



## **CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION**

### **MINUTES OF A BOARD MEETING**

**Government Administration Building, Elgin Avenue, Room**

**Conference room 2031**

**23 February 2023, 5.30pm**

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#### **PRESENT:**

##### **Officers:**

Stephen Broadbelt ("Steve")- President  
Kathy Jackson – Vice President - apologies  
Chilian Wong-Ellison – Secretary  
Martin Trott – Treasurer

#### **PRESENT:**

##### **Directors:**

Martin Fahy - Director  
Adam Butler - Director  
Sarah Sellars - Director  
Colleen Williams - Director  
Dean Lynee – Director (remote) 515  
Ex-Officio:  
Jacky Pellerin – Technical Director

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#### **CALL TO ORDER**

Steve called the meeting to order at 5.45pm.

#### **CONFLICTS OF INTEREST**

Chilian informed the meeting that she is going to assisting the board for Swim for Sheilah initiative.

#### **Ratification of Motions**

The following motions were ratified as they had been approved by email;

1. The motion to approve the RTA Agreement 2022-2023 season.
2. The motion to approve the CIASA (Open Water) Selection Criteria
3. After a voting process, it was agreed unanimously to approve the motion to appoint Terri Barrowman (SW) and Rebecca Hayward (AS) as Team Managers for CARIFTA 2023

**CIASA Nationals RoundUp, Representative Team Meetings, and Development Team Updates**

## CIASA Nationals

Discussion surrounded that there should be scheduled breaks after each event. We should reconsider putting the 1500 races before relays as it makes for a very late nights especially if the session starts at 6pm and not 5.30pm and the start time of the next day's session is earlier because of a work day.

Discussion surrounded the electronic timer system and that CIASA may look to purchase a new system. Further discussion surrounded the faulty board with the faulty numbers. It was agreed that checks of this nature need to be ensured with the Camana Bay Sports maintenance crew before an event such as our National Championships.

We also will have to encourage all clubs to have their members trained on the computer console timing equipment; otherwise the same people are working all sessions.

## Representative Team Meeting

A Representative Team Meeting will need to be organised so that the parents have a better idea of what to expect, and what it means.

The meetings can be broken into Junior Team parents and Development Team parents.

We have had some enquiries from parents of athletes of Development Team about what it means to be on the Development Team for swimming.

It is also encouraged to do the same for Artistic Swimming.

Jacky informed the meeting that a training camp is being organised for the Development Team possibly for the weekend of 20/21 May 2023.

## **Treasurer Report and Budget**

Martin tabled his report and draft budgets. A query arose on the per diem for the coaches. Coach Darren had enquired on a per diem as he is not able to earn during the week of CARIFTA.

There was a consensus that an allowance can be given for incidentals but not a salary. The coaches have a choice to decline the offer to attend a meet if it does not work with their schedule.

An updated budget was sent to the Board from the Artistic Representative Committee about a projection of the events and budgeted events they would like to attend. It was agreed that after projected expenses of CARIFTA, which will be our biggest expense, it was agreed that a further look at the events and projects for later in the year, would be looked at.

Parental contribution for CARIFTA 2023 was discussed at length and; Following discussion, on a motion duly moved, and seconded, it was resolved to approve a parental contribution of CI\$950 from the SW and OW athletes and a contribution of CI\$750 from the Artistic athletes, with the understanding that technical suits to be worn at CARIFTA 2023 will be refunded for the SW and OW , if approved for the amounts of CI\$230 for female athletes and CI\$180 for male athletes. The Artistic Swimming suit allowance would be given in a lump sum to Coach Alissa.

The Technical Director is to approve all technical suits.

## **Open Water Update/PanAm Aquatic Centre**

Colleen updated the Board on the planning for the PanAm Aquatics OW Series 1 to be hosted on 4 and 5 March 2023.

There have been a few meetings with Kelly Holdings and with PanAm Aquatics. It appears that this event will go ahead but because of lateness of timing of event, we may not have a big turnout. Rick Walker will be in Cayman so there will be an opportunity to organise an Open Water Official seminar. The information is still being put together.

Colleen also informed the meeting that there was a meeting with the Canada Team who are planning to be there to do their Open Water trials in late April 2023.

It is difficult to send communication currently as the information is still being put together.

### **Artistic Swimming (ARTC) Update**

Dean updated the board and informed them that there had been a meeting on 15 February 2023. Donna will send through the minutes for the meeting.

Discussion surrounded staff for CARIFTA. Dean confirmed that the Curacao federation have confirmed the Artistic team are able to bring 3 coaches, 1 TM and 1 official.

Following discussion, on a motion duly moved, and seconded, it was resolved to approve the mandate for the Artistic Swimming Selection.

*Dean left the meeting.*

### **RTC Update**

Martin confirmed that the RTC committee will be meeting on Tuesday 28 February 2023 and he will then be sending the SW and OW recommendation to the Board.

### **Booster Update**

Sarah updated the meeting verbally. Planning is underway for the Golf Swinging for Swimming event on Friday 24 March 2023. Sarah also informed the meeting that the raffle tickets are at the printers and will be picked up next week. It was decided that only athletes attending CARIFTA 2023 were expected to sell raffle tickets.

### **Fund Development**

Maples sponsorship: Michael Lockwood has offered to update us on this.  
Fosters: Chilian will follow up.

### **Aquatic Centre Update**

Steve informed the meeting that there is a meeting set for Monday 6 March 2023 to present to caucus.

### **Federation Coordinator Update**

Chilian informed the meeting that an agreed contract has been finalised and that Alicia will be starting on 1 March 2023. Alicia will assist first and foremost with the PanAm Aquatics OW Series event and subsequently work with Jacky and the two Team Managers for CARIFTA 2023, Terri Barrowman and Rebecca Hayward

### **ANY OTHER BUSINESS**

Kathy had requested for the following topics to be discussed; however as Kathy is absent from this meeting, it was decided to defer the items to the next Board meeting.

1. Water Safety Grant from Dart to be revisited
2. Clinics and Privates with regards to the TD and agreement
3. Summons Drafting and Process
4. "New" records format

**NEXT MEETING**

TBD

**ADJOURNMENT**

The meeting ended at 8.15pm.



**Stephen Broadbelt**  
**Chairman of Meeting**



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**Chilian Wong-Ellison**  
**Secretary of Meeting**