



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Olympic House, Cayman Business Park, George Town

5 June 2019

PRESENT:

Officers:

Chilian Wong-Ellison (arrived 6.18pm)

Michael Lockwood

Andrew Mackay

William Balderamos (arrived 6.36pm)

IN ATTENDANCE (ex-officio):

Bailey Weathers (Technical Director)

Marlene West (SSC)

PRESENT:

Directors:

Stephen Broadbelt

Duke Sullivan (left at 7.55pm)

Sandy Hew

Michelle Bailey

Katie Lambert (left at 7.55pm)

APOLOGIES:

Dean Wragg

Andrea Higgo

Frank Flowers

Kirk Ermels

CALL TO ORDER

Michael Lockwood called the meeting to order at 6.08pm. It was noted that a quorum of the board of directors (the "Board") of the Cayman Islands Aquatic Sports Association ("CIASA") was present in person.

ACCEPTANCE OF MINUTES

The minutes of the meeting held on 5 May 2019 was tabled at the meeting. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 5 May 2019 be approved with the amendments discussed.

MATTERS ARISING

It was noted that there were no matters arising from the minutes of the previous meeting of the Board.

PRESIDENT'S REPORT

The report was discussed later in the meeting.

SUB-COMMITTEE REPORTS

Flowers Sea Swims and Open Water

Flowers sea swim planning has been going well and to plan. We are still awaiting confirmation of the safety marshalls.

Open Water:

Duke informed the meeting that the sea swims had gone well. Duke also informed the meeting that he will discuss with CJ about planning the aquathlon for next year.

The last sea swim of the season saw an increase in numbers. There were 134 swimmers compared to 128 from last year.

Bailey informed the meeting that we received the payment from the Canadian Swim Association.

Rick Walker will be down to do clinics with the clubs and coaches and open water swimmers (two clinics open to the public, clinics for SMS, Stingray and CBAC, as well as a coaches' and masters swimmers talk). There will be two clinics open to the public.

Aquatic Sports

Bailey informed the meeting that Alissa has sent in a request for the coaches travel expenses to be covered to go to UANA in Windsor, Canada taking place in August 2019.

Nationals

There were no updates.

Masters

There were no updates.

Technical / FINA

There were no updates.

There were no updates.

Medical / Lifeguards / Safety

Ryan is getting the lifeguards organised for the Flowers sea swims.

Michael asked Steve whether there is a plan to do the CPR training this year. Steve confirmed that this would take place in the fall at the beginning of the season.

Bailey also confirmed that the aquatic manager of Oasis Water Park, Craig Amundsen, was interested in conducting lifeguard clinics. He and Ryan will be collaborating.

The CIASA trailer is here at customs. We need the certificate of origin to gain access. We will need to find out about licensing the trailer.

CAYMAN BRAC

We have had an application from Sister Island Swim Club to become a club. Payment and forms have been received to be reviewed. Following discussion, and on a motion duly moved and approved, it was approved that Sister Island Swim Club be registered with CIASA as a club.

SPECIAL OLYMPICS

There were no updates.

CALENDAR / WEBSITE

There were no updates. The Golf Day will have to be added to the calendar (31 January 2020).

TECHNICAL DIRECTOR'S REPORT

This report would be discussed in conjunction with RTC.

Any other Business with Club Representatives Present

SMS

There were no updates.

CBAC

Kirk has sent in a report to inform the Board and meeting that the transition is going to be taking place this month.

SSC

Steve had asked why the swim meets took place on long weekends. Marz explained that the past year had been exceptional in that a lot of the meets happen to fall on the long weekends.

Discussion surrounded needing a calendar of events from coaches. Bailey will talk to the coaches and get a calendar.

Marz tabled the Stingray report.

The club representative left at 6.54pm

TREASURER'S REPORT / CIASA BUDGETING

There were no updates.

SUB-COMMITTEE REPORTS

President's report

Michael wanted to talk about the UANA Elections.

Following discussion, a motion was duly approved and seconded to grant permission to Michael Lockwood to vote on behalf of CIASA in the upcoming UANA elections .

Michael informed the meeting that Peter Mackay is attending the Pan-Am Congress in Lima, Peru in August and Sandy will be attending the FINA Congress in South Korea.

Michelle asked the query of 'How do we know who to vote for. Michael informed the meeting that information can be found on the website and that certain candidates are also emailing federations separately. Any relevant information will be passed on the Board accordingly.

Discussion surrounded Island Games staffing. After extensive discussion, it was decided to stick to the process, which involved the request from coaches with the club's blessing, RTC recommendations, approval followed by the CIASA Board approval. The team has been named with sufficient staff. The Board voted, with one abstainance, and after discussion, it was agreed that the team and staff would remain as decided originally.

The Board went to discuss that the coach selection process has room for improvement.

CARIFTA 2019: An update was given by Michael on the past CARIFTA 2019 as he met with the coaches and staff; the coaches said the meet was well run. However, traffic was backed up on the Tuesday when work and normal hours resumed. Chilian pointed out that this happens at every CARIFTA and organisers need to take this into account when the transportation schedule is set. The issues were: Warmup times need to be managed better, food was a problem and there were often wait times of one hour. The CARIFTA team staff suggested ordering food to the pool might be a good idea going forward. The open water event started late because there was an issue with transportation. Coaches and staff pointed out that parents have requested more team bonding and training sessions.

Following discussion, a motion was duly approved and seconded to approve Lauren Hew, Brett Fraser and John Bodden to represent Cayman to Pan Am Games which takes place 26 July 2019 to 11 August 2019.

Public Relations / Media

Steve discussed the hiring of Hurley's Media for another year.

Following discussion, on a motion duly moved and seconded it was approved to hire Hurley's Media for another swim season yet , subject to agreement on the cost.

Fund Development

Katie informed the meeting that there will be a full update in the July meeting.

Booster Group

Sandy wanted to bring up the subject of awards from the last banquet and asked everyone to consider any recommendations for any changes, additions or negations.

Facilities

Steve tabled the report he sent and informed the meeting that good progress is being made.

CIOC

CIOC has named a team for Pan-Am Games, as per above motion.

Legal Affairs

There were no updates.

Athlete Protection:

There were no updates.

Insurance:

There were no updates.

Strategic Plan

Strategic Plan has been sent to FINA. Summer project. The 10 year plan includes Cayman Brac. Savannah , West Bay and pool in Cayman Brac.

ANY OTHER BUSINESS

CIASA Board discussed the application from Sister Island Swim Club to become a registered club. The documents were circulated to the Board earlier and after some discussion, a motion was duly approved and seconded to approve SISC as a registered club.

Chilian will reach out to SISC for a photo and an announcement will be made to our members.

CIASA has also had a request from Elena Testori from Cayman Sportz Kids to allow some of her swimmers from her swim school to compete in the upcoming Landon Von Kanel meet.

Bailey Weathers left the meeting.

Discussion continued with regards to Bailey's contract and salary and it was agreed that we would go with a higher than the average cost of living raise. The position will go to tender in the next year as Bailey had previously indicated that he would be here through to 2020.

NEXT MEETING

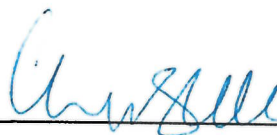
It was agreed that the next meeting of the Board would be on 10 July 2019.

ADJOURNMENT

The meeting ended at 8.35pm.



Michael Lockwood
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting