



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Reiss Room, The Grand Pavilion Commercial Centre

20 January 2021

PRESENT:

Officers:

Chilian Wong-Ellison

Andrew Mackay

Michael Lockwood (arrived 6,47pm)

Steve Broadbelt

IN ATTENDANCE (ex-officio):

Bailey Weathers (zoom)

Adam Butler : CBAC (arrived 6.42pm)

Dean Wragg

Marz West (arrived 6.54pm)

Chevala Burke /Delroy (zoom)

PRESENT:

Directors:

Duke Sullivan (left 9.40pm)

Sally Brooker (zoom)

Andrea Higgs

Kathy Jackson (zoom)

Sandy Hew

APOLOGIES:

Frank Flowers

Donna Graham

CALL TO ORDER

Steve called the meeting to order at 6.33pm.

ACCEPTANCE OF MINUTES

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") was present in person.

The minutes of the meeting held on 30 September 2020 and 12 December 2020 were discussed. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 30 September 2020 and 12 December 2020 be approved.

MATTERS ARISING

There were no matters arising.

PRESIDENT'S REPORT

There were no updates

Flowers Sea Swims

Mr Flowers had sent his apologies. Duke tabled Mr Flowers report. Current the pre planning is as follows for the 29th anniversary of the Flowers sea swim events. The Flowers Group report was as follows:

Preliminary discussions on the Flowers events are:

Between 400 - 500 (1 Mile), 100 - 150 (3k Swim) & 10k - TDC. This will be subject to current government guidelines. Covid-19 testing may be mandatory.

Two scenarios are being considered:

Scenario 1:

Date: 19 June for the 1 Mile, 3K & possible 10k?)

Start/Finish Location: Coral Beach/Ritz Carlton (or vice versa)

3k: 1k Loop course starting at Coral Beach at 7am. Finishing at approximately 9am

1 Mile: Starting at 2:30pm at either Coral Beach or Ritz Carlton – depending on the current

Scenario 2:

Date: 19 June (1 Mile) and 21 June (3K & possible 10k?)

Start/Finish Location: Coral Beach/Ritz Carlton (or vice versa)

1 Mile course: Starting at 2:30pm at either Coral Beach or Ritz Carlton – depending on the current

3k: 1k Loop course starting at Coral Beach at 7am. Finishing at 8:30am

10k: TBC

Open Water:

Duke updated the meeting and tabled his report. The CUC open water swims are next Saturday 30 January 2021.

The CIASA Nationals 5K takes place this Saturday 23 January 2021 at 7am.

Bailey and RTC is to send Representative team members that they are expected to participate in the open water sea swims

There was discussion that the aquathlon is to be rescheduled to April .

Michael took over the chairing of the meeting.

Masters

Adam updated the meeting verbally and informed the meeting that masters swimming has started back on 15 January 2021.

Nationals:

Bailey informed the meeting that the National Swim Championships summons has been circulated.

Andrea wanted to discuss the 400Im and other timed finals combination races. Jacky and technical committee are to look at the summons re: 400IM timed finals. Steve informed the meeting that there is a need to have meet mobile at all the meets.

Duke wanted to discuss the possible use of the "Ready Room" .

Discussion surrounded the need to have a standard template for summons. It was agreed that Jacky and the technical committee would look at getting such a document ready.

With regards to safety requirements; the host club should ensure what the medic/first responder is and it was suggested that this information should be announced at the meet to ensure everyone is aware of who that 'person' is.

Chilian will send an email to all clubs requesting for names of medical/first responders so we can keep a register.

Technical / FINA

Jacky tabled her report.

Discussion surrounded the last swim meet (Coconut Cup) where a swimmer could not catch breath in the pool. Steve was at the meet acting as First Responder. Steve informed the meeting that CiASA has purchased an oxygen cannister and that the cannister was present at the last meet.

After further discussion, it was decided to propose the purchase of three AED machines and three oxygen cannisters for the three pools where CIASA has granted meet summons; Lions Pool, Camana Bay Pool and Brac pool.

Following discussion, on a motion duly moved, and seconded, it was resolved CIASA purchase three AED machines and three oxygen cannisters to be placed at Lions Pool, Camana Bay Pool and Brac pool.

After purchase, the AED machines must be registered with Lifeline/Cayman Heart Fund and an agreement needs to be executed as to who is responsible for the upkeep and checking of the AED machines and oxygen cannisters.

Steve and Bailey will be in charge of the purchases as above.

Jacky informed the meeting that the technical committee is continuing ongoing recruitment and that currently, a number of people are training to become officials.

We have a newly graduated referee: Kirsty-Ann Gunn, making the total number of referees to be 6. Jacky reiterated to the clubs to give the technical committee as much notice as possible in order for a referee to be assigned the particular meet.

Jacky thought the unofficiated meet in September 2020 had gone well.

Jacky reminded the host clubs that they need to ensure that the equipment is working and to especially ensure that the microphones are working. There have been many issues with microphones at the most recent meets. Since lockdown ended, there have been a flurry of multi day meets, which make it taxing on officials and finding officials. Currently there are about 30-20 officials on the roster.

Jacky informed the meeting that the technical committee have not met since February 2020.

Medical / Lifeguards / Safety

This was discussed earlier in the meeting.

Special Olympics

There were no updates.

CALENDAR / WEBSITE

Michael will update the calendar on the website.

TECHNICAL DIRECTOR'S REPORT

Bailey tabled his report ; however the summons had been discussed.

Bailey informed the meeting that discussion regarding insurance for Learn to Swim programs would be discussed at board level.

CBAC

Adam tabled the CBAC report.

CBAC had a Brac training camp during the Christmas holidays and it was a success. The swimmers all enjoyed the relay carnival. For synchro swimmers, there will STAR testing this quarter. On 30 January 2021, there will a virtual meet with Jamaica and Aruba.

There has been discussions to have an April swim meet. The details are being finalised.

SISC

Chevala updated the meeting. Swimming has just started back in the Brac and the club will have their first meeting. A new coach has been hired through the Department of Sports and he has arrived and is starting 1 February 2021. Progress being done on pool building.

SSC

Marz tabled SSC report. The topic of insurance and Learn to Swim programs came up. More research and enquiry need to be made on the difference between a Learn to Swim program, Swim School and Swim Club. Learn to Swim and Swim School fall under a different umbrella than Swim Club. This topic will warrant more research and enquiry.

SMS

Dean suggested that the National Team should train together before. It was discussed that the sessions could be out of normal practice time and last for 45 minutes with work on drills and relay, as well as encompass a social side to the team bonding. Andrew suggested that the coaches will need to work together to make all this work. It was suggested that clubs meet and discuss.

ANY OTHER BUSINESS:

1. Subject of Meet Sanctioning:
 - a. Need for meet mobile and checking of equipment prior to meet, .
 - b. If a podium will be offered at a meet, the host club should ensure that photos are being taken. It was noted by Kathy that CIASA cannot prescribe on how a host runs a meet. CIASA can ensure that the summons is adhered to but if the subject matter is not in the summons, the host club has to ability to run the meet as they best prescribe.
2. Subject of SMS to host a meet: Steve wanted to start this discussion for SMS to host a meet as this is important in the development of aquatics on island. Duke reminded the meeting that this topic was broached six years ago when SMS first started. The calendar is already full. However it was agreed that looking ahead to the future that SMS would be open to hosting a meet.
3. FINA Aquatic Managers : This was a webinar which Steve, Bailey and Chilian attended in December 2020. The webinar took place over two days and totalled about 12 hours. The FINA National Federation Administration Guide will be circulated to the board members. The guide is a 130 page document and will warrant for CIASA to implement a few of the suggested protocols and guidelines.

Club representatives left at 8.40pm.

TREASURER'S REPORT / CIASA BUDGETING

Andrew tabled the Treasurer's report.

Cheque from the Cayman Islands government has been received and deposited. We are still awaiting to hear on sponsorships.

SUB-COMMITTEE REPORTS

Booster

Sandy tabled her report.

Booster now have representatives from the three clubs on Grand Cayman. There is a plan to sell tshirts at Nationals.

Golf day will take place on 26 March 2021.

There is a plan for a fun barbq family day in April.

It was discussed that the money owed from unsold raffle tickets from swimmers will be written off.

Booster asked about PR of CARIFTA 2020 team .

RTC

Andrea tabled her report.

Following discussion, on a motion duly moved, and seconded, it was resolved to approve the revised Representative Team Agreement to cover the period of 2021/2022 to 31 August 2022.

It was agreed that Bailey would send the revised RT Agreement to the RT athletes.

RTC sent in a recommendation to the Board to approve approaching the Barbados Swim Association to consider postponing the CARIFTA 2021 to later in the year and looking at June/July/August.

Discussion continued with regards swimmers who are looking to get times for the Olympics. The last day to qualify currently for the Olympics August 2021 is 27 June. Bailey has already identified meets for these swimmers to attend. Further discussion and research is to be carried out in this area.

Following discussion, on a motion duly moved, and seconded, it was resolved for CIASA to approach the Barbados organising committee and swim association to suggest the postponement of CARIFTA 2021 to June/July/August. It was agreed that CIASA would prepare communication to send to BASA.

Following discussion, on a motion duly moved, and seconded, it was resolved to approve the proposal from Cayman Synchro Team to co-host the virtual synchro meet with Barbados.

Fund Development

Sally informed the meeting that she has received information from her predecessor in the role. Sally needs to follow up with the sponsors to find out contact names. Sally also informed the meeting that she is putting together a package which she will present to potential sponsors.

Public Relations/Media

Kathy informed the meeting that she is doing press release on the open water swims, meets and other such stories such as record breakers, CARIFTA 2020, overseas swimmers.

Aquatic Centre

Steve informed the meeting that he met with YMCA and CIFA president, vice president and two coaches. Both groups are very supportive of the project.

As had been requested by government, Steve will set up a meeting with the Water Authority to get approval/permission for the project. The next step will be to request meeting with caucus and cabinet.

CIOC

There were no updates.

Legal Affairs

There were no updates.

Athlete Protection

There were no updates.

Insurance

This topic was discussed earlier in the meeting.

Strategic Plan

There were no updates.

ANY OTHER BUSINESS

Membership Portal feedback from board members. We will rolling out the online membership portal for registration and data upkeep.

Swim School Bailey: The proposal for LTS submitted by SSC is not the same as the other programs. All our programs have had STAR aquatics and hire full time persons. It was agreed that we need to make SSC aware of the guidelines and requirements which goes around having a Learn to Swim program within your program.

NEXT MEETING

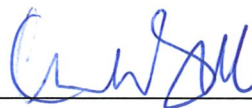
Next meeting will take place on Wednesday 10 Feb 2021.

ADJOURNMENT

The meeting ended at 9.52pm



Michael Lockwood
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting