



In-Service Training
June 1- 3:45-6:45 pm
Bobbie Greenwood Community Swim Center

Attending

Coaches	Ricky, Lacie, Gracie, David, Fankie
Coaches/Instructors	Mahalia, Jemima, Danielle, Bianca, Zoie, Dillon

Introductions

All Staff

Discussion-Coaching versus Teaching

All Staff-Program Overview

All Staff

Program Overview

Swim Team

Pre-Team

Swim Lessons

Parent Tot

Registration and Rosters

Captyn

Registration

Group Placement/Evaluations (first week)

Customer Service Days and Times

Schedules

Practice Schedules

Lesson Schedules

Staff Schedules

ADP-clock in and out

Arrival times-opening and prep

Departure time-closing and cleanup

Availability

Time Off Request

Call outs (sick, sub, etc)

Apparel-what to wear

- Winters Shirt-2024
- Winters Shirt-2025
- Swim Coaches-on deck
- Swim Instructors-in water

Communication (staff)

- Emails-weekly
- Group Me-staff
- Website-host info

Facilities

All Staff/Winters Staff

Facility Rules

EAP

Winters Swim Team Rules

Viewing Areas

- Swim Team-parents remain in the bleachers

- Pre-Teen-parents in bleachers or side of pool (behind Red line)

- Swim Lessons-parents in bleachers or side of pool (behind red line)

Team/Lesson Handbooks

Breakout Groups

Lacie-take instructors (they will be in the pool)

Swim Lesson Overview

Instructor Info

- Pool Safety (in and out of water)

 - Instructor first in pool/last to get out of pool

 - Always keep swimmers in front of you/never turn back

 - Keep eyes on swimmers

 - Non-Swimmers stay on steps/wall

 - DO NOT take swimmers to deep end without a tube

 - Swimmers must be able to swim to be in deep end

Start of Lessons

- Swimmers meet instructors on deep side of pool

- Instructors call out swimmers

Instructor and Pool Assignments

- Levels-skills that go with each level

- Lessons-call outs (swimmers on deep side waiting for their lessons)

Ricky-take coaches (out of pool)

Season Plan

Schedule and groups

Events

Junior Coaches-add program

Swim Team Overview

Wrap-Up