

**CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION  
MINUTES OF A BOARD MEETING  
Global Captive Management Board Room  
14 June 2017**

**PRESENT:**

**Officers:**

Andrew Mackay  
Chilian Wong-Ellison  
Ian Lambert

**Directors:**

Jacky Rowland  
Steve Broadbelt  
Duke Sullivan  
Michelle Bailey

**Ex-officio:**

Bailey Weathers - Technical Director  
Jeffrey Wight – CBAC Representative (left 7.35pm)  
Kathy Jackson – SSC Representative (left 7.35pm)  
Dean Wragg – SMS Representative (left 7.35pm)

**Apologies** were received from Michael Lockwood, CJ Moore and Frank Flowers.

**CALL TO ORDER**

Ian Lambert called the meeting to order at 6.06pm.

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Amateur Swimming Association ("**CIASA**") was present in person.

**ACCEPTANCE OF MINUTES**

The minutes of the meetings dated 11 May 2017 were presented for approval. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved to approve the 11 May 2017 minutes.

## **MATTERS ARISING**

No other matters were discussed.

## **PRESIDENT'S REPORT:**

Ian tabled Michael's report, a copy of which is attached to the report

Discussion surrounded around Michael's request for any comments around the current vision, values and objectives. There were no comments.

Michael is planning to make the changes to the section on government control over the national body in the memorandum and articles. That section will be removed and resubmitted to FINA.

## **SUB-COMMITTEE REPORTS:**

### **Flowers Sea Swim and UANA Open Water Championships:**

Bailey updated the meeting of the issues discussed at the Flowers post events meeting:

#### 1. Issues with the registration system:

These issues created confusion and missed entries visavis the timing system. For example: UANA kids are all listed as Cayman Islands swimmers. Registration software was very complicated and the registration did not run smoothly. There were further problems as there was no differentiation between UANA 10K and Flowers 10K and Elana Sinclair was somehow not in the system and the US decided not to enter their athletes as US athletes. Registration and timing issues must be ironed out.

On a positive note, Ian and Duke did say that there has also been much positive feedback about the UANA and Flowers events.

2. For future planning: We will have to have someone in charge of a subcommittee to handle the turn judges, water and beach marshals for the whole four-day event. This should mitigate last minute scrambling for logistical things.
3. Medical staff to be booked in advance
4. PR on UANA events to be planned in advance.

UANA has decided that they would like to have the event again in Cayman next year. Ian commented that there is a need to create a binder setting out what is needed on how to and run a 5K, 10K, 5K /2.5K relay. A sub-committee will be formed to work with the Flowers group and UANA on these events. Ian will start working on a checklist manual/binder for hosting such events.

CIASA is very grateful to Mr Flowers and his group for his monetary donations and donations in kind, staff and support of the above events.

### **Open Water:**

There was no report submitted.

Dean has access to a trailer that can be used by CIASA. Discussion surrounded where the trailer would be stored and Dean will be helping on this.

Flow and Butterfield swims from May and June went very well and were well attended.

### **Masters:**

No updates

### **Aquatic Sports:**

Bailey informed the meeting that there will be a water polo clinic in early September 2017. This is exciting as we hope that this give water polo a kickstart in Cayman.

### **Nationals:**

Jeff Wight, on behalf of Camana Bay Sports Complex has requested the possibility of an annual request early in the season for any pool time or any other request, including the use of the pool for Nationals, clinics, training times for Flowers and UANA events. This will help the CBSC with their yearly planning as well.

**Technical:**

No updates

The Olympic Committee have added the following events: 800 m for men and 1500m for women and mixed relay 4 by 100m

**Medical/Lifeguards/Safety:**

Discussion surrounded the need for more lifeguards.

Bailey informed the meeting that Darren, Jane, Ryan, Chester, Laura and Allysa all took the course to teach the lifeguard course so we should be seeing more lifeguarding courses offered on island in the near future.

Chilian mentioned that a list of all certified lifeguards should be kept. Chilian can look to coordinate something with the lifeguard teachers. Kathy suggested perhaps liaising with the Duke of Edinburgh organisers, which is a great suggestion.

**CAYMAN BRAC:**

No new updates. Pool is to be finished in November 2017.

**SPECIAL OLYMPICS:**

One of their swimmers was pulled out of the Flowers sea swim and taken to hospital for precautionary measures.

Ian spoke to Megan Melgaard who runs sea swims in the USA and suggested we look into providing what's called "Sea Angels". Sea Angels could partner with a young swimmer a special Olympian or in fact anyone who would prefer to have an experienced swimmer, who could be a current or former Olympian or a competitive swimmer past and present. This program could be offered on the website at registration or via a booth on the ground before the swims.

**CALENDAR/WEBSITE:**

Steve is still looking into a way that any changes in the calendar can be set up as a notification on our website.

**TECHNICAL DIRECTOR'S REPORT:**

Bailey tabled a copy of his report, a copy of which is attached to the minutes.

Youth Commonwealth travel dates have been confirmed. Travel dates are 17 July to 24 July. Opening ceremony is on the 18 July and 23 July is the closing ceremony and swimming starts on the 20 July.

There has not been any interest in Junior Worlds Indianapolis thus far.

It was reiterated that Carifta 2017 was a success in many ways.

The contribution to Island Games of CI\$500 for swimmer contribution was discussed.

It is important to note that funding for Island Games comes from a few different sources. Island Games committee pays for all accommodation. CIOC contributes to payment for Caymanian athletes, who are likely to medal and continue swimming after Island Games. As an example, at the last Island games, Brett was covered by CIOC and Shaune covered by CIASA. It is also important to note that the procedure with CIOC contribution are that receipts are submitted and claimed. In the past flights have been covered for the Caymanian athletes. It was agreed that those athletes would receive any refunds back if they are funded by CIOC when the reimbursements are made.

It was also noted that there is a suit allowance for the summer allowed for athletes representing Cayman.

Bailey informed the meeting that the club coaches have done some planning and there is a plan to attend meets collectively in the summer: Logistics and details have not been finalised yet.

The summer meets are ISCA (qualifying meet) in August in Florida and a long course meet (non-qualifying) in Tampa at the end of July (21 July) called 2017 Floribian Swim meet. The Florida team will then attend a meet in Cayman from 28 July to 30 July, 2017.

## **CLUB REPORTS**

### **Camana Bay Aquatic Club**

Jeff tabled a copy of CBAC's report, a copy of which is attached to the minutes.

They are conducting second interviews for coaches presently. Jeff informed the meeting that CBAC's structure will be changing and that Dom Ross will likely be the CBAC point person going forward. CIASA thanked Jeff for his contribution to Cayman swimming over the years.

### **Seven Mile Swimmers**

Dean tabled a copy of SMS' report, a copy of which is attached to the minutes.

SMS is having a great season.

### **Stingray Swim Club**

Kathy tabled SSC's report, a copy of which is attached to the minutes.

Kathy wanted to let the board know that the development team enjoyed the May swim camp.

Club representatives left the meeting.

## **TREASURER'S REPORT**

Andrew tabled his report, a copy of which is attached to the meeting.

## **SUB-COMMITTEE REPORTS:**

### **Representative Team Committee:**

Michelle tabled her report, a copy of which is attached to the minutes.

Michelle informed the meeting that the RTC will review the policy for Representative team events.

The Board reviewed the selection criteria for Junior and Development team, as well as the times. There were additional comments and thoughts, which will be discussed further.

The RTC committee had discussed further some options for selection criteria but further research and discussions will take place with regards to those options.

It was decided that if a swimmer requested their own powerpoint rankings and number that we would be able to share this with them.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved to approve the Junior and Development Team Times for 2017/2018.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved to add UANA December Swim Championships to the calendar.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved to approve the three coaches: Caleb Miller to Island Games, Gotland; Darren Mew to Youth Commonwealth, Bahamas and David Pursley to Junior World Championships, Indianapolis, subject to teams from Cayman being sent to the said swim championships.

Bailey informed us that CIOC has requested that Sue Weathers be the chaperone the Youth Commonwealth team to Bahamas.

Further discussion surrounded Dom's new role within CBAC and whether the Board was comfortable in his remaining on the RTC sub-committee. The Board unanimously agreed that Dom is a valuable member of the RTC sub-committee.

#### **Public Relations:**

Steve tabled his report, a copy of which is attached to the minutes.

The report is a summary to the articles and links to the various PR efforts in the last month.

#### **Fund Development:**

No new updates

#### **Booster group**

No new updates

#### **50m pool committee**

Steve tabled his report, a copy of which is attached to the minutes.

It was suggested that Greg Smith be contacted to join the 50 metre pool committee.

Steve shared with us the proposal from the company with regards to the market research needed for the 50m pool business proposal. It was unanimously agreed that the fee quoted was too high for us to consider. It was suggested that perhaps a Phd or Masters student could take it on as a project.

#### **Club Development:**

AON has been paid for the CIASA umbrella insurance.

#### **Athlete Protection:**

No updates

#### **Strategic Plan**

Documents are to be finalised soon.

#### **ANY OTHER BUSINESS:**

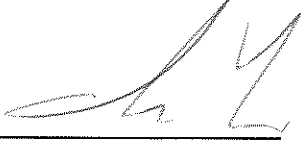
FINA World Aquatics Day are July 1 and 2. Due to the lateness of planning, we don't have time to plan something and ask for funding but this should be noted for next swim season.

#### **DATE OF NEXT MEETING**

It was noted that the next meeting would be on Wednesday 12 July, 2017.

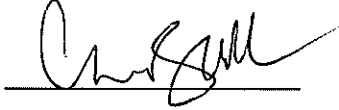
**ADJOURNMENT**

The meeting adjourned at 9.57pm.



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**Ian Lambert**  
**Chairman of Meeting**



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**Chilian Wong-Ellison**  
**Secretary of Meeting**