



**CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION**  
**MINUTES OF A BOARD MEETING**  
**Global Captive Management Board Room**  
**5 October 2017**

**PRESENT:**

**Officers:**

Andrew Mackay  
Chilian Wong-Ellison  
Ian Lambert  
Michael Lockwood

**Directors:**

Steve Broadbelt  
Duke Sullivan (left 8.45pm)  
CJ Moore

**IN ATTENDANCE:**

**Ex-officio:**

Bailey Weathers - Technical Director  
David Pursley – SSC representative  
Mr Frank Flowers  
Anup Itwar  
Alissa Moberg (arrived 6.33 pm)

**Apologies** were received from Dominic Ross, Michelle Bailey, Dean Wragg and Jacky Rowland.

**CALL TO ORDER**

Michael Lockwood called the meeting to order at 6.05pm with a prayer.

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Amateur Swimming Association ("**CIASA**") was present in person.

### **Open Water:**

A written report was not submitted prior to the meeting.

It was noted that the 29th Annual CUC 800 sea swim had been postponed due to impending weather.

Bailey informed the meeting that we still do not have a trailer so it was suggested that we look consider storing the equipment in a Director's storage area (ideally, we would need a 5 by 10 storage area to store the swimming equipment). It was noted that Bailey will speak to Mr Flowers about the possibility of storing the equipment at the Block Factory.

Bailey also informed the meeting that Dean knows someone who will make the finishing structure. This needs to be started as soon as possible. Michael also requested that Duke and Bailey buy a new start line.

It was noted that the relay event name will need to be changed on the website and thoughts will go into how to organise next year's relay swim.

### **Masters:**

It was discussed that the SSC masters programme is not getting much attendance and discussion surrounded whether it would be better to have one masters programme instead of two; although the two programmes take place at different venues and different times.

### **Aquatic Sports:**

Alissa noted that the "Caymanite Synchro" programme has 31 athletes (30 girls and one boy) and they train at Don Fosters pool on South Church Street, at the Ocean Frontiers pool and also at a private house.

The FINA coaches' clinic is expected to take place at the month and Tammy McGregor, a former Olympian, from Walnut Creek will be instructing. Alissa said that she was not expecting many coaches to attend and estimated 10 coaches. Alissa also informed the meeting that the swimmers will take part in the clinic as well.

Alissa is also interested in a clinic in Jamaica first week of January 2018.

Alissa informed the meeting that she hopes to have a team (4 – 8 swimmers in a team) to take to CARIFTA 2018. However, the figure requirements have changed and she will update the Board later to see where her swimmers are at.

The synchronised swimmers will be having a Christmas Show on Wednesday, 13 December 2017 at Royal Palms.

### **Nationals:**

It was noted that Duke is having a meeting with Jeff on 19 October 2017 to discuss the use of the Camana Bay Aquatic Pool for the National Championships 2018.

### **Technical:**

A written report was not submitted prior to the meeting.

Bailey informed the meeting that we have applied for an Open Water school.

### **Medical/Lifeguards/Safety:**

There was some discussion regarding the need for a database of lifeguards.

### **CAYMAN BRAC:**

It was noted that the 25m pool construction had been delayed and that currently 23 February 2018 is the date of opening of the pool. Discussion surrounded the need to plan a meet on Cayman Brac in conjunction with the Lions Club.

David enquired on whether there was reasonably priced accommodation in the Brac and thought doing a team training camp there would be something to explore and pursue

### **SPECIAL OLYMPICS:**

Bailey had received an update from Penny and the Special Olympic Team is gearing for the World Games 2018. David informed the meeting that four Special Olympians will be joining Stingray Swim Club to the Dean Martin meet at the end of October in Jamaica.

### **CALENDAR/WEBSITE:**

The website and calendar are to be updated with the latest information provided to Michael.

### **TECHNICAL DIRECTOR'S REPORT:**

Bailey tabled copies of his report (a copy of which is attached to these minutes).

Bailey informed the meeting that the coaches clinic will be a pool clinic and not water polo. MoJo and Terry are not available to come down U.S. thanksgiving weekend to do the leadership course this year.

It was noted that Jim Richardson will come down to do the coaches clinic and Bailey is looking to combine Jim's visit for the swimmers' leadership course in conjunction with the new sports doctor on island, Dr Jody Timpson.

Bailey informed the meeting that Skyblue Aquatics Swim School and Darren Mew swim school have almost completed registration with CIASA.

Discussion surrounded approaching Southwest for a group fare to Fort Lauderdale for the UANA Swimming Cup in January 2018 and Cayman Airways for the CARIFTA trip to Jamaica in April 2018.

### **CLUB REPORTS**

#### **Camana Bay Aquatic Club**

Copies of the CBAC report were tabled at the meeting (a copy of which is attached to these minutes).

It was noted that a temporary coach has been hired and is on his way to the island. Kirk was one of the coaches who took the National Development Clinic last year. The search continues for the permanent hire for January.

#### **Seven Mile Swimmers**

Copies of the SMS report were tabled at the meeting (a copy of which is attached to these minutes).

#### **Stingray Swim Club**

David tabled a copies of SSC's report (a copy of which is attached to these minutes).

It was noted that eight kids with one time standard who have qualified for Commonwealth. Commonwealth does not set qualifying times. It was noted that entries would be limited to two male and two female athletes by the CIOC.

*David and Alissa left the meeting at 8.24pm.*

### **TREASURER'S REPORT**

Andrew tabled a copies of his report (a copy of which is attached to these minutes).

Andrew proposed that the 50m pool money in restricted funds be put into fixed deposits.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved that the 50m pool money in restricted funds totalling CI\$144,000 be put into fixed deposits with Butterfield Bank (Cayman) Limited.

It was noted that the Cayman Islands Government will send the funding once financials are finalised.

It was noted that sponsorship funds from certain companies needed follow up invoices. Michael requested that the form of invoice be provided to him for review and comment.

There was clarification on who deals with the sponsors and sponsorships. It was noted that Joan Link is currently the point person for sponsorships.

Bailey informed the meeting that he has spoken to Davenport and they are looking to give a three-year sponsorship.

It was confirmed that Bailey would provide the photos, summary and report to FINA for the coaches' clinics.

### **SUB-COMMITTEE REPORTS:**

#### **Representative Team Committee:**

A written report was not submitted prior to the meeting.

#### **Public Relations:**

A written report was not submitted prior to the meeting.

Steve informed the meeting that the September activity will be included in the October report.

#### **Fund Development:**

A written report was not submitted prior to the meeting but a written report is attached to these minutes.

CJ and Steve confirmed that Butterfield would like to be involved in either the Learn to Swim or lifeguard certification programme. It was noted that further discussions are to take place with Catherine Healy from Butterfield.

CJ would like to submit the Cayman Airways request form as soon as possible.

CJ informed the meeting that FLOW has requested a presentation from CIASA.

Further to this discussion, Andrew noted it may be a good idea to present trophies to sponsors as it is something that can be displayed in a reception or a glass cabinet.

CJ continued by saying he has started discussions with Ogier about sponsorship.

#### **Booster Group**

Copies of the Booster Group's report were tabled at the meeting (a copy of which is attached to these minutes).

It was noted that Michael will email Kathy about getting a SSC representative on the Booster Committee.

It was noted that currently the movie event is scheduled for 4 November 2017.

It was noted that, as for the January gala, Bailey will see if Alia Atkinson would be available.

#### **50m Pool Committee**

Steve tabled a copies of his report (a copy of which is attached to these minutes).

**50m Pool Committee**

Steve tabled a copies of his report (a copy of which is attached to these minutes).

Steve is scheduled to meet with Lewis, the original architect of the 50m Pool plan and will be discussing option plans.

It was noted that a follow up meeting with the Honourable Minister Julianna O'Connor-Connolly will take place in three weeks.

Steve is going through the list of the requested information and will have the information ready for the meeting.

**Insurance:**

It was noted that there were no new updates to be discussed.

**Athlete Protection:**

It was noted that there were no new updates to be discussed.

**Strategic Plan**

It was noted that there were no new updates to be discussed.

**ANY OTHER BUSINESS:**

It was noted that there was no further business to be discussed.

**DATE OF NEXT MEETING**

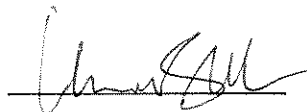
It was noted that the next meeting would be on Wednesday, 8 November 2017.

**ADJOURNMENT**

The meeting adjourned at 9.24pm.



**Michael Lockwood**  
**Chairman of Meeting**



**Chilian Wong-Ellison**  
**Secretary of Meeting**