

# Becoming a USA Swimming Official

Follow these few simple steps to become an official in the Southeastern LSC!



## 1. Pass the on-line stroke and turn test.

- Visit [www.usaswimmig.org](http://www.usaswimmig.org)
- In the upper right, click on "Sign In", then "Create Account"
- Fill in the information with an easily remembered username and password. The e-mail address should be yours - not your swimmer's e-mail.
- Sign in using your new username & password, then click on "Member Resources/Testing and Certifications/Online Officials Test". You will be presented a page with a dropdown menu for the various tests - choose the "Stroke & Turn Certification" test. You will be presented with two part questions. The first requires an answer, the second requires one or more references where you found the answer (you'll need the current rulebook in hand, borrow one if you have to)
- TIP: Answer the first question immediately - doesn't matter what the answer is. Then SAVE THE TEST. That freezes the test in the system for you, otherwise, the test will reshuffle questions everytime you go back to it. Print the test out, then exit the website. Answer the questions and find all the references on your printed copy, then later, return to the website and transfer your answers carefully. Once you click on "submit", your test will be graded and you'll receive an e-mail almost immediately, as will the SES Officials' Chair.

## 2. Attend a stroke and turn clinic given by a member of the SES Officials' Committee

## 3. Apprentice a minimum of six (6) sessions at two different USA Swimming sanctioned meets

Steps 2 and 3 can be accomplished in any order and this completes the requirements for certification except for this - you must be registered with USA Swimming as a non-athlete member/official.

Registration is in three steps and **MUST** be accomplished in this order:

**a. Register as a non-athlete/official with SES Registration Chair Tom Healey.** Use the same e-mail address you used when you created your account online. Go back to the USA Swimming website, sign in with your username and password, and link your online account with your registration number. This means waiting until you receive the registration information from Tom Healey.

**b. Complete a background check.** On the USA Swimming website, type "background check" in the search window, then click on the first link that comes up. Scroll down the page and click on "Initiate Background Check". You will be required to enter some personal information and credit card information. The background check will take anywhere from 2 - 10 days. You will need to receive a document that says "Clear/Green".

**c. Complete the Athletic Protection Training Test.** On the USA Swimming website, type in "Athletic Protection Training", in the search window. Click on the first link that comes up. Fill in the information to initiate the training. The APT is setup as a series of videos and pages to read. At the end, there will be a 10 question test.

Once you have completed the three parts of registration and all of the certification requirements, then send an e-mail to one of the members of the SES Officials' Committee. They will review all your information and enter you into the OTS Officials Tracking System as a *fully certified official*. The first time you become certified, your certification expiration date will be approximately one year (always December 31, xxxx for the year). After that, every time you re-certify, you will be good for three years.

**Any questions, please contact Walter Smalley, SES Officials' Committee Chair**  
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