## **Away Swim Meet Support**

Timing or officiating at away swim meets that your swimmer attends is required. These are shared responsibilities among all teams based upon the number of entered swimmers per team.

- Families with a swimmer entered in the meet will receive an email several days prior to the meet with instructions for job sign-up on the Aquadart website.
- All shifts are on a first-come, first-served basis.
- Families who sign-up to officiate are not required to time.
- Timing shifts will be approximately 2 hours.
- Some meets may require that families cover more than one shift.
- Timing at away meets DO NOT count towards volunteer hours.

For more information on becoming a certified USA Swimming official, please contact Kerry Halsted (<u>Lkttthalsted@hotmail.com</u>).

Each parent/guardian that attends the meet with their swimmer(s) is required to participate in volunteering to help the meet run smoothly.

On the morning of the meet, if there are timing/officiating shifts still available, the Parent meet manager\* will begin filling the spots, first by asking for volunteers and as a last resort, assigning parents or responsible party to a shift. In the event that all positions are filled for the entire meet, the Parent meet manager may adjust the length of the timing shifts so that everyone will be able to participate. Please note that we are required by the hosting team to fulfill our obligation, failure to do so will result in the Aquadarts not being invited to enter away meets. Failing to fulfill your obligation will result in the following actions:

## Failure to show up for shift or not volunteering:

First time: Pass

Second time: Written warning

Third time: \$100 fine assessed to your account. Swimmer will not be allowed to participate in swim

meets until fine is paid in full.

Fourth time: Swimmer(s) and family are suspended from the Aquadarts for practice and swim meets for

30 days without a refund.

**Fifth time**: Aquadart membership is terminated and swimmer(s) and their famlies will be dismissed permanently from the team without a refund.

In order to maintain accurate records, parents are asked to initial volunteer sheet at the coaches table at the completion of their volunteer shift. Penalties will incur based on participation throughout one swim year (September 1<sup>st</sup>-August 31<sup>st</sup>). At the beginning of each swim year, all past offenses will be forgiven, with the exception of dismissal from the team. In the event of dismissal from the team, the only recourse is to appeal for reinstatement to the Aquadart Board of Directors.

\*Parent meet manager position will be available for sign up prior to the meet. This person will receive 4 hours credit towards fulfillment of volunteer hours. There will be one Parent meet manager per day of meet. Parent meet manager will confirm with the coach which registered swimmers are attending the meet and will fill volunteer spots according to method outlined above. Once, spots have been filled, Parent Meet manager will return volunteer sheet to coach. Timers who need relief from their shift should contact the Parent meet manager. The Parent meet manager will check in on timers and may need to provide relief for brief breaks.