



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Remote

Tuesday 10 October 2023

PRESENT:

Officers:

Stephen Broadbelt (“Steve”)- President
Kathryn Jackson – Vice President
Chilian Wong-Ellison – Secretary
Martin Trott – Treasurer – Treasurer

PRESENT:

Directors:

Adam Butler – Director
Colleen Williams – Director
Sarah Sellars – Director
Dean Lynee – Director

Ex-Officio:

Jacky Pellerin – Technical Director
Karen Watson – Stingray
Andrea Higgo - CBAC
Frank Flowers – Flowers Group
Jeff Wiseman – SwimFree Head Instructor
Alicia Proud – Federation Coordinator
Chevala Burke – apologies
Alissa – CBAC Synchro
Duke Sullivan - SMS

Call to Order

Steve took a roll call and called the meeting to order at 6.01pm. Conflicts of interests were noted.

Apologies

Apologies had been received from Chevala Burke.

It was noted that a quorum of the board of directors (the “**Board**”) of the Cayman Islands Aquatic Sports Association (“**CIASA**”) were present.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 9 September 2023 were presented for approval.

Following discussion, on a motion duly moved, and seconded when the board was in quorum, it was unanimously resolved, to approve the 9 September 2023 minutes as presented.

Matters arising

The action points were discussed. The inventory check of the pool and open water is still being carried out by Jacky. The selection criteria for Elite, Junior, Development is still being finalised via the existing RTC sub committee and Jacky and is expected to be finalised soon.

There was a query regarding the selection criteria and ensuring that this would be available prior to the CBAC kick off fall meet.

ACTION: Jacky to complete inventory of the open water and swimming equipment

President's Report

Steve updated the meeting with regards to the development of the Aquatic Centre and the synergy between the YMCA and CIASA on the facility. There is a meeting on Friday 13 October to discuss further.

SMS are planning to use the Clifton Hunter pool for training.

Government reports are being submitted for government funding.

Action: Steve to update the Board post 13 October 2023 meeting

Flowers Group

Mr Flowers updated the board with the planning of the Flowers Mile swim. Registration will open. Currently the Flowers Mile website is being revamped and upgraded and would like to work with CIASA website IT coordinators. Steve informed Mr Flowers we are about to undergo a website transformation and would be in touch regarding who would be the best person to coordinate with CIASA IT.

Jeff updated the meeting with the progress of the swim lessons for SwimFree. From the email CIASA has sent out to ask for swim teachers, Jeff has had a good response. Jeff enquired with Jacky what the protocols are regarding the vetting of swim instructors. Jeff was delighted to share with us that he has had a graduating class. It was discussed that swim instructors should have legal permission and make sure they work out the details of being able to help with swim lessons.

Open Water

Alicia informed the meeting that all was in order for the Fosters Swims on 21 October 2023.

Artistic Swimming

Alissa updated the meeting and shared big news. Martinique has pulled out as host of CARIFTA 2023 and Cayman Islands as back up has been nominated. Alissa informed the meeting Cayman has accepted the nomination and will keep the Board updated on logistics. Discussion ensued and it was suggested that Maureen Croes from PanAm Aquatics would be a good resource as one year PanAm Aquatics (formerly UANA) had hosted a swim meet in Florida for UANA Cup.

Alissa informed the meeting that the Development team trials were going to take place on 17 October 2023. A judge is being brought on island to do the judging. The budget has been finalized and shared with Martin, the Treasurer.

The Board requested for Alissa to submit the plan for the hosting of AS CARIFTA 2024 in Florida.

ACTION: Alissa to inform the Board of what the AS CARIFTA 2024 Host plan.

Technical Director

Jacky informed the meeting about the selection criteria that is in the works and in discussion with RTC sub committee.

The new timing system will be collected in the next few weeks from customs and we are looking for a place to store the equipment.

Action: Steve to talk to the DCO about storage at Truman Bodden stadium for the timing equipment.

Booster Committee

Sarah informed the meeting that the gala is booked for 28 October 2023. She informed the meeting that the award recipients have been picked by Jacky and Alicia through the award system in place.

Sarah informed the meeting that Booster is planning a bingo night at the end of November. Sarah has asked the clubs to communicate to their members with regards to the gala and nominations for volunteers.

Technical Committee

Adam informed the meeting that there will be training for officials coming up on 30 October 2023. An email has gone out to inform members.

Great news; There are enough officials signed up for the CBAC Fall Kick off Event.

Chilian asked Adam if it would be possible to offer the training remotely so that Sister Island Swim Club can attend.

ACTION: Adam to look into the ability to offer the training on 30 October remote so that SISC can attend.

Club reports

CBAC

Andrea tabled CBAC's report. The CBAC Fall Kick off will take place on 21 October. Andrea has asked CIASA for assistance on the CBAC Kick off Fall Meet.

Andrea had a query on whether the December Jamaica meet would be a CIASA or club meet. It was discussed that the December Jamaica would be largely a club organized meet.

SMS

Duke informed that SMS had their AGM. Dean Wragg has stepped down from his position as president of the Board. Duke is the President. The Board is made up of Duke Sullivan, Terri Barrowman, Ciara Nash, Prue Lawson, Ewan Jacques, Andy Croft, Christina Kish.

SISC

Apologies were sent by Chevala.

SSC

Karen Watson had the same query on the December Jamaica meet.

Clubs left at 7.54pm

Treasurer's Report / Budget

Martin tabled his reports. CIASA made \$5000 on the Fraser Relays. The running costs were covered by the entry fees.

Martin will enquire with PWC to see if they will do the audit next year.

CIASA membership were discussed and agreed that we will discuss an increase in membership fee at the AGM.

Martin would like more details from AS Team regarding the two events preceeding the national event, which look to be training trips.

It was agreed that parental contribution would stay at CI\$750 with the agreement that this contribution could go up or down depending on the overall cost of the event in particular.

Representative Team Committee

The team for PanAm Championships was discussed and the short list of athletes chosen by the CIOC in conjunction with the PanAm Championships was ratified. The four athletes attending PanAm Championships in Chile are in alphabetical order James Allison, Harper Barrowman, Sierrah Broadbelt, and Kyra Rabess.

We wish the athletes all the best in the competition.

Fund Development

There were no updates.

Education and Training

There were no updates.

Any Other Business

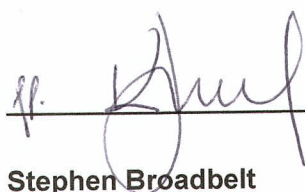
Discussion surrounded the AGM and that notice will be sent at least two weeks prior to the AGM. Chilian asked all directors to submit their year report to Steve so that we could compile the President's report for the AGM 2023.

Next Meeting

The next meeting will take place will be the AGM, which will take place on Tuesday 7 November 2023.

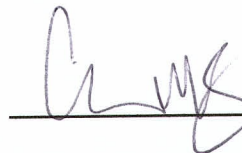
Adjournment.

The meeting adjourned at 9.05pm



Stephen Broadbelt

Chairman of Meeting



Chilian Wong-Ellison

Secretary of Meeting