



Meeting **Called to Order** by Kirk.

Date: September 22, 2015 at 19:05

**Adjourned 20:30 M/S all in favor, none opposed.**

Location: Mike Shellito Indoor Pool 10210 Fairway Dr, Roseville, CA 95678

**Quorum Present: Yes**

■ = present

**BOARD MEMBERS/VOTES\***

■ **KIRK JOHANSEN**  
General Chair\*

■ **RAY WIESER**  
Admin Vice-Chair\*

■ **BILL FISHER**  
Treasurer\*

■ **DARYN GLASGOW**  
Senior Chair\*

■ **SCOTT MARCHETTI**  
Age Group Co-Chair\*

■ **CORTNEY MARTELUCCI**  
Age Group Co-Chair\*

■ **BILLY DOUGHTY**  
Coaches Rep\*

■ **DARIN MAI**  
Technical Planning Chair\*

■ **DEBBIE MEYER**  
Safety Chair\*

■ **REBECCA LANDRE**  
Safe Sport Chair\*

■ **DANA COVINGTON**  
Secretary

■ **TIM LEE**  
Junior Athlete Rep\*

■ **HEAVEN QUINTANA**  
Senior Athlete Rep\*

■ **TOMMY GRANAT**  
Senior Athlete Rep\*

■ **Elizabeth Fugit**  
Junior Athlete Rep\*

**BETSY AIRD**  
Member-at-Large\*

■ **CHRIS BREITBART**  
Member-at-Large\*

■ **BILL ROSE**  
Member-at-Large\*

■ **DEBBIE WALKER**  
Member-at-Large\*

■ **KEVIN TOKUNAGA**  
Member-at-Large\*

**STAFF MEMBERS/NO VOTES**

■ **DENNA CULPEPPER**  
Executive Director

■ **MARK BROWN**  
Registration Chair  
Sanction Chair

1. Welcome and Introduction of board members and guests
  - SNS BOD meeting procedure and consent agenda explained. Reports will be available on SNS website prior to BOD meetings (Attachment A).
2. Approve the Agenda:
  - **M/S.**
  - **Call for discussion - none**
  - **All in favor, none opposed**
  - **Agenda Approved**
3. Consent Agenda
  - a. Approve the Minutes
  - b. Board Reports
    - ED Report - pull Crisis Communication
  - c. Financial Report
    - **M/S to accept Consent Agenda**
    - **Call for discussion** - Bill Rose moved that April 28, 2015 minutes being voted for approval need to reflect the following:
      - i. Date of February 24 minutes approved at April 28 are for February 24, 2015 not 2014, grammatical changes (hyphens) and last item in minutes was Debbie Walker not Meyer who "suggested no need for OTC camp manager"
      - ii. **M/S to amend April 28, 2015 minutes as stated by Bill Rose. All in favor none opposed. Motion passed**
    - **M/S to accept Consent Agenda with amended minutes.**
    - **All in favor, none opposed**
    - **Consent agenda passed**

**OLD BUSINESS**

1. Billy D. addressed timing chair requirements by host teams (Tabled from Feb. 2015). General discussion regarding dispersal of workload.  
**Result:** Billy, Darin Mai, Bill Rose, Debbie Walker, and Scott Shea will meet and bring a vote to BOD in November 2015.

**NEW BUSINESS**

1. Swim Guide vs. Swimmer & Coach Planner
  - Would like to change Swim Guide to be a Coach/Athlete tool
  - Take out items that are online: Bylaws and policies
  - Coaches and athletes affirm they would use if out by August
2. Strategic Planning Wrap up - January 3, 2016 (Arden Hills)
  - LEAP 2 completed and working on LEAP 3

**ACTION ITEMS**

1. January - August 2016 SN Meet Schedule (Attachment B)
  - **M/S to accept meet schedule**
  - **Discussion:** CCA has pulled out of February 5-7 meet. Late fees if a team bids to fill that weekend. Dual/Tri meet sanctioning.
  - **M/S to approve original motion. All in favor, none opposed. Motion Passed**

**LEADERSHIP/GOVERNANCE TOPIC**

1. Break out groups: Governance Topics
  - 3/59 LSC's are LEAP 3. 7/59 are LEAP 2. SNS has submitted LEAP 2.
  - Goal Setting: Business/Organization, Volunteer Development, Club&Coach, Athlete Development
    - Attendees broke into 4 groups and worked from 19:52 - 20:16 (Attachment C)
    - Worksheets turned into Kirk - will send out.

**GENERAL CHAIR:** Submitted Report: Yes **Kirk Johansen**  
 Info Only [kirkj@snswimming.org](mailto:kirkj@snswimming.org)  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**ADMINISTRATIVE VICE:** Submitted Report: No **Ray Wieser**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**Treasurer:** Submitted Report: Yes **Bill Fisher**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**SENIOR CHAIR :** Submitted Report: Yes **Daryn Glasgow**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**AGE GROUP CHAIRS:** Submitted Report: Yes **Scott Marchetti and Cortney Martellucci**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**COACHES REP:** Submitted Report: Yes **Billy Doughty**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**TECHNICAL PLAN CHAIR:** Submitted Report: No **Darin Mai**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**SAFETY CHAIR:**Submitted Report: Yes **Debbie Meyer**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**SAFE SPORT CHAIR:**Submitted Report: Yes **Rebecca Landre**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**SECRETARY:**Submitted Report: Minutes **Dana Covington**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**ATHLETE REPS:**Submitted Report:No **Tommy Granat** **Heaven Quintana**  
 Info Only **Tim Lee** **Elizabeth Fugit**  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**MEMBER-AT-LARGE:**Submitted Report: No **Betsy Aird**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**MEMBER-AT-LARGE:**Submitted Report:No **Chris Breitbart**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**MEMBER-AT-LARGE:**Submitted Report: Yes **Bill Rose**  
 Info Only  
 Briefing Item  
 Recommended Motion

Pulls: Item Pulled By  
Discussion:  
Result:

**MEMBER-AT-LARGE:**Submitted Report:No **Debbie Walker**  
 Info Only  
 Briefing Item  
 Recommended Motion

**Pulls:** Item Pulled By  
**Discussion:**  
**Result:**

**MEMBER-AT-LARGE:**Submitted Report:No **Kevin Tokunaga**  
 Info Only  
 Briefing Item  
 Recommended Motion

**Pulls:** Item Pulled By  
**Discussion:**  
**Result:**

**EXECUTIVE DIRECTOR:**Submitted Report: Yes/No **Denna Culpepper**  
 Info Only  
 Briefing Item  
 Recommended Motion

**Pull:** Item Pulled By  
January - August 2016 SN Meet Schedule (Attachment B) Denna Culpepper

**M/S to accept meet schedule**

**Discussion:**

CCA has pulled out of February 5-7 meet.  
Late fees if a team bids to fill that weekend.  
Dual/Tri meet sanctioning.

**Result:**

**M/S to approve original motion. All in favor, none opposed. Motion Passed**

**Pull:** Item

Crisis Communication Policy  
(Attachment D)

Pulled By

Kirk Johansen

**Discussion:**

Required component of organizational structure for LEAP 2. Denna looked at other LSC's and developed policy. Need PIO (Public Information Officers) identified along with Denna and Kirk. Look at parents in LSC that can bring their skills as PIO.

**Result:**

**M/S to approve Crisis Communication Policy.**

**Discussion:** None

**All in favor. None opposed. Motion Passed**

**REGISTRATION CHAIR/  
SANCTION CHAIR:**Submitted Report: No **Mark Brown**  
 Info Only  
 Briefing Item  
 Recommended Motion

**Pulls:** Item Pulled By  
**Discussion:**  
**Result:**

**OTHER:**Submitted Report: Yes **Denis Boston: Equipment Chair**  
 Info Only  
 Briefing Item  
 Recommended Motion

**Pulls:** Item Pulled By  
**Discussion:**  
**Result:**

**OTHER:**Submitted Report: Yes  
 Info Only  
 Briefing Item  
 Recommended Motion

**Mauricio Cordova, Frannie Henson: Diversity Co-Chairs**

**Pulls:** Item

Pulled By

**Discussion:**

**Result:**

#### **ADDENDUMS**

Attachment A: BOD meeting procedures  
Attachment B: Meet Schedule  
Attachment C: Governance Break-out Report  
Attachment D: Communication Policy

***Signed In/Present:*** Bill Fisher, Board/RAD; Shelby Guillory, FRAC; Kevin Tokunaga, DDUR, Rebecca Landre; Tim Lee, VACA; Elizabeth Fugit, STAS; Heaven Quintana, WAC; Scott Marchetti, CCA; Debbie Meyer, Board; Mark Brown, Board; Justin Jones, FWST; Cortney Martellucci, DART; Jeff Anderson, NSS; Paul Mazzarelle, SASO; Ray Weiser, DART, Dana Covington, Board/AQUA, Darin Mai, AQUA, Chris Breibart, WAC; Debbie Walker, CCA; Billy Doughty, DART; Scott Shea, SMST; Kainoa Pistoris, WAC; Tommy Granat, NSS; Darin Glasgow, NSS; Bill Rose, Board; Mike Downs, SMST.

**RESPECTIVELY SUBMITTED:**

**Dana Covington, Secretary**  
**October 13, 2015**