



**CAYMAN ISLANDS AQUATICS SPORTS ASSOCIATION**  
**ANNUAL GENERAL MEETING**  
**ARC AUDITORIUM, CAYMAN INTERNATIONAL SCHOOL, CAMANA BAY**  
**CAYMAN ISLANDS**  
**11 November 2021 (available remotely via Teams)**

**PRESENT :**

**Officers:** Michael Lockwood President (remote)  
Stephen Broadbelt Vice-President  
Andrew MacKay Treasurer  
Chilian Wong-Ellison Secretary

**Directors:** Sandy Hew  
Stephen Broadbelt  
Duke Sullivan  
Kathryn Jackson  
Jacky Pellerin (ex-officio)

**Members:** Quorum of members present for the meeting (remote and in person)

**Ex-Officio** Bailey Weathers (via Zoom)

**Apologies:** Sara and Peter MacKay

**CALL TO ORDER:**

The Secretary confirmed to the President that a quorum (being at least twelve members) was present and that appropriate notice of the Annual General Meeting had been provided to the membership.

Mr. Stephen Broadbelt was appointed as Chairman and Ms. Chilian Wong-Ellison as Secretary of the Meeting.

The meeting commenced at 7:07 p.m. with a prayer lead by Mr. Lockwood.

**APPROVAL OF REMOTE ATTENDANCE OF AGM VIA TEAMS:**

**IT WAS RESOLVED THAT** the minutes of the Annual General Meeting dated 5 November 2019 were approved. It was noted that Mr Peter Mackay was not present at last year's AGM.

**MATTERS ARISING:**

There were no queries from the November 2019 Minutes.

**PRESIDENT'S REPORT:**

Mr. Lockwood delivered and tabled his report, a copy of which accompanies the minutes of the Annual General Meeting.

**REPORT OF THE TECHNICAL DIRECTOR:**

Stephen Broadbelt delivered the Technical Director report. Bailey Weathers joined the meeting via zoom.

**TREASURERS REPORT:**

The financial statements were distributed to the members.

It was noted that PWC had agreed to take over and be appointed as pro-bono auditors for the financial year end ending 31 August 2019 and 31 August 2020.

**IT WAS RESOLVED THAT** PWC be appointed as our independent auditors for the period ending 31 August 2019 and 31 August 2020.

The government is requiring that all NPOs have audited financial statements.

The increase in government assistance in the amount of KYD\$150,000 is greatly appreciated.

The expense increase is due to financial year being a full year's rather than the 18 months from when the year end was changed.

The meeting was asked to approve these financials as presented.

Peter Mackay commented the pro-bono audits should be marked as a benefit in the financial statements.

After discussion,

**IT WAS RESOLVED THAT** due to current circumstances, remote attendance via Teams to the 2021 CIASA AGM is permitted remotely via Teams.

**APPROVAL OF MINUTES OF PREVIOUS AGM:**

**IT WAS RESOLVED THAT** the minutes of the Annual General Meeting dated 17 November 2020 were approved.

### **MATTERS ARISING:**

There were no queries from the November 2020 Minutes.

### **PRESIDENT'S REPORT:**

Mr. Lockwood delivered and tabled his report, a copy of which accompanies the minutes of the Annual General Meeting.

Mr Broadbelt thanked Mr Lockwood for his report and his endorsement of his candidacy for the position of CIASA President. Mr Broadbelt informed the Meeting that Mr Lockwood had handed in his resignation after years of service to the Board and Cayman Aquatics. Mr Lockwood has been involved with the CIASA Board since 2006. On behalf of CIASA and the CIASA members, Mr Broadbelt expressed his thanks.

### **REPORT OF THE TECHNICAL DIRECTOR:**

Jacky Pellerin delivered the Technical Director report. Jacky Pellerin is the newly appointed Technical Director to CIASA since 1 November 2021. Jacky introduced himself to the meeting.

### **TREASURERS REPORT:**

Andrew MacKay delivered the Treasurer's report. A copy of the 31 August 2020 audited financial statements and management accounts through to 31 August 2021. The management accounts are currently being audited by PWC. On behalf of CIASA, Mr MacKay thanked PWC the pro bono work.

Mr MacKay informed the meeting that the Dart Grant. Large increase in government and decrease in employee fees, 2021 was a year of little expense. Mr MacKay reiterated that we do expect 2022 to be different with the hire of Technical Director and increase CIASA activity on island and off island.

After discussion,

**IT WAS RESOLVED THAT to approve the appointment of PWC as our auditors for the 31 August 2021 financial statements.**

### **APPOINTMENT OF THE ASSOCIATION'S DIRECTORS AND OFFICERS**

According to the new and amended Memorandum and Articles of Association; the Vice President, General Secretary and two directors are stepping down for this November 2021:

Nominations for Directors were as follows:

Martin Trott

Adam Butler

Sarah Sellars

Faith Crooks

Alex McCallum

Kathryn Jackson

Chilian Wong-Ellison

Stephen Broadbelt

As the number of Director nominations matches the number of Director vacancies, the resulting appointments were approved and announced and all nominated persons are named Directors of the CIASA Board 2021/2022.

Director – Martin Trott

Director – Adam Butler

Director – Sarah Sellars

Director – Faith Crooks

Director – Alex McCallum

Director – Kathryn Jackson

The following nominations for Officer positions were as follows: As there were only one nomination each for the Officer position, the resulting appointments were approved and announced.

Vice-President – Faith Crooks

General Secretary – Chilian Wong-Ellison

The position of President and Treasurer will be discussed and approved after the close of the AGM.

**MEMBERSHIP FEES FOR THE 2021/2022 YEAR**

Membership fees are being kept at the same rate. \$50 per family, \$25 individual, \$15 swimmer 15 and younger.

Mr Broadbelt informed the Meeting that the membership fee is not significant and the CIASA Board would like to keep at a minimum.

After discussion,

**IT WAS RESOLVED THAT** to keep the CIASA membership fees at the same rates.

**Aquatic Centre:**

Stephen Broadbelt updated the meeting on the status of the plans for the 50m Aquatic Centre.

Points to Note:

CIASA vision is looking to facilities which will last 20-25 years.

Clifton Hunter pool is fully functional

A new chiller has been purchased for the Lions pool. If any other facilities need any assistance with anything, CIASA is willing to help where we can.

Committee is working very hard to collaborate with the government and new Sports Minister, the Honourable Minister Bernie Bush is behind the project and will be showing support through some funding.

Committee has been working with a company about operational costs so that we could present the information to government.

**ANY OTHER BUSINESS:**

There being no further business, the Chairman adjourned the AGM meeting at 8.12p.m.

Immediately following the close of the AGM, the Chairman called an EGM to discuss and approve the nominations of President and Treasurer of the 2021/2022 CIASA Board.

The following nominations for Officer positions were as follows: As there were only one nomination each for the Officer position, the resulting appointments were approved and announced.

President – Stephen Broadbelt

Treasurer – Alex McCallum

There being no further business, the Chairman adjourned the EGM meeting at 8.16p.m.



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**Stephen Broadbelt**  
**Chairman of Meeting**

**Chilian Wong-Ellison**  
**Secretary of Meeting**