

How To Purchase A Parking Pass

Please go to UT Parking Services located at 2121 Stephenson Drive, Knoxville, TN 37996. After you cross the train tracks, you will see the office directly in front of you (a tiny bit to the left). The front door looks like this:



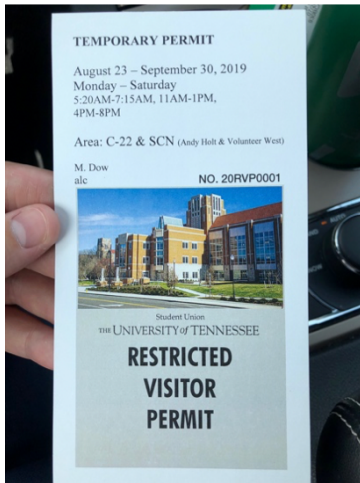
Once you go in the front door, you will see a window directly in front of you. If it is open, please speak to the person working there. If it is closed, please go into the door at your left and approach the counter.

Please tell the person who helps you that you are with Tennessee Aquatics and looking to purchase a special permit. Please use the name of the parent who is on your Team Unify account (as opposed to that of the athlete) when requesting your pass. If they don't see one of the parent's names on the list, please ask if the other parent's or athlete's name is on the list. If neither name is on the list, it's likely you are not properly registered or TNAQ has made a mistake. Please thank the parking services staff, and email dpaul@tnaquatics.com letting me know you tried, and were unable to get a pass. Apologies if this happens.

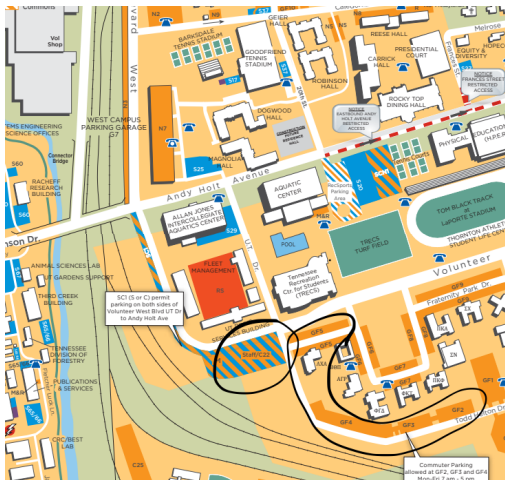
A few pointers on the pass:

- It will only work for the times in which your athlete goes to practice (+/- 30 minutes before and after).
- It will be a physical pass that you need to put on your dash each day.

- It looks similar to this.



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- The dates at the top will be for all the months you have paid for.
- You can buy a pass for one month, two months, three months, all the way up to a full year.
- The price is \$20.00 a month. Parking Services has worked with us to get this down from \$30.00 a month.
- If you pay for a certain number of months, you will notice the date range is reflective of this. Once you get past the last day of the pass, it will no longer be effective.
- The pass will have specific times during which it is effective. If practice times change, we will be able to trade the pass back for an updated pass with correct times. Since we know we will make practice time changes for the summer, you may only want to purchase the pass through May 2022, or month by month.
- The pass will be valid for the lots marked on the pass. This should be C22 and GF2 – GF5, but please check your pass as the lots can periodically change. Please see the map below.



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- The passes are for each calendar month. This means if you purchase the pass towards the end of the month, you may only have a few days on the first month but will still have to pay the full \$20. They do not pro-rate.

- Please be nice to Parking Services staff, they have helped us out and we want to continue to improve our relationship with this (and all) University departments.
- You will need your:
 - License Plate Number, Car Make, Car Color.
 - Your local / campus address is your home address.
 - Your home address is also your home address (they will be the same unless you live on campus).
 - You will be considered a “visitor”.

Please reach out to Joy Van Der Noord at information@tnaquatics.com with any questions or concerns.