and sign your dues statement and mail it to the PO Box or drop it off at the pool. Regardless of how you are paying, please take a moment to log into your FPCC account to review your email and contact information and make any needed corrections.

If you have problems logging in, please contact the Board at board@forestparkcabanaclub.com.

A \$100.00 late fee will be charged for any annual dues payment received (credit card) or postmarked (US mail) after May 1, 2023. **Memberships will be confiscated for dues not paid by June 1, 2023.** Please remember that FPCC is a non-profit organization and that the annual dues are the main source of funding for the pool’s operational expenses. Your timely payment is necessary!

I’m looking forward to having a great 2023 pool season! If you have any questions, concerns, or suggestions for Forest Park Cabana Club operations, facilities, personnel and/or events please contact me at: president@forestparkcabanaclub.com or in person when I am at the pool.

Sincerely,

Oliver Smith
FPCC Board President

Forest Park Cabana Club – 2023 Dues Statement

☐ 2023 Dues – \$990.00 - Payable by May 1, 2023

Note: there is a \$100.00 penalty if late

- ✓ Please make check payable to: **Forest Park Cabana Club**
- ✓ If paying by check, include your membership number on the check to ensure proper credit
- ✓ Mail dues to: **FPCC, P.O. Box 2151, Santa Clara, CA 95055** or put in the Secure Drop Box next to the bike rack at the pool

Name _____ Phone _____

Street Address _____

City, Zip Code _____

Membership Number _____ E-mail Address _____

PLEASE LIST BELOW THE FAMILY MEMBERS RESIDING IN YOUR HOME. FAMILY MEMBERS WHO ARE NOT LIVING IN YOUR HOME ARE NOT FREE TO USE YOUR MEMBERSHIP. THEY ARE CONSIDERED GUESTS AND MUST FOLLOW GUEST GUIDELINES.

Adult Names

Children's Names and Ages

I, and the other persons listed above, have read through the FPCC Rules document and **agree to abide by all the rules of the pool**. We understand that failure to do so may result in penalties up to and including forfeiture of our membership.

Signature

Date