

## Rose Bowl Aquatics Policy: TEAM Travel

### Section 1: Rose Bowl Aquatics TEAM Travel Policies

(These items are Code of Conduct stipulations in the USA Swimming Rulebook; Rule Number)

- a) Club travel policies must be signed and agreed to by all athletes, parents, coaches and other adults traveling with the club. (305.5.D)
- b) Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming-administered criminal background check. (305.5.B)
- c) Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete). (305.5.A)
- d) When only one athlete and one coach travel to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach. (305.5C)
- e) During team travel, when doing room checks, attending team meetings and/or other activities, open and observable environments should be maintained.
- f) Athletes should not ride in a coach's vehicle without another adult or swimmer present. If, in the case of an emergency, an athlete must travel individually with a coach, parental permission must be obtained.
- g) During overnight team travel, if athletes are paired with other athletes they shall be of the same gender and should be a similar age. Chaperones and/or team managers would ideally stay in nearby rooms.
- h) When only one athlete and one coach travel to a competition, at the competition the coach and athlete should attempt to establish a "buddy" club to associate with during the competition and when away from the venue.
- i) To ensure the propriety of the athletes and to protect the staff, there will be no male athletes in female athlete's rooms and no female athletes in male athlete's rooms (unless the other athlete is a sibling or spouse of that particular athlete).
- j) A copy of the Club Code of Conduct must be signed by the athlete and his/her parent or legal guardian.
- k) Team officials should obtain a signed Liability Release and/or Indemnification Form for each athlete.
- l) Team officials should carry a signed Medical Consent or Authorization to Treat Form for each athlete.
- m) Curfews shall be established by the team staff each day of the trip.
- n) Team members and staff traveling with the team will attend all team functions including meetings, practices, meals, meet sessions, etc. unless otherwise excused or instructed by the head coach or his/her designee.

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- o) The directions & decisions of coaches/chaperones are final.
- p) Swimmers are expected to remain with the team at all times during the trip. Swimmers are not to leave the competition venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the coach or chaperone.
- q) When visiting public places such as shopping malls, movie theatres, etc. swimmers will stay in groups of no less than three persons. 12 & Under athletes will be accompanied by a chaperone.
- r) The Head Coach or his/her designee shall make a written report of travel policy or code of conduct violations to the appropriate club leadership and the parent or legal guardian of any affected minor athlete.

### **Section 2: Travel Guidelines**

#### Safety

- a) Additional guidelines to be established as needed by the coaches
- b) Supervised team room provided for relaxation and recreation (when possible)
- c) Respect the privacy of each other
- d) Must wear seat belts and remain seated in vehicles.

#### Behavior

- e) Be quiet and respect the rights of teammates and others in hotel
- f) Be prompt and on time
- g) Respect travel vehicles
- h) Follow TEAM travel dress code for meet/event
- i) Use appropriate behavior in public facilities.
- j) Follow curfews – in own rooms and lights out
- k) Must stay in assigned hotel room
- l) Needs and well being of the team come first

#### Financial

- m) No room service without permission
- n) Swimmers responsible for all incidental charges
- o) Swimmers responsible for any damages or thievery at hotel
- p) Must participate in contracted group meals

**Section 3: Code of Conduct**

**ROSE BOWL AQUATICS SWIM TEAM CODE OF CONDUCT**

As an authorized representative of the ROSE BOWL AQUATICS SWIM TEAM, Southern California Swimming LSC, and USA Swimming, I will comply with the following guidelines:

1. Curfews established by the coach(es) or chaperones will be adhered to each day.
2. Team members and staff will attend all team functions including meetings, warm-ups, practices, competitions, meals, etc., unless otherwise excused or instructed by a coach.
3. Team members will display proper respect and sportsmanship toward coaches, officials, administrators, fellow competitors and the public.
4. To ensure the propriety of the athletes and to protect the staff, there will be no male athletes in female athletes' rooms, and no female athletes in male athletes' rooms.
5. Team members and staff will refrain from any illegal or inappropriate behavior that would detract from a positive image of the ROSE BOWL AQUATICS SWIM TEAM, Southern California Swimming LSC, or USA Swimming or be detrimental to its performance objectives.
6. The possession or use of alcohol, tobacco products or controlled substances by any athlete is prohibited.
7. Any additional guidelines for the team will be established as needed by the coaching staff and/or chaperones.

**IMPLEMENTATION**

- a. Your signature of this document constitutes unconditional agreement to comply with the ROSE BOWL AQUATICS SWIM TEAM Code of Conduct.
- b. Failure to comply with the Code of Conduct as set forth in this document may result in disciplinary action.

Such discipline may include, but will not be limited to:

1. Dismissal from the team and immediate return home (at the parents expense);
2. Disqualification from one or more events, or all events of competition;
3. Disqualification from future ROSE BOWL AQUATICS SWIM TEAM travel.
4. Financial penalties (return from meet, lost entries, penalties to be paid by swimmer, etc.)

The undersigned has read and understands the terms of this agreement.

Athlete's Name: \_\_\_\_\_

Meets and Travel Trips: \_\_\_\_\_

Athlete's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature (If athlete is under 18): \_\_\_\_\_ Date: \_\_\_\_\_