

Home Meet & Mock Meet Committee

Chairperson(s): _____

Responsibilities:

(1) Mock Meet

As soon as practices start

- Get a date for the Mock Meet from Christy (usually a Saturday in mid-October, late afternoon).
- Christy usually sends out an email about the Mock Meet.

At the Mock Meet

- Set up for the meet - chairs for bullpen, starter, stop watches (check these before the meet to confirm they are working properly). Set up is minimal and can likely be handled by the committee (but feel free to recruit some additional parent volunteers if needed).
- Recruit parents for meet duties - bullpen and timing are really all that we need. You can suggest that new parents pair up with a veteran parent to learn the ropes.
- Clean up after the meet - again, it should be minimal and there should be plenty of parents on hand to help out.
- Pizza party after the meet will be handled by the Social Committee (including set up in the gym, ordering pizza, and clean up of the gym).

(2) Home Meet

Three or four weeks prior to the meet

- Coordinate with Coach Christy to set up Team Unify site to permit families to sign up for meet duties, including:

Set-up before meet (4)

Timers (12 per shift)

Back-up timer (1 for the entire meet or 1 per shift)

Bullpen (2)

Ribbons (2)

Announcer - to relay bullpen info to gym/camp area (1)

Concessions - one-hour shifts (2 per shift)

*donations for concession stand will be handled by
Concessions Committee.

Runner

Clean-up after meet (4-6)

- Send out email to families informing them of need to sign up for meet duties.

Two weeks prior to home meet

- Confirm that stop watches are functioning properly, replace batteries if needed (and order new watches if needed - see Christy).

Week prior to home meet

- Send out reminder email to families to sign up if they have not already.