



## CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

### MINUTES OF A BOARD MEETING

Remote Meeting by Teams

10 October 2021

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#### PRESENT:

##### Officers:

Chilian Wong-Ellison - Secretary  
Steve Broadbelt – Vice President

##### Apologies:

Michael Lockwood - President  
Bailey Weathers – Technical Director  
Dean Wragg – SMS  
Frank Flowers – Flowers Group  
Andrew Mackay - Treasurer  
Chevala Burke - SISC  
Romina Giraldo – Caymanite

#### PRESENT:

##### Directors:

Kathy Jackson - Director  
Sandy Hew - Director  
Andrea Higgo - Director  
Sally Brooker - Director  
Duke Sullivan - Director

##### Ex-Officio:

Adam Butler - CBAC  
Marz West - SSC

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#### CALL TO ORDER

Steve called the meeting to order at 6.10pm.

#### ACCEPTANCE OF MINUTES

It was noted that a quorum of the board of directors (the “**Board**”) of the Cayman Islands Aquatic Sports Association (“**CIASA**”) was present in person.

The minutes of the meeting held on 8 September 2021 as tabled at the meeting. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 8 September 2021 be approved.

#### MATTERS ARISING

Steve wanted to make note that the order of the agenda of the meeting. We will starting the meeting with Board only matters.

#### TREASURER’S REPORT/BUDGETING

Andrew has sent in his apologies. Chilian noted the follow up items:

1. Insurance payment
2. Have Clubs been billed for insurance?
3. Clubs to be reminded of membership lists and payment of CIASA fees

## **REPRESENTATIVE TEAM COMMITTEE**

Andrea tabled her report.

Representative Team Agreement 2021/2022 was circulated for approval. It is proposed to send to RT athletes and have the agreement signed by 1 December 2021. Kathy enquired whether a clause regarding PR and media could be added to the Agreement. After discussion, it was agreed that a clause will be reviewed and added to the Agreement. Chilian noted that clear instructions will need to be given as to the execution of the document because the agreement has many pages. Perhaps the first and executed page only need to be sent back to RTC.

After discussion, and on a motion duly moved and seconded, the Representative Team Agreement 2021/2022 was approved.

Proposed date for Parents Information Night is Wednesday 27 October 2021. Venue is to be confirmed. Suggestions were the George Town Yacht Club or an outdoor restaurant venue.

RTC would like also like to propose some dates for development camps for the calendar. TBD.

Andrea informed the meeting that Michelle Bailey had agreed to assist in drawing up the budgets for the various CIASA meets for the season. It was noted that budgets are an important aspect of planning and that budgets should be drawn up for each CIASA event where a budget is needed.

It is important to note that we have an increased budget from government but that we need to have focus on development of our youth programs.

RTC recommendation to approve the Junior and Development Selection Criteria and Time Standards, the CCCAN Selection Criteria and Time Standards, CARIFTA Selection Criteria and FINA World Championships.

After discussion, on a motion duly moved and seconded, the Junior and Development Selection Criteria and Time Standards, CARIFTA Selection Criteria and FINA World Championship were approved.

After discussion, on a motion duly moved and seconded, the CCCAN Selection Criteria and Time Standards were approved with the stipulation that D (1) in the Selection Criteria be clarified and the addition senior swimmer with good standing in the Criteria.

Discussion surrounded the Junior PanAm Games in November 2021 in Columbia and the Short Course FINA Championships in December 2021. The rescheduling of both Games has caused them to be very close together on the calendar. Steve asked Bailey for his recommendation and after the recommendation, it was agreed to send two representative teams made up of two sets of swimmers to the Games and Championships. Bailey informed the meeting that only five of the eleven Caymanian eligible swimmers had been selected for the Junior Pan American. A motion was approved to send two separate teams to the Games and Championships based on Bailey's recommendation. It was agreed that invitations be sent to the five swimmers selected for Junior Pan American and to give them the first choice of attending either the Games or the Championships.

"BW gave an overview of the selection process explained to RTC at the RTC Meeting for the various events on the calendar:

i. **Junior PanAms:**

Times were set by the Junior PanAm games committee and 900+ swimmers made times. A limit of 270 swimmers was set and the PanAm games committee then went through a selection process to select the 270 swimmers. We had 11 Cayman swimmers with QTs but only 5 were ultimately selected. The meet was then handed over to the CIOC.

BW noted that in general, any meet that is a multi-sport event is governed by the CIOC. We may then also be limited by funding (as happened with Commonwealth Games in Australia compared to Glasgow 4 years previously). DR added that the CIOC generally acts on the recommendations of CIASA. The CIOC will tell CIASA how many swimmers they can fund but (generally) it's up to CIASA to select the swimmers.

ii. **FINA Short Course World Champs:**

FINA has selection criteria but each federation is guaranteed 1 male and 1 female pool swimmer. Artistic swimmers are not guaranteed. If swimmers have A cuts they would go to the meet automatically. If not, selection is done by CIASA using the power point system."

Further discussion took place as to how far down the list do you go with these types of meets when the swimmers are eligible and have FINA points? It was suggested that further discussion of this topic take place between RTC and the Technical Director.

## **FUND DEVELOPMENT**

Sally updated the meeting with a verbal report. Sally suggested an idea for a fundraising idea is to have airwave time on the radio stations with a range of athletes in aquatics.

Sally suggested another idea for raising funds would be to have clinics and extra practices carried out by different coaches which could happen once a week or every two weeks for different groups of athletes.

Steve requested that Sally submit a written report of all the suggestions.

## **BOOSTER**

Sandy tabled her report .

Sandy informed the meeting that the 2019-2020 or 2020-2021 awards will be handed out and explained that because of how the meets have worked out, the high points will be calculated based on Cayman based meets.

Masks have been ordered.

## **PUBLIC RELATIONS/MEDIA**

Kathy tabled her report and the Compass proposal. Discussion surrounded the proposal and our interest to pursue further discussions on the PSA and livestreams. The cost of \$12K was discussed and it was decided that CIASA could have discussions with Compass to tailor make a proposal.

Discussion on the addition of a clause in the RT Agreement has been discussed and agreed earlier in the meeting.

## **LEGAL AFFAIRS/STRATEGIC PLAN**

There are no updates.

### ***Non- Board Members joined the meeting***

## **PRESIDENT'S REPORT**

Michael had sent in an email with the AGM Notice and a list of the directors stepping down at the next AGM: Sandy Hew, Duke Sullivan, Kathryn Jackson, Chilian Wong-Ellison and Stephen Broadbelt.

Chilian reminded the meeting that each sub committee has to submit their annual report to Michael for the AGM Annual Report.

There were no other updates

## **SUB-COMMITTEE REPORTS**

### ***FLOWERS SEA SWIMS/OPEN WATER SWIMS***

Duke informed the meeting that he was discussing the new rescheduled dates with Fosters. Planning is underway for the Pirates Week 5K swim.

### ***AQUATIC SPORTS***

There were no updates

### ***NATIONAL SWIMMING CHAMPIONSHIPS***

Steve informed the meeting the Championships will take place after Ash Wednesday. However, there is an understanding that the Championships will be moved next year.

### ***TECHNICAL/FINA***

Clubs enquired on final calendar. Steve confirmed the calendar is updated with the exception of the artistic swimming competition dates as they get finalized.

Chilian enquired about the Dolfin training to be carried out by Stingray. Discussions will take place with the new Technical Director with regards to the timing system.

Chilian also enquired with Kathy on the Meet Director Training session and/or manual. Kathy confirmed that this is currently in the works and will be ready soon.

### ***MEDICAL/LIFEGUARDS/SAFETY***

Andrea informed the meeting that the Darkness to Light training costs USD 10/per person and can be done online. If we buy this in bulk, the course would cost USD 9/per person. Discussion ensued and it was agreed that CIASA would buy a certain number of courses and offer them to our members. Andrea will be liaising with the Darkness to Light organization. It was suggested that a specific number of slots be allocated to each club.

## **CIOC**

There were no updates. We have not had an update on the Junior Pan-Am and travel arrangements for the team, as well as team announcement.

## **FACILITIES**

Steve updated the meeting and informed the meeting that meeting with Honourable Bernie Bush went very well. The MOU is in the process and will hopefully be signed. Steve informed the meeting the design consultants plan to have a zoom presentation on viability and operational costs and would encourage all Clubs and Board Members to attend.

Buttonwood Park is a viable option. Steve also informed the meeting that he has had discussions with the YMCA Director with regards to a synergy.

CIASA has been granted access to use Clifton Hunter pool ; however the recent Covid developments have put this to a standstill.

The Duty waive for the chiller at the Lions pool has been waived but the storage fees are now under negotiation as the chiller has been in storage for two months.

## **TECHNICAL DIRECTOR'S REPORT**

Steve updated the meeting with information on the new Technical Director. The permit is at WORC and will be heard in the next week and we should be able to make an announcement then. It is important to note that there were no local applicants to the job advertisement.

## **CLUB REPORTS**

### **CBAC**

Adam tabled his report.

Adam enquired on when CBAC should expect the CBAC Fall Meet Summons to be approved. Steve will be following up with Bailey on the approval.

Adam enquired to see if CIASA had any Covid 19 protocols. CIASA is following government guidelines and clubs should also follow the same guidelines.

Chilian suggested looking at the numbers of swimmers from last year's meet to gauge the limit on spectators. Officials and timekeepers must be counted in the set numbers for a crowd.

Steve will be Covid ambassador at the CBAC Fall Meet.

### **SSC**

Marz enquired on Junior Pan Am and any details on the team. Andrea informed the meeting that CIASA is not able to release names until CIOC officially makes the announcement. Marz enquired on travel details and other accommodation details. CIASA would make contact with CIOC to enquire.

***Clubs left at 8.08pm.***

## **ANY OTHER BUSINESS**

Discussion continued regarding the Junior Pan Am Games and coach selection. Andrea informed the Board

that David is the only coach who has been put forward for the Games. After some discussion, it was agreed that David would be the coach put forward to CIOC for the Games. It was also agreed that all information is to be disseminated to the CIOC.

Steve wanted to take opportunity to thank Duke and Sandy for their service to the CiASA Board over the years. We are grateful for their contribution and all they have done.

Duke and Sandy have confirmed that they will not stand again for their Director roles. Steve and Kathy will stand again.

Chilian informed that if someone is nominated for the role of Secretary, Chilian will step down. In the absence of such an nomination, Chilian will stand again.

#### **NEXT MEETING**

The next meeting will be the AGM on Thursday 11 November at 7pm at ARC Auditorium, CIS Campus, Camana Bay.

#### **ADJOURNMENT**

The meeting ended at 8.42pm.



**Stephen Broadbelt**  
**Chairman of Meeting**



**Chilian Wong-Ellison**  
**Secretary of Meeting**