



## CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION

### TECHNICAL OFFICIALS MINIMUM STANDARDS FOR LICENSING/RENEWAL

#### MISSION

Our sport relies heavily on volunteers to work in the capacity of officials in order to conduct fair and equitable competition for our athletes. In order to achieve this stated goal minimum standards have to be adopted.

The goal of adopting these minimum standards for CIASA Licensing and Renewal as a Technical Official is to set standards, that when applied, will accomplish the following:

- assure a clear and consistent knowledge of the rules
- provide sufficient time in training to assure familiarity with all levels of competition
- provide opportunity to work on the deck and advance through the certification process
- maintain knowledge of the current rules

The sessions referred to in the standards should be a full Meet session to assure sufficient time to observe a significant number of swimmers and should contain a complete schedule of events to provide the opportunity to observe all strokes.

The intent is that progression to each successive level starting with Timekeeper should be adhered to for all Applications for licensing. CIASA, through its Technical Officials Committee, retains the discretion to approve New Applications for original licensing to a level that it is satisfied that the applicant is qualified and experienced to carry out the role and duties of and approval may be subject to such conditions as the Committee deems fit.

CIASA may set minimum standards for additional positions.



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\*Effective September 1 2013, all Technical Officials, except for Timers and Chief Timekeepers (who will be given 6 months after the next Timekeeper Training Clinic to apply for licensing), in the Cayman Islands **MUST** be licensed by CIASA in order to serve as a Technical Official on deck at Meets; wherever possible those competing should not be asked to officiate at the same session.

<b>TIMEKEEPER (Minimum Age 11*)</b>	
Education and Training	<ul style="list-style-type: none"><li>• <b>Pre-Meet briefing and deck experience for at least one session</b> before applying to be licensed. Performance monitored by Trainer and/or Meet Referee during meet.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Evaluation by trainer and/or Meet Referee</b> to be reported to Officials Chairman or their designee at the end of deck session.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>To maintain certification, must work a minimum of four (4) sessions per year</b> as Timekeeper, of which two must be in Cayman Islands.</li></ul>

<b>CHIEF TIMEKEEPER (Minimum Age 16*)</b>	
Education and Training	<ul style="list-style-type: none"><li>• <b>Attendance at Timekeeper Training Clinic</b></li><li>• <b>Must be licensed as Timekeeper</b> and worked as such for at least four (4) sessions at Meets before undertaking training for Chief Timekeeper.</li><li>• <b>On Deck apprenticeship for Chief Timekeeper level</b> with at least one (1) trainer for a <b>minimum of two (2) sessions</b>.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Evaluation by trainer and/or Meet Referee</b> to be reported to Officials Chairman or their designee at the end of each on deck session <b>AND</b> apprenticeship sessions recorded in the Official's Logbook.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>To maintain certification, must work a minimum of four (4) sessions per year with at least two (2) of those sessions</b> as Chief Timekeeper.</li></ul>

## JUDGE LEVEL 1 – Inspector of Turns (Minimum Age 16\*)

Education and Training	<ul style="list-style-type: none"><li>• <b>Formal Turn and Stroke Judge Training clinic</b>, which encompasses the role and duties of Judging up to Inspector of Turns.</li><li>• <b>Must be licensed as a Timekeeper</b> and worked as such for a <b>minimum of 4 sessions</b> before undertaking training for Judge Level 1</li><li>• <b>On Deck apprenticeship as Judge Level 1 with at least one (1) trainer for a minimum of two (2) sessions</b> (<i>Note: cannot recommend disqualification during those sessions</i>).</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Evaluation by trainer and/or Meet Referee</b> to be reported to Officials Chairman or their designee at the end of each on deck apprenticeship session and recorded in the Official's Logbook.</li><li>• <b>Must complete on deck training</b> within one year from date of clinic.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>Recommend attendance</b> at yearly Turn &amp; Stroke Judge clinic, <b>with attendance at one clinic in any three year period being mandatory. To maintain certification, must work a minimum of four (4) sessions per year</b> as Judge Level 1 or apprenticed at a higher level at a Meet, of which two must be in Cayman Islands.</li></ul>

## JUDGE LEVEL 2 – Judge of Stroke and all aspects of Judging (Minimum Age 17\*)

Education and Training	<ul style="list-style-type: none"><li>• <b>Formal Turn and Stroke Judge Training clinic training</b>, which encompasses all aspects of Judging and the theoretical role and duties of Starter is also recommended.</li><li>• <b>Must have worked as Judge level 1 for a minimum of six (6) sessions</b> to be considered for training as Judge level 2.</li><li>• <b>On Deck apprenticeship as Judge level 2 - Judge of Stroke with at least one (1) trainer for a minimum of two (2) sessions</b> (<i>Note: cannot recommend disqualification during those sessions</i>).</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Evaluation by trainer and/or Meet Referee</b> to be reported to Officials Chairman or their designee at the end of each on deck apprenticeship session and recorded in the Official's logbook.</li><li>• <b>Must complete on deck training</b> within one year from date of clinic.</li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>Recommend yearly clinic with attendance at one clinic in any three year period being mandatory.</b></li><li>• <b>To maintain certification</b>, must work a minimum of four (4) sessions per year as Judge level 2 or Judge level 1 or as an Apprentice for a higher level, of which two must be in Cayman Islands.</li></ul>

## STARTER (Minimum Age 18\*)

Education and Training	<ul style="list-style-type: none"><li>• <b>Formal clinic Training.</b></li><li>• <b>Must have worked as Judge level 2</b> for a minimum of six (6) sessions.</li><li>• <b>Must serve a minimum of two (2) sessions on deck as a Starter with at least two (2) different trainers</b> approved by the Officials Chairman or their designee.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Certification based on recommendation of the trainer(s) and/or Referee(s).</b></li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>Recommend yearly clinic with attendance at one clinic in any three year period being mandatory.</b></li><li>• <b>To maintain certification</b>, must work a minimum of four (4) sessions per year with at least (2) sessions as Starter</li></ul>

## REFEREE (Minimum Age 19)

Education and Training	<ul style="list-style-type: none"><li>• <b>Must attend Referees clinic and apprentice on deck for a minimum of three (3) sessions at two (2) sanctioned meets with at least two (2) different referees.</b></li><li>• <b>Must have worked as a Starter</b> for a minimum of six (6) sessions</li><li>• <b>Recommend be familiar</b> with the positions of Announcer, Starter, Stroke &amp; Turn Judge, Chief Judge, Timer and Chief Timer.</li></ul>
Evaluation & Certification	<ul style="list-style-type: none"><li>• <b>Certification based on recommendation of the trainer(s) and/or Referee(s).</b></li></ul>
Renewal	<ul style="list-style-type: none"><li>• <b>Attend clinic and assist with Clinic every year.</b></li><li>• <b>To maintain certification</b>, must work a minimum of six (6) sessions per year with at least two (2) sessions on Island as Referee.</li></ul>