



**CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION**

**MINUTES OF A BOARD MEETING**

**Reiss Room, The Grand Pavilion Commercial Centre**

**13 April 2021**

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**PRESENT:**

**Officers:**

Andrew Mackay (arrived 6.34pm)

Chilian Wong-Ellison

Stephen Broadbelt

**IN ATTENDANCE (ex-officio):**

Bailey Weathers (zoom)

Adam Butler : CBAC

Marz West (6.55pm)

Jacky Rowland

**PRESENT:**

**Directors:**

Duke Sullivan

Sally Brooker (arrived 6.32pm)

Andrea Higgs

Kathy Jackson

Sandy Hew (left 8.33pm)

**APOLOGIES:**

Frank Flowers

Chevala Burke

Michael Lockwood

Dean Wragg

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**CALL TO ORDER**

Steve called the meeting to order at 6.31pm.

**ACCEPTANCE OF MINUTES**

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") was present in person.

The minutes of the meeting held on 9 March 2021 were discussed. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 9 March 2021 be approved.

**MATTERS ARISING**

**PRESIDENT'S REPORT**

There were no updates.

**SUB-COMMITTEE REPORTS**

### **Flowers Sea Swims and Open Water:**

Duke updated the meeting by letting us know that the start of the sea swim will now possibly at the Kimpton hotel. Duke confirmed that the preparations seem to be all on track.

Duke informed the meeting that the Flow sea swim is not taking place . The Butterfield sea swim will take place on Saturday 22 May 2021. Sally informed the meeting that she will get in touch with her Flow contacts regarding fund development.

### **Masters:**

Discussions arose regarding hosting a Masters meet in the future.

### **Technical:**

Jacky informed the meeting that the Technical Committee had a clinic, which was very well attended. There was opportunity to conduct on deck training at Spring Splash. Two starters were trained, amongst a few others on stroke and turns. Jacky informed the meeting that registration of the officials will resume.

Jacky continued to update the meeting. As everyone knows, there was an unfortunate event with the 1500m swim at the National Championships. Host Clubs need to be reminded that they should publish summons and results on their website. There is a push for recruitment of officials . This recruitment needs to be driven by both clubs and CIASA, but at the outset by the clubs.

Jacky and the Technical committee may propose that in the future, the host club will need to take responsibility that there are sufficient officials for a meet and if there are not enough officials 48 hours before a meet starts, it is not officiated. It was noted that the minimum needed for a meet are a referee, a starter and 6 judges.

Marz brought up the point that if this is to be the case, a list of CIASA officials will have to be published and/or provided to the clubs.

Jacky informed the meeting that the standard summons is still being developed.

The discussion continued and it was further proposed that a sub- committee be formed with clubs and coaches to develop a meet calendar for the next calendar season. It was suggested that a 30 June deadline be set to finalise a meeting.

Bailey informed the meeting that there will be an Open Water Technical officials clinic on the evening of Sunday 13, 14, and 15 June respectively preceeding the Flowers Gala which will take place on Thursday 17 June 2021. Pat and Colleen are currently on the FiNA and UANA list for open water.

### **Artistic:**

Romina, our new coach from Peru, was present and will now be the voice of the Artistic Swimming Team at the board meetings. CIASA extends a warm welcome to Romina and to our fast growing group of aquatic sports, Artistic Swimming.

The representative team is getting for the Brac camp taking place from 22 April to 25 April. 19 athletes are representing Cayman at the the virtual CARIFTA competition. Alissa and her team is going to spearhead this virtual event, which has been approved by CARIFTA congress.

Donna informed the meeting that there is a local meet coming up on 22 May 2021. There will be 5 officials as judges. Some of our local judges will be judging at the virtual CARIFTA meet

### **Nationals:**

There were no updates. Jacky , the Technical committee chair, has touched on the topic under Technical with regards to officials.

## **Medical / Lifeguards / Safety**

Bailey confirmed that currently Hayley has the mobile AED machine.

Andrea brought up the subject of concussions as there have been a few incidents of concussions at on the Artistic Swimming group. Alissa has spoken to Dr Mascaro, who is a concussion specialist, about obtaining a baseline assessment of concussion. Extensive discussion continued on this subject ; however the feeling is that this is something that is more of a parental/guardian responsibility than the responsibility of the federation.

Bailey and Steve confirmed that currently CIASA is purchasing two training AED's to have to assist with training persons to use AED machines.

It is noted that CPR training is a personal cost borne by members themselves: however if CIASA can assist, as it has done in the past with CPR training to be offered to officials and coaches, it will do so.

## **SPECIAL OLYMPICS**

There were no updates..

## **CIOC**

Bailey informed the meeting that Dion is no longer with CIOC; the CIOC are currently recruiting for a vacant position. It was noted that Dion is still Chef de Mission for Tokyo Olympics.

## **CALENDAR / WEBSITE**

As discussed earlier in the meeting , a meeting will be set up to go through the calendar for next year . Currently , on the calendar, we have the 15 May 2021 Lions Sprint Meet and the 22 May 2021 Butterfield 800 m sea swim. With the Brac in attendance at the Lions Sprint meet and the start time of 8.30am on Saturday, it was suggested that we have a call with SISC and suggest that host families can be accommodated.

## **FACILITIES**

Steve updated the meeting and referred to the agreement to be looked for the financial feasibility of the aquatic centre. Steve referred the Link for the company. Steve also informed the company that he has been in touch with Trinidad and Tobago regarding their facility. Updates to follow.

## **TECHNICAL DIRECTOR'S REPORT**

Bailey tabled his report.

Bailey informed the meeting that the \$25K Dart Grant will be focused on awareness and learn to swim, beach safety and pool safety. Discussion continued around the certification of strata pools on an annual basis; however, the discussion also centred that this responsibility is on strata. CIASA can assist with a checklist but cannot be responsible for annual checks.

It is important that one of CIASA's mission be to raise awareness for water safety in general. Further discussion is needed to assess on best process and best practice; whether a coach is assigned to each school going forward.

## **CBAC**

Adam tabled CBAC's report. CBAC acknowledges that Duke was doing double and triple on the session for Spring Splash and wanted to thank him formally. Adam informed the meeting that club assistance and representation needs to be even at meets and this may need to be looked at going forward.

CBAC enquired on the attendance of any international meets coming up. Bailey confirmed that the list is still in process as there are many unknowns at present.

## **SISC**

There were no updates.

## **SMS**

Dean tabled the SMS report.

## **SSC**

Marz tabled the Stingray Club report. Marz was pleased to inform the meeting that SSC has purchased a new timing system; the Dolphin timing system. SSC are looking to use the system at the Lions Sprint Meet on 15 May 2021.

SSC query on the report was to ask for an update on the Technical Director hire: Steve updated the meeting . A shortlist has been produced, along with a list of interview questions. Steve informed the meeting that there are a number of great people on the list.

## **ANY OTHER BUSINESS:**

Discussion surrounded the website and that the website will need to be re-visited to ensure the most current information is on the website, as well as ensuring that any useful parental and athlete information be posted.

Queries:

**Parent education:** Many parents have expressed concern about the lack of information presented by CIASA on its roles/committees as well as information about CARIFTA, Junior Team and the Development Team.

**Answer:** *Yes, It must be noted that CIASA has always had parent meetings but this past year has not been business as normal. CIASA does have regular meetings but the parents are always welcome to ask questions via email to [ciasaboard@gmail.com](mailto:ciasaboard@gmail.com) and/or to the Technical director director [technicaldirector@ciasa.ky](mailto:technicaldirector@ciasa.ky).*

**Athlete education/workshops:** Concern has been expressed by a parent about the lack of athlete information sessions (regarding the roles/committees of CIASA) as well as anti-bullying/leadership workshops. What has been done in the past? Is this something that CIASA would be interested in exploring for the future?

**Answer:** *Yes in the past workshops have been organised in the past for different topics. The past two years have not been atypical. CIASA is in full support of doing relevant topics and workshops.*

## **Query on Training Camp organisation and CIASA Events organisation:**

**Answer:** *Feedback and volunteers always welcome on how things can be improved, subject to budget, time constraints and facilities. However, there are also rules we adhere to with regards to athlete protection and protocols.*

*Clubs left at 8.12pm.*

## **TREASURER'S REPORT / CIASA BUDGETING**

There were no updates..

## **SUB-COMMITTEE REPORTS**

### **RTC**

Andrea tabled her report

Following discussion, on a motion duly moved and seconded, it was resolved to approve the CCCAN selection period to be extended to 16 May 2021.

Bailey and Andrea confirmed that currently, there are 25 swimmers who have cuts for CCCAN; comprised mainly of the older swimmers.

Following discussion, on a motion duly moved and seconded, it was resolved to approve the 2021 Junior Pan Am qualification standards and selection criteria. Sept ...Brett is not eligible for this meet. Same edits : Short Course meters

Following discussion, on a motion duly moved and seconded, it was resolved to approve the 2022 Junior World Long Course Championships.

Following discussion, on a motion duly moved and seconded, it was resolved to approve the conversion of short course yards to be used in a powerpoint selection process.

Discussion continued around the topic of national training and how we would like to see this take place every month once a month. The coaches will need to work together and do the training and it was suggested that the club boards should be approached regarding this.

### **Fund Development**

Sally informed the meeting that she is looking and contacting potential sponsors and will update us at the next meeting. Sally confirmed that she has contacts at Flow and will get in touch with them.

### **Booster**

Sandy informed the meeting that Golf Day was very successful.

### **Public Relations/Media**

Kathy updated the meeting. Kathy will be working on the PR for development camps and Junior National camps, as well as the Artistic Swimming camps. Kathy also confirmed that she is also working on any stories from swimmers who are studying abroad in school or university.

### **Legal Affairs**

There were no updates.

### **Athlete Protection**

There were no updates.

### **Insurance**

There were no updates.

### **Strategic Plan**

This is ongoing.

*Sandy left the meeting at 8.33pm.*

### **ANY OTHER BUSINESS**

Discussion surrounded the two applications of interest we have had from two members for Chefs de Mission to Junior Pan-Am Games in Columbia in September 2021 and Commonwealth Games in 2022.

Following discussion it was agreed and approved to support the nominations of Dr Belfonte and Sandy Hew as chefs de mission for the games they were interested in for the position of Chef de Mission and send in our nomination to CIOC for their applications.

**NEXT MEETING**

Next meeting will take place on Tuesday in May TBA.

**ADJOURNMENT**

The meeting ended at 9.05pm.



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**Stephen Broadbelt**  
**Chairman of Meeting**

DocuSigned by:



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**Chilian Wong-Ellison**  
**Secretary of Meeting**