



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Remote by Teams

15 March 2022

PRESENT:

Officers:

Stephen Broadbelt ("Steve")- President

Jim Fraser – Vice President

Chilian Wong-Ellison – Secretary

PRESENT:

Directors:

Adam Butler – Director

Andrea Higgo - Director

Martin Trott - Director

Sarah Sellars - Director

Ex-Officio:

Jacky Pellerin – Technical Director

Craig Armundsen – Water Safety

Lynne Walton – SSC

Dean Wragg – SMS

Tricia MacDonald – CBAC

Chevala – SISC

Romina – Artistic

Ryan Mushin – apologies

Frank Flowers – apologies

Kathy Jackson – apologies

Alex McCallum - apologies

It was decided earlier that day to meet remotely by Teams for covid reasons. Jacky, Sarah Sellars and Dean met at the CIASA shared office space to dial in to the Teams Meeting.

Call to Order

Steve took a roll call and called the meeting to order at 5.42pm. Conflicts of interests were noted.

Apologies

Apologies were received from Mr Frank Flowers, Alex McCallum, Kathy Jackson and Ryan Mushin.

Matters arising and approval of January 2022 and February 2022 CIASA BOD minutes

After discussion, and on a motion duly moved, the minutes from the 11 January 2022 and 8 February 2022 meeting were approved.

President's Report

There was no update from the President. Steve informed the meeting that all topics would be covered further in the meeting.

Flowers

Mr Flowers sent an email with an update.

The swim event has opened up to more persons and has been increased to 500. There is currently plenty of spaces for swimmers to take part. Martin informed the meeting that he has been in touch with Anup and has offered the assistance of CIASA in the event. Jim informed the meeting that Gregg Troy and his wife would be travelling to Cayman for the event. Jim wanted to inform us that Ryan Lochte may be a great candidate to have attend the event. Everyone at the meeting agreed it would be great to have Ryan Lochte down in June. Martin confirmed that the Flow and Butterfield sea swims are both a go ahead for May 2022.

Open Water and National Swim Championships

Martin informed the meeting that Nationals went well and that there is a plan for a debriefing to take place amongst the Nationals sub committee and Jacky. Chilian mentioned the aquathon which Martin had noted in his report. It was noted that this event was always a fun event, merging two associations and that the board should look into approaching a sponsor for this event.

The Bogue swim is taking place in October 2022 and CCMI are running the event this year. CCMI have expressed that they would like to invite swimmers to take part as a race in the 10K swim, provided the swimmers had their own kayaker.

The Emmanuel Brown Swim is expected to take place in August 2022.

Technical/FINA

Jacky informed the meeting that as of today, a few countries have decided to announce they will not participate in Worlds Championships in Hungary in July 2022.

Jacky also informed the meeting that in order for us to be competitive in the Open Water scene, we would have to look to purchasing active chip sets, which are more expensive. We are looking at USD 30k more than the other chips.

Jacky went on to inform the meeting that the Open Water Canada is looking to have their trials here on April 16th, 2023 next year.

Adam spoke of the officials training and how we will need to have another push for more officials to be trained.

Chilian informed the meeting that a long sleeved officials shirt has been sent around and will about USD 20.00. Steve reiterated that we need to provide our officials/volunteers to be equipped with safety equipment, whether it is clothing and from weather protection.

Artistic Swimming:

Romina had sent in a report but was having trouble connecting to the meeting.

The Board has asked for Artistic to send a list of junior national swimmers along with a list of events. Romina had a query on team uniform allowance for the Artistic national team, which RTC will discuss.

The Caymanite invitational is set to take place 2 April to 3 April 2022.

Water Safety/Lifeguards

Chilian updated the meeting with the following:

1. a V.2 of the Water Safety Terms of Reference with the following points.

The aim of the Water Safety Committee is to promote Water Safety initiatives in relation to lifeguarding and water safety equipment in the Cayman Islands.

The role of the Committee is to:

- Identify initiatives, where areas of Water Safety in relation to lifeguarding and water safety equipment, can be monitored and positively impacted in the Cayman community (to be discussed with TD, CIASA).
- Make recommendations to the Board of Directors on potential opportunities to increase Water Safety, where it relates to lifeguards and water safety equipment.
- Update and maintain list of a register of certified lifeguards in Cayman Islands.
- Ensure facilities utilized by CIASA clubs and programs are equipped with the standard water safety equipment.
- Assist in implementation and maintenance of Water Safety website (working with Bailey and Kathy Jackson)

Membership on the Water Safety Committee consists of persons who are involved in water safety initiatives and program and organisations.

The immediate need for a Register of Lifeguards, no matter what the qualification, is an important task of this committee.

Jacky has proposed a Council for Aquatic Activities where this council of organizations involved in aquatic activities would meet once a month to discuss their respective business and activities and see if there is any synergy possibilities for the growth of aquatics in the community.

Chilian informed the meeting that more thought and research will have to be done before this is implemented but it is an exciting way forward for aquatics in the islands.

Medical

Discussion surrounded a need to have a Register of medical persons and Emergency First responders at hand so that the association is able and has access to a network.

CIOC

Jacky informed the meeting that CIOC has requested for additional information with regards to the 10 swimmers that CIASA has sent in to CIOC for potential candidates to Commonwealth Games in Birmingham, UK.

Jim addressed the meeting with regards to CIOC and cementing the relationship between CIASA and CIOC. It was discussed that our attendance to the AGM would be a positive step. Jim emphasised the importance of a solid collaboration between ourselves and the CIOC.

Jacky informed the meeting that there is a new championships on the horizon. The meet is known as First Caribbean Games, which would take place from 29 June to 3 July 2022 in Guadeloupe. This meet would be for swimmers 23 years and under and each federation would be allowed 5 swimmers.

Facilities

Steve informed the meeting he plans to call a meeting in the near future of a sub-committee and asked for interested individuals to step forward. The committee does not have to be made up of CIASA board directors.

Technical Director's Report

Jacky tabled his report.

A summary is below:

CIASA Board Meeting

Discussion of RTC Items (further in meeting)

Head Coaches recommendation for CARIFTA -Manager recommendation for CARIFTA

Request for National Development Team project in June – We actually have two possibilities. 13-15 may in Jamaica or 24-26 may in Iceland.

Planning for Long Course Worlds in Budapest Hungary and liaising with Faith regarding Jillian and Jordan.

Planning about First Caribbean Games Guadeloupe. Five highest FINA points will be pick up (based on 50m races). This meet will be perfect for our students in US.

Planning for Commonwealth games in Birmingham.

Notice regarding OW World Championships for Juniors in Seychelles.

Blue Sky Aquatics – Kristin

Kristin informed the meeting of the story of Swim for Sheilah on [Sky Blue Aquatics - Mobile Swim Lessons in Cayman](#) and how the Swim for Sheilah NPO unfolded.

The NPO is organising a fundraising event to take place at Camana Bay Sports Complex pool and looking at the third week of May 2022 to 'Tread for Sheilah". Kristin has spoken to Jacky about this and he will inform the coaches about it. It was noted that the clubs would be letting their boards know about this initiative. May is Water Safety Month so it would be ideal to have the event then. Kristin hopes to make this an annual event. Steve confirmed that CIASA is in full support of any such initiatives and we would offer our assistance where we can. Andrea said she would be happy to speak to Kristin and get in touch with Mr Flowers.

Chilian informed the meeting that Kathy will be writing an article about the NPO.

Kristin informed the meeting that the NPO is planning to extend the subsidised swimming lessons beyond nannies, and to the wider community. Andrea informed Kristin that she would be happy to assist.

Lynne left the meeting at 7pm.

Club reports

Chilian informed the meeting that SSC had sent in a report. They have requested that Krishna Adapa be added to the list of overseas swimmers.(Action

CBAC

Tricia tabled the CBAC report. Steve asked CBAC whether CBAC would like the Spring Splash 10U meet to be livestreamed.

Chilian asked Tricia to ensure that all club transfers have been fully documented.

SISC

Chevala updated the meeting. The swimming program at the 25m pool is on hold as issues have been found with the pool. However, swim programs are taking place in the old 15m pool. Chevala also informed the meeting that they are waiting for a green light for the hire of another coach and are close to having someone join them.

SMS

Dean gave an verbal update and had some queries:

1. Query on the National Swim Championships and the format of the Super Final not giving the athletes a chance to medal in their age group.
2. Query on a rumour that the OW team will be swimming in the pool at CARIFTA 2022.
3. Incident of safety at the National Swim Championships, which could have potentially ended tragically.

Adam and Martin suggested to Dean that the items to do with the National Swimming Championships be discussed at the debriefing of the Nationals.

Steve talked to points 1 and 2. Steve informed the meeting that after the first day, it seemed that most parents were happy with the format of the super final as this inspired the athletes to swim their fastest.

Re: rumour of the OW athletes swimming. Steve confirmed that this issue has not been discussed or agreed to. However new information has been recently shared with RTC committee with regards to the athletes training and with travel on a charter would entail that the whole team travel together on a plane and accommodation and pool passes. The training that the Open Water athletes will be doing will take place in the pool prior to the event on Wednesday 20 April 2022. However this issue was going to be discussed further in the meeting.

The club representatives left at 7.25pm.

Aquatics Integrity Unit – A new committee of FINA

Discussion surrounded the Board's thoughts on the application of Michael Lockwood to a position in the new committee arm of FINA called Aquatics Integrity Unit.

The Board unanimously agreed that the Board would back Michael's application.

Treasurer's Report / Budget

Alex had sent his apologies but had sent in his report.

Representative Team Committee

Andrea tabled her report.

Excerpts from the RTC report:

*With the goal of sending as close to a complete team of 36 swimmers (**CORRECTED as this should say 48 swimmers**) as possible to CARIFTA 2022, and considering the cancellation of CARIFTA for the previous two years, the RTC is putting forth the following changes to the selection criteria for board consideration:*

1. *To be considered for selection, athletes must have achieved one (was previously two) of the 2021 - 2022 Junior Team time standards. Those times must have been achieved between May 1st 2021 and the Monday following CIASA Nationals in March 2022. This change will be for the 2022 CARIFTA only. (Please note all other criteria remain the same.)*
2. *In regards to Open Water swimmers, the new selection criteria has been proposed. This criteria will be based on the top 3 finishers in each men's and women's age group and will allow these swimmers who only qualify for the Open Water events to be eligible to compete only in the Open Water events (not in the pool events.)*
3. *In regards to Relay only swimmers, if there is a situation where there are at least 3 qualified swimmers in the 13 and over age groups, and there is not an eligible swimmer in a younger age group who could 'swim-up', a 4th swimmer could be considered if they have already achieved 1 Junior Team time standard. This swimmer will be determined by the highest number of FINA points achieved in a freestyle event. This swimmer would ONLY be eligible for individual events if there are events not filled by swimmers with 2 QT. Due to the change of requiring only 1 standard for this year, the relay only consideration would only come into effect for the 2023 CARIFTA and not for this current year.*
4. *In regards to 2020/21 CARIFTA qualifiers who are currently not qualified for 2022 CARIFTA, this was discussed at length and voted upon. The verdict was decided to not add these swimmers at this point without one 2022 qualifying time. Perhaps we can look at this again after the team has been named at the conclusion of Nationals.*

Discussion ensued regarding the above from the RTC report and motions were made for the following:

After discussion, and a motion duly moved and seconded, the motion to have a send a dedicated Open Water Team for 2022 CARIFTA and to have the recommended Selection Process for the 2022 CARIFTA team was approved.

After discussion, and a motion duly moved and seconded, the motion to consider the relay teams for the 2022 CARIFTA team with the above criteria to be added to the 2022 CARIFTA selection process, was approved.

After discussion, and a motion duly moved and seconded, the following motion was approved.

"Motion states that clubs should nominate coaches for National Team selection with nominations/applications considered against a list of guiding principles shared by the Technical Director. The Technical Director's coach recommendation will then go to the RTC for consideration prior to making a recommendation to the CIASA Board. Final decision will be made by the CIASA board."

The Board discussed the parent contribution proposal and after discussion surrounding the circumstances of the past two years, and on a motion duly moved and approved, the motion for the parental contribution to CARIFTA 2022 of CI\$500, was approved.

Discussion continued on the subject of the technical suit allowances. It was agreed that this be kept at the same level as past years: CI\$180 for males and CI\$230 for females. It was agreed that the colours should either be dark colour or Cayman colours (with the exception of white as it would be see-through). The suits would have to be sent to Jacky for approval. The Board also agreed that if an allowance is given

for a technical suit, this suit has to be worn for the competition the allowance is for. Further discussion surrounded the subject of the swimmers who are qualified and competing in both pool and open water and whether they would be able to get an allowance for both pool and open water competition.

Afer discussion, and on a motion duly moved and seconded, it was approved that the swimmers who are qualified and competing in both open water and pool would get a technical suit allowance for each competition provided that the technical suit is worn for the said competition.

The Board strongly recommends that a parent education on CIASA meets and events be held, code of conduct, rules, travel rules, medical protocol, expectations.

Board recommends that Jacky and RTC will need to decide and discuss what staff they would need for the upcoming 2022 CARIFTA so that we can send correspondence to the members to ask for applications or suggest persons for the said roles, whether it be for Team Manager, Chaperone, physiotherapist

Fund Development

It was identified that there is a need to have an updated list of sponsors and list from former fund development directors.

Booster Group

Sarah updated the meeting.

Sarah confirmed the Awards Gala went very well and that the planning is under way for the CIASA Golf Event which is taking place on Friday 25 March 2022.

Final numbers for the fundraising will be sent to Alex.

Public Relations / Media

In the absence of Kathy, Chilian informed the meeting that upon Kathy's request, we have received sent a proposal from Kevin Morales. It was decided that we would wait for Kathy to give us more information on the PR plan at the next board meeting.

Education and Training

Adam updated the board and tabled his report.

The need to train more officials for upcoming meets is on the agenda.

There seems to be a need for a Meet Director manual or clinic. Kathy is currently working on this document.

Andrea and Adam are negotiating a package with a nutritionist to offer a talk to the athletes and ongoing group or personal clinics. More information is to follow.

Discussion surrounded the sports psychologist from Iceland, whom Jacky has worked with. The Board agreed that this was a great idea. Jacky confirmed that CIASa need to only pay for the flight, accommodation and give a food stipend. Dr Hafrun Kristjansdottir would not charge a fee. Chilian informed the meeting that she was having discussions with someone on the board of the Tennis Club and they would be interested in having Dr Hafrun Kristjansdottir talk to them as well and the Tennis Club would contribute to her expenses.

Legal Affairs

There were no updates.

Strategic Plan and Strategy

There were no updates.

Any Other Business

Chilian informed the meeting that at the next board meeting, some of the meeting time will be spent some on the duties and roles of each director as assigned in December/January and also discuss how Jim's vast experience and expertise can align on the implementation of some of CIASA's strategic goals.

Next Meeting

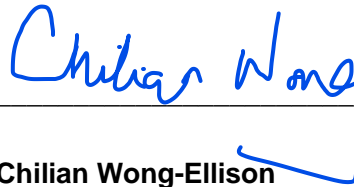
The next meeting will take place on Tuesday 5 April 2022.

Adjournment.

The meeting adjourned at 9.01pm.



Stephen Broadbelt
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting