



# Agenda

## Sierra Nevada Swimming Board of Directors Meeting Thursday, May 18, 2023 Zoom Format

### Board of Directors

#### General Chair

- Ricky Silva

#### Admin Vice-Chair

- Daryn Glasgow

#### Finance Vice-Chair

- Roberta Savage

#### Senior Vice-Chair

- Vacant

#### Age Group Vice Chair

- Matthew Paige

#### Program Dev't Vice Chair

- Adric Jope

#### Technical Planning Chair

- Steve Lazaraton

#### Safe Sport Chair

- Niffey Carmody

- Deanna Hogenboom

#### Athlete Representatives

- Audrey Bull-SR

- Julianna Gibson-JR

- Ella Ching

- Aved Gorji

#### Coaches Representatives

- Betsy Aird

#### Officials Chair

- Melissa Szpik-Serrao

#### Diversity, Equity, Inclusion

- Phuong Nguyen

#### Operational Risk/Safety

- John Richardson

#### At-Large

- Kathy Myers

- David Karaczoff

- Scott Hastings

#### Chairs:

##### Disability/Adaptive Coord.

- Laura Crouch

#### Staff

- Alex Ongaco

- Mark Brown

- Alison Appel

- T.J. Kay

- Hope Gawlick

### Sierra Nevada Swimming Mission

*Promoting swimming by offering competitive and safe opportunities to athletes, support to coaches and educational awareness to clubs and volunteers.*

#### Roll Call of Board Members

Adoption of minutes from the April 25, 2023 Sierra Nevada Swimming Board of Directors Meeting.

Open session for Guest comments.

#### Reports of Officers, Chairs, Committees and Staff.

Budget (Savage)

HOD Planning (Glasgow/Savage)

2023-2024 Meet Schedule (Lazaraton)

Next General Sierra Nevada Swimming Board Meeting will be Thursday, June 15, 2023 @ 7:30 PM via Zoom

SNS House of Delegates Meeting will be Tuesday, June 20, 2023 via Zoom.

5/16/23



# Sierra Nevada Swimming

## Board of Directors Meeting Minutes

April 25, 2023

7:35 PM Meeting called to order by Roberta Savage. **Quorum present (10)**

1. Motion 2223-22: *Approve minutes from the March 16, 2023 Sierra Nevada Swimming Board of Directors Meeting.* **Motion Hastings, Second Myers. For 10, Against 0, Abstained 0. Approved**

2. Reports of Officers, Chairs, Committees and Staff given. *Daryn Glasgow arrived at 7:42pm.*

3. Budget Discussion (Savage).

4. HOD Planning (Savage).

5. Motion to adjourn the meeting. **Motion Hastings, Second Hogenboom. For 11, Against 0, Abstained 0. Approved**

6. Meeting closed at 8:02pm

Next SNS Board Meeting is May 18, 2023 at 7:30PM via Zoom.

**Present:** *Betsy Aird, Jennifer "Niffey" Carmody, Daryn Glasgow, Scott Hastings, Deanna Hogenboom, Adric Jope, Steve Lazaraton, Kathy Myers, Roberta Savage, Audrey Bull (Athlete), Julianna Gibson (Athlete), Aved Gorji (Athlete)*

**Staff:** *Alex Ongaco, Hope Gawlick, Alison Appel*

**Absent:** *David Karacozoff, Phuong Nguyen, Matthew Paige, John Richardson, Ricky Silva, Melissa Szpik Serrao, Ella Ching (Athlete), Laura Crouch (non-voting)*

**Guests:** *Brian Clark, Dara Warner*

Respectfully submitted,

Hope Gawlick

SNS Secretary



## SIERRA NEVADA SWIMMING BOARD REPORT

**Board Member:** Governance Committee / Administrative Vice Chair / Daryn Glasgow

**Date of Board Meeting:** 5/18/23      **Date of last Committee Meeting:** 5/9/23

**Members Present:** Daryn Glasgow, Betsy Aird & Roberta Savage

**Date of Next Meeting:** 6/6/23

Committee Meetings are open to anyone that would like to attend.

Please contact Daryn Glasgow at [CoachGlasgow@gmail.com](mailto:CoachGlasgow@gmail.com) to receive the Zoom Link for any upcoming Governance Meeting.

### **Action Items Completed:**

### **Action Items In-Progress:**

- Discussion on HOD preparation.
- Sierra Nevada Swimming Inc. Board of Directors Policy Manual & Handbook for 2023-2024.
- Chapter 5
- SNS Master Calendar
  - a. Board approved then HOD approved
  - b. In addition to SNS Meets, anything in the budget will be on the master calendar for HOD. Camps, Clinics, Deadlines, 2024 HOD (Olympic Year), etc.

### **Announcements:**



## SIERRA NEVADA SWIMMING COMMITTEE REPORT

To be submitted to Hope Gawlick ([hope@gawlick.com](mailto:hope@gawlick.com)) the Monday prior to the next BOD meeting

**Date:** May 1, 2023

**Board Member:** Roberta Savage – Finance Vice Chair

**Date of Next Finance/Audit Meeting:** No further meetings scheduled this season. Will be scheduled if needed. Contact me to join ([robertasavage2004@gmail.com](mailto:robertasavage2004@gmail.com))

### Action Items Completed:

1. Met with Daryn Glasgow and Betsy Aird for Governance on May 9th. Discussed HOD preparation.
2. Treasurer's Report for April 2023 reviewed. Attached is the current Budget to Actuals. Our Investment Fund is nearing \$500,000
3. Received feedback from Finance Committee members about Budget. No changes made.
4. Began working on a table of financial accounts that specifies funds we receive, funds we pay out and fines that we can charge. Alison Appel has reviewed an initial draft and provided feedback.
5. Senior Travel - Spring 2023: Total awarded \$20,040. 41 athletes applied and 40 qualified. Bronze Level \$300 : 20 athletes - \$5940. Silver Level \$600: 13 athletes - \$7800. Gold Level \$900: 7 athletes - \$6300. 19 girls / 21 boys. 5 teams had qualifiers submit applications (13 DART, 10 SMST, 10 WAC, 6 STAS, 1 DDUR) Commentary: Fewer athletes this year but the amount per athlete returned to prior level. The qualifying times were higher.

### Board Meeting Discussion Items:

1. 23-24 Proposed Budget. See attached. Will move to have the Board approve the 23-24 Proposed Budget to send to HOD

### Action Items In-Progress / Pending:

1. Continuing to work on chart of finance accounts
2. Board Manual

### Announcements:

**Questions for the Board / Larger Group:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Sierra Nevada Swimming

## Budget vs. Actuals: FY' 2022-2023 - FY23 P&L

September 2022 - August 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
301 Meet Fees	127,945.00	200,168.00	-72,223.00	63.92 %
Fines and penalties	595.00		595.00	
<b>Total 301 Meet Fees</b>	<b>128,540.00</b>	<b>200,168.00</b>	<b>-71,628.00</b>	<b>64.22 %</b>
302 Sanction Fees	1,010.00	1,375.00	-365.00	73.45 %
304 Equipment Rentals	3,370.00	5,000.00	-1,630.00	67.40 %
5011 Banquet Attendee Fee	5,275.00	5,250.00	25.00	100.48 %
50704 WZ Officials Travel Reimbursement	0.00		0.00	
5131 WZ Team Swimmer Contribution		41,225.00	-41,225.00	
5151 CTS Camp Athlete Contribution - Spring	3,700.00	2,560.00	1,140.00	144.53 %
5152 CTS Camp Athlete Contribution - Fall	2,400.00	2,560.00	-160.00	93.75 %
5153 Age Elite Camp Athlete Contribution		4,000.00	-4,000.00	
5154 Leadership Camp Athlete Contribution		2,600.00	-2,600.00	
5155 Senior Athlete Camp Contribution		10,350.00	-10,350.00	
5156 5156 DEI Camp Athlete Contribution		2,200.00	-2,200.00	
<b>660 Investment Income</b>				
Unrealized Gains/Losses	7,231.47		7,231.47	
<b>Total 660 Investment Income</b>	<b>7,231.47</b>		<b>7,231.47</b>	
<b>Registrations</b>				
300 Member Fees	77,453.00	94,000.00	-16,547.00	82.40 %
3002 Dues to USA Swimming	-1,002.00		-1,002.00	
3012 USA Swimming Tech Fee 4%	-3,098.12		-3,098.12	
<b>Total Registrations</b>	<b>73,352.88</b>	<b>94,000.00</b>	<b>-20,647.12</b>	<b>78.03 %</b>
<b>Total Revenue</b>	<b>\$224,879.35</b>	<b>\$371,288.00</b>	<b>\$ -146,408.65</b>	<b>60.57 %</b>
<b>GROSS PROFIT</b>	<b>\$224,879.35</b>	<b>\$371,288.00</b>	<b>\$ -146,408.65</b>	<b>60.57 %</b>
<b>Expenditures</b>				
500 Registration/General Office	31.25		31.25	
5001 Office Equip	420.00	50.00	370.00	840.00 %
5002 Postage	28.65	100.00	-71.35	28.65 %
5003 Phone/Internet	257.02	525.00	-267.98	48.96 %
5004 Copying/Supplies	60.62	275.00	-214.38	22.04 %
5005 USA Staff Annual Dues	312.00	432.00	-120.00	72.22 %
5010 Workers Compensation	-299.00	2,310.00	-2,609.00	-12.94 %
524 Office/General Administrative Expenditures/Thank You's	153.78	250.00	-96.22	61.51 %
Bank charges	2.50		2.50	
<b>Payroll Expenses (ATA Payroll runs)</b>				
Taxes	5,636.57	10,091.72	-4,455.15	55.85 %
Wages	67,672.48	84,097.69	-16,425.21	80.47 %
<b>Total Payroll Expenses (ATA Payroll runs)</b>	<b>73,309.05</b>	<b>94,189.41</b>	<b>-20,880.36</b>	<b>77.83 %</b>
<b>Total 500 Registration/General Office</b>	<b>74,275.87</b>	<b>98,131.41</b>	<b>-23,855.54</b>	<b>75.69 %</b>
501 Awards Banquet	300.00		300.00	

# Sierra Nevada Swimming

## Budget vs. Actuals: FY' 2022-2023 - FY23 P&L

September 2022 - August 2023

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5012 Facility	700.38	3,500.00	-2,799.62	20.01 %
5013 Dinner	7,880.73	5,000.00	2,880.73	157.61 %
5014 Speaker Honorarium	500.00	1,000.00	-500.00	50.00 %
5017 Awards	2,940.03	1,500.00	1,440.03	196.00 %
5017A SNS Scholar Athlete Awards	1,769.92	1,750.00	19.92	101.14 %
<b>Total 5017 Awards</b>	<b>4,709.95</b>	<b>3,250.00</b>	<b>1,459.95</b>	<b>144.92 %</b>
<b>Total 501 Awards Banquet</b>	<b>14,091.06</b>	<b>12,750.00</b>	<b>1,341.06</b>	<b>110.52 %</b>
502 Equipment				
5021 Locker Rental	2,178.00	3,000.00	-822.00	72.60 %
5022 Insurance	632.42	470.00	162.42	134.56 %
5023 Supplies		450.00	-450.00	
5024 Repairs		2,000.00	-2,000.00	
5026 Shipping Fees		400.00	-400.00	
5029 New Equipment		2,900.00	-2,900.00	
<b>Total 502 Equipment</b>	<b>2,810.42</b>	<b>9,220.00</b>	<b>-6,409.58</b>	<b>30.48 %</b>
503 Governance				
50300 Other Professional Services	1,600.00		1,600.00	
5032 Other LSC Travel to Conventions, Seminars non USAS		1,600.00	-1,600.00	
5035 Misc		500.00	-500.00	
5037 WZ / USAS Spring Meeting Registration Fees				
50371 WZ / USAS Spring Meeting Travel	1,531.38	6,196.00	-4,664.62	24.72 %
50372 WZ / USAS Spring Meeting Hotel	618.18	996.00	-377.82	62.07 %
50373 WZ / USAS Spring Meeting Per Diem		1,095.00	-1,095.00	
50374 WZ / USAS Spring Meeting Other Expenses	231.39		231.39	
<b>Total 5037 WZ / USAS Spring Meeting Registration Fees</b>	<b>2,380.95</b>	<b>8,287.00</b>	<b>-5,906.05</b>	<b>28.73 %</b>
5038 Legal Fees	10,908.05		10,908.05	
5038a Reimbursed Legal Fees	-10,908.05		-10,908.05	
<b>Total 5038 Legal Fees</b>	<b>0.00</b>		<b>0.00</b>	
5039 House of Delegates Expenses		2,000.00	-2,000.00	
509 General Chair Expense Fund		1,000.00	-1,000.00	
<b>Total 503 Governance</b>	<b>3,980.95</b>	<b>13,387.00</b>	<b>-9,406.05</b>	<b>29.74 %</b>
504 Communications				
5041 Web Site	12.00	50.00	-38.00	24.00 %
5044 Zoom License	247.00	400.00	-153.00	61.75 %
<b>Total 504 Communications</b>	<b>259.00</b>	<b>450.00</b>	<b>-191.00</b>	<b>57.56 %</b>
506 Club Development				
5064 Safe Sport		2,500.00	-2,500.00	
<b>Total 506 Club Development</b>		<b>2,500.00</b>	<b>-2,500.00</b>	
507 Officials				
50701 Officials Tier 1 Meet Travel Reimbursement	100.00	2,400.00	-2,300.00	4.17 %
50702 Officials Tier 2 Meet Travel Reimbursement		2,400.00	-2,400.00	

# Sierra Nevada Swimming

## Budget vs. Actuals: FY' 2022-2023 - FY23 P&L

September 2022 - August 2023

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
50703 Officials Tier 3 Meet Travel Reimbursement	1,500.00	2,400.00	-900.00	62.50 %
5077 Officials Training		1,000.00	-1,000.00	
5078 National Evaluator	408.46	5,000.00	-4,591.54	8.17 %
5079 Official's OQM Social		1,500.00	-1,500.00	
<b>Total 507 Officials</b>	<b>2,008.46</b>	<b>14,700.00</b>	<b>-12,691.54</b>	<b>13.66 %</b>
510 Adaptive Swimming		1,000.00	-1,000.00	
511 Swim Camps	299.26		299.26	
5111 Age Catch The Spirit - Fall Camp -1	4,034.39	4,066.00	-31.61	99.22 %
5112 Age Group Elite Camp	12,917.93	7,773.00	5,144.93	166.19 %
5113 Leadership Camp	100.00	5,000.00	-4,900.00	2.00 %
5115 Age Catch The Spirit - Spring Camp - 2	2,223.57	4,066.00	-1,842.43	54.69 %
5116 Diversity & Inclusion Camp WZ	761.30		761.30	
5117 Diversity & Inclusion Camp SN		4,318.00	-4,318.00	
<b>Total 511 Swim Camps</b>	<b>20,336.45</b>	<b>25,223.00</b>	<b>-4,886.55</b>	<b>80.63 %</b>
512 LSC Championship Meets / JOs / BRC				
5121A LCM Summer BRC Host Team Stipend		5,000.00	-5,000.00	
5121B SCY Championship Host Team Stipend	3,750.00	3,750.00	0.00	100.00 %
5121C Senior Championship Host Team Stipend	3,125.00	2,500.00	625.00	125.00 %
5122 SCY Championships Awards	4,305.22	3,850.00	455.22	111.82 %
5123 SCY Swimmer Bag Tags	1,089.87	1,250.00	-160.13	87.19 %
5125 LCM Summer BRC Awards	19.30	4,000.00	-3,980.70	0.48 %
5126 NVAL Bag Tags		900.00	-900.00	
5127 LCM Summer BRC Bag Tags		1,250.00	-1,250.00	
5128A 5128 A Senior Championship Trophies	296.55	350.00	-53.45	84.73 %
5129 A Medals		1,500.00	-1,500.00	
<b>Total 512 LSC Championship Meets / JOs / BRC</b>	<b>12,585.94</b>	<b>24,350.00</b>	<b>-11,764.06</b>	<b>51.69 %</b>
513 Western Zone Team				
5132 Ground Transportation		5,000.00	-5,000.00	
5133 Airfare		17,000.00	-17,000.00	
5134 Housing		32,000.00	-32,000.00	
5135 Meals		9,500.00	-9,500.00	
5136 Coach Stipends		3,200.00	-3,200.00	
5137 Team Social		3,200.00	-3,200.00	
5138 Coaches Business Dinner		250.00	-250.00	
5139 Meet Entry Fees		3,200.00	-3,200.00	
5140 Supplies, copies, first aid		100.00	-100.00	
5142 Team Uniforms		9,000.00	-9,000.00	
<b>Total 513 Western Zone Team</b>		<b>82,450.00</b>	<b>-82,450.00</b>	
516 Senior				
51611 Travel Awards per Swimmer / Club Achievement		45,000.00	-45,000.00	
51611B Senior Travel Bronze Award	2,100.00		2,100.00	
51611G Senior Travel Gold Award	5,700.00		5,700.00	

# Sierra Nevada Swimming

## Budget vs. Actuals: FY' 2022-2023 - FY23 P&L

September 2022 - August 2023

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51611S Senior Travel Silver Award	7,800.00		7,800.00	
<b>Total 51611 Travel Awards per Swimmer / Club Achievement</b>	<b>15,600.00</b>	<b>45,000.00</b>	<b>-29,400.00</b>	<b>34.67 %</b>
51612 Olympic Trials		6,000.00	-6,000.00	
<b>Total 516 Senior</b>	<b>15,600.00</b>	<b>51,000.00</b>	<b>-35,400.00</b>	<b>30.59 %</b>
517 OTC				
5172 Room & Board		4,000.00	-4,000.00	
5173 Transportation - Air Fare		13,600.00	-13,600.00	
5174 Transportation - Ground		1,200.00	-1,200.00	
5175 Coach Stipend		975.00	-975.00	
5176 Team Gear		1,000.00	-1,000.00	
<b>Total 517 OTC</b>		<b>20,775.00</b>	<b>-20,775.00</b>	
518 Finance				
519 Accounting & Tax Prep	11,763.84	19,800.00	-8,036.16	59.41 %
5191 Postage	68.72		68.72	
<b>Total 519 Accounting &amp; Tax Prep</b>	<b>11,832.56</b>	<b>19,800.00</b>	<b>-7,967.44</b>	<b>59.76 %</b>
5190 Yearly Audit	2,490.00	3,410.00	-920.00	73.02 %
523 Quickbooks Online	506.25	924.00	-417.75	54.79 %
<b>Total 518 Finance</b>	<b>14,828.81</b>	<b>24,134.00</b>	<b>-9,305.19</b>	<b>61.44 %</b>
526 Coach Education		1,700.00	-1,700.00	
Taxes & Licenses	100.00		100.00	
Unapplied Cash Bill Payment Expense	0.00		0.00	
<b>Total Expenditures</b>	<b>\$160,876.96</b>	<b>\$381,770.41</b>	<b>\$ -220,893.45</b>	<b>42.14 %</b>
NET OPERATING REVENUE	<b>\$64,002.39</b>	<b>\$ -10,482.41</b>	<b>\$74,484.80</b>	<b>-610.57 %</b>
NET REVENUE	<b>\$64,002.39</b>	<b>\$ -10,482.41</b>	<b>\$74,484.80</b>	<b>-610.57 %</b>



**Sierra Nevada Swimming  
2023/2024**

Item	Schedule				Totals	
<b>Income</b>						
Registration (Member) Fees	C				\$ 94,000.00	
Meet Fees	A				\$202,500.00	
Sanction Fees	A				\$ 1,375.00	
Age Group and Senior Camp Fees	K, M				\$ 16,800.00	
Age Group Western Zone	J				\$ 58,675.00	
Awards Banquet	F				\$ 11,000.00	
Senior Athlete Camps	K				\$ 5,000.00	
Equipment Rentals	I				\$ 5,000.00	
Transfer from Investment Income					\$ -	
<b>Total Income</b>					<b>\$ 394,350.00</b>	
		<b>General Fund</b>	<b>Age Group Fund</b>	<b>Senior Fund</b>		
<b>Expenses</b>						
<b>General Fund - Administrative</b>						
Staff Wages	C	\$ 96,000.00	\$ -	\$ -	\$ 96,000.00	
5010 Workers Compensation	C	\$ 2,310.00	\$ -	\$ -	\$ 2,310.00	
Office Staff Expenses	C	\$ 3,470.00			\$ 3,470.00	
Payroll Taxes	C	\$ 11,520.00	\$ -	\$ -	\$ 11,520.00	
<b>General Fund</b>						
Governance	E	\$ 12,487.08	\$ -	\$ -	\$ 12,487.08	
Officials	D	\$ 11,700.00	\$ -	\$ -	\$ 11,700.00	
504 Communications	G	\$ 450.00	\$ -	\$ -	\$ 450.00	
Equipment	I	\$ 6,320.00	\$ -	\$ -	\$ 6,320.00	
Coaches Social	B	\$ -	\$ -	\$ -	\$ -	
<b>Age Group</b>						
Adaptive Swimming	N	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
Athlete Swim Camps	K	\$ -	\$ 20,754.00		\$ 20,754.00	
Championship Host Team Stipends	H	\$ 11,875.00	\$ -	\$ -	\$ 11,875.00	
LSC Awards	H	\$ 12,200.00	\$ -	\$ -	\$ 12,200.00	
Western Zone Team	J	\$ -	\$ 117,350.00	\$ -	\$ 117,350.00	
Awards Banquet	F			\$ -	\$ 11,000.00	
<b>Senior</b>						
Senior Travel Program	B	\$ -	\$ -	\$ 45,000.00	\$ 45,000.00	
Club Recognition Program	B			\$ -	\$ -	
Olympic Trials	M	\$ -	\$ -	\$ -	\$ -	proposal to pay from Investment Fund
Senior Camps	M				\$ 10,000.00	
<b>Finance</b>						
	L	\$ 24,134.00	\$ -	\$ -	\$ 24,134.00	
<b>Outreach Reimbursement</b>						
	A					proposal to pay from Investment Fund
<b>Total Expenses</b>		\$ 192,466.08	\$ 139,104.00	\$ 45,000.00	<b>\$ 397,570.08</b>	
					<b>Totals</b>	
Income in Excess of Expenses					\$ (3,220.08)	

**Meet Fees Income  
2022/2023 Budget  
SCHEDULE A**

	General	Senior	Age	Fines	Total
Projected 2022-2023 Meets	\$44,550	#####	#####		\$202,500
Historic Distribution %	22.0%	32.0%	46.0%		100%
Sanction Fees	\$ 1,375.00				
	55 Meets				
	2.5 average days per meet				
	\$10 sanction fee per day				

<b>Outreach Champ Meet Fee Relief Program</b>	\$	1,100.00	Bill Rose
	\$	1,232.00	NVAL Champs Short Course Champs Senior Champs
	\$	<b>2,332.00</b>	

**RSS Notes**

email to Mark Brown - 4/5/23 - keep projections the same

Outreach funding pulled from Investment Fund

Won't be using the Historic Distribution because it is not accurate

**Club Development Committee  
2022/2023 Budget  
Schedule B**

Item	2022/2023 Budget
<b>506 Club Development</b>	
5065 USA Swimming Club Recognition	\$ -
51611 Senior Travel Program	\$ 45,000.00
<b>Total 506 Club Development</b>	<b>\$ 45,000.00</b>

*Club Recognition Program is a voluntary USA Swimming Program that SN awards Teams for achieving levels 1-4*

5138 Coaches Business Event	Total	Presenter	Airfare	Meals	Housing	Transportation
		\$500	\$450.00	#####	\$175	\$150

**RSS Notes**

Spoke with Betsy Aird (Coaches Chair) at Governance Committee on 4/11 no plan for 23-24 so removed expense for that period

**Registration/Office Staff  
2022/2023 Budget  
SCHEDULE C**

<b>Registrations Income</b>	
300 Member Fees	\$94,000
<b>Total Registrations Income</b>	<b>\$94,000</b>

RSS Notes

<b>Office Staff Expenses</b>	
500 Registration/Office Staff	-
5001 Office Equip	\$ 50.00
5002 Postage	\$ 50.00
5003 Phone/Internet	\$ 525.00
5004 Copying/Supplies	\$ 275.00
524 Office/General Administrative Expenditures	\$ 250.00
USA Swimming Membership Fees	\$ 432.00
Executive Director Discretionary Fund	\$ 1,000.00
5116 Western Zone Diversity Fund	\$ 288.00
Staff Holiday Bonus	\$600
Bank charges	
<b>Total 500 Registration/General Office</b>	<b>\$ 3,470.00</b>

Waiting for Alex to price out a printer

Executive Director's phone at \$34/month and 1/2 postbox fee

background checks for staff, thank yous from Alex

prizes for camps, zones and business meetings

**Executive Director, Registrar, Equipment Coordinator**

<b>Office Staff Payroll Expenses</b>	
Taxes	\$ 11,520.00
Wages	\$ 96,000.00
5010 Workers Compensation	\$ 2,310.00
<b>Total Payroll Expenses</b>	<b>\$109,830.00</b>

Need wages to be updated after employee review

**Officials Committee**  
**2022/2023 Budget**  
 SCHEDULE D

507 Officials	
50701 Officials Tier 1 Meet Travel	\$2,400
50702 Officials Tier 2 Meet Travel	\$2,400
50703 Officials Tier 3 Meet Travel	\$2,400
5071 USA-S Officials Clinic Reg.	\$0
5072 USA-S Officials Clinic Transp.	\$0
5073 Western Zone Hotel	\$0
5074 Postage	\$0
5075 Office Expense/Printing	\$0
5076 Miscellaneous	
5077 Officials Training	\$1,000
5078 National Evaluator	\$2,000
5079 Official's Social for OQM Meet	\$1,500
<b>Total 507 Officials</b>	<b>\$11,700</b>

**RSS Notes**

\$200 X 12 officials  
 \$400 X 6 officials or \$200 X 12 officials  
 \$600 X 4 officials

Officials incentives and LSC gear - requested but removed

# Governance Committee

## 2022/2023 Budget SCHEDULE E

Item	2022/2023 Budget
<b>Expenses</b>	
503 Governance	
5035 Misc	\$500
5036 Diversity Symposium	\$0
5037 Zones Workshop	
50371 Travel Workshop	\$6,196
50372 Hotel Workshop	\$996
50373 Per Diem Workshop	\$1,095
5032/5033 Annual Business Meeting	\$1,600
5038 Safe Sport	\$500
5039 House of Delegates	\$0
509 General Chair Expense Fund	\$800
50300 Other professional services	\$800
<b>Total</b>	<b>\$12,487</b>

### RSS Notes

HOD virtual so no expense

HR consultant

**Banquet Committee  
2022/2023 Budget  
SCHEDULE F**

RSS Notes

Item	2022/2023 BUDGET
<b>Income</b>	
5011 Attendee Fee	\$11,000
<b>Expenses</b>	
5012 Facility	\$3,500
5013 Food	\$5,000
5014 Speaker Honorarium	\$1,000
5015 Speaker Transportation-Air	\$0
5016 Speaker Hotel	\$0
5017 Awards	\$1,500
5018 Decorations	\$0
5019 AV Equipment Rental	\$0
5020 Programs	\$0
<b>Total Expenses</b>	<b>\$11,000</b>
Net Cost	<b>\$ -</b>

self-funding

**Communications Committee**  
**2022/2023 Budget**  
**SCHEDULE G**

	2022/2023
Item	Budget
Expenses	
5044 Zoom License	\$400
5041 Web Site	\$50
Dropbox	
<b>Total Expenses</b>	<b>\$450</b>

**RSS Notes**

need to price out a new license - must have recording and polling

need to price out a license that allows us to share with others but not maintain more than one account



**Awards Committee  
2022/2023 Budget  
SCHEDULE H**

Item	2022/2023 Budget
<b>Championship Host Team Stipend</b>	
5121 LCM Champs Summer Host Tea	\$ 5,000.00
5122A SCY Champs Host Team	\$ 3,750.00
5128 Senior Champs Host Team	\$ 3,125.00
<b>Total</b>	<b>\$11,875.00</b>
<b>Expenses Senior</b>	
5128A Trophies	\$ 350.00
<b>Total Expenses Senior</b>	<b>\$ 350.00</b>
<b>Expenses SCY</b>	
5122 Medals	\$ 2,400.00
5123 Bag Tags	\$ 1,000.00
5122 Trophies	\$ 650.00
<b>Total Expenses SCY</b>	<b>\$ 4,050.00</b>
<b>Expenses LCM</b>	
5125 Medals	\$ 2,500.00
5127 Bag Tags	\$ 1,000.00
5125 Trophies	\$ 650.00
<b>Total Expenses LCM</b>	<b>\$ 4,150.00</b>
512-O postage	\$100.00
Promotional Material/Incentives (ED)	\$500.00
5129 A Medals	\$ -
5126 NVAL Bag Tags	\$ 1,300.00
5017A Scholar Athlete Awards	\$ 1,750.00
<b>Total Awards Expenses</b>	<b>\$12,200.00</b>

**RSS Notes**

needs to reflect 2.5 days of a meet - \$3125.

May change the amount of awards given; Alex worked to reduce the expense

May change the amount of awards given; Alex worked to reduce the expense

added based upon input from Treasurer and Executive Director

stickers, prizes, etc...for campus, etc..

We purchase these about once every 3 years. Alex is exploring less expensive options

# Equipment Committee

## 2022/2023 Budget SCHEDULE I

<b>Income</b>	
	<b>2022/2023</b>
<b>Item</b>	<b>Budget</b>
Income	
304 Equipment Rentals	\$5,000
General Fund Transfer	\$0
<b>Total Income</b>	<b>\$5,000</b>

RSS Notes

<b>Expenses</b>	
502 Equipment	
5021 Locker Rental	\$3,000
5022 Insurance	\$470
5023 Supplies	\$450
5024 Repairs	\$2,000
5026 Shipping Fees	\$400
5029 New Equipment	\$0
<b>Total 502 Equipment Expenses</b>	<b>\$6,320</b>

pull from Investment Fund

**AGE GROUP Western Zones  
2022/2023 Budget  
SCHEDULE J**

Item	2022/2023 Budget	Per Person	Number
<b>Income</b>			
<b>5131 WZ Athlete Fee Copay (income)</b>	<b>\$58,675.00</b>	\$ 1,222	48
<b>Expenses</b>			
513 Western Zone Team			
5132 Transportation	\$55,000.00	\$ 250	60
5134 Housing	\$32,000.00	\$ 533	60
5135 Meals	\$ 9,500.00	\$ 184	60
5136 Coach Stipends	\$ 3,850.00	\$ 533	6
5137 Team Social	\$ 3,200.00	\$ 53	60
5138 Coaches Business Meeting Dinner	\$ 250.00		
5139 Meet Entry Fees	\$ 3,200.00		
5140 Supplies, copies, first aid	\$ 1,350.00		
5142 Team Uniforms	\$ 9,000.00	\$ 150	60
5143 Shade Tent Rentals			
<b>Total 513 Western Zone Team</b>	<b>#####</b>		
<b>Net Cost</b>	<b>\$58,675.00</b>		

**RSS Notes**

Flight at \$600/person plus ground transportation

1 head coach at \$725; 5 coaches at \$625/each; this is an increase of \$25/day/coach

\$1350 - extras for WZ - coloring books, sunscreen, thank you gifts

Number of Coaches	6
Number of Chaperones	6
Number of Athletes	48

**AGE GROUP CAMPS  
2022/2023 Budget  
SCHEDULE K**

Name of Camp	# of Swimmers/coaches	Swimmer Fee Line Item	Swimmer Fee	Coaches	Airfare	Housing	Meals/Stacks	Apparel/Caps	Presenters	Coaches	Pool Rental	Ground Trans	Est Expenses	Swimmer Fee	NET COST TO SWS
0112 AGE Group Elite Camp	40	0120	\$200.00	6	\$0	\$7,800	\$2,115	\$823	\$500	\$1,000	\$1,000	\$500	\$8,068	\$8,000	\$88
0111 Catch the Spirit Camp #1	60	0120	\$80.00	6	\$0	\$0	\$1,200	\$80.0	\$0	\$700	\$750	\$500	\$4,150	\$4,800	\$17,500
0115 Catch the Spirit Camp #2	40	0120	\$80.00	6	\$0	\$0	\$940	\$833	\$0	\$700	\$750	\$500	\$3,523	\$2,400	\$11,200
0117 Gateway & Hudson Camp	40	0120	\$80.00	6	\$0	\$0	\$1,250	\$778	\$500	\$400	\$750	\$500	\$0	\$0	\$0
0113 Leadership Camp	40	0154	\$100.00	3	\$0	\$0	\$1,250	\$778	\$500	\$400	\$750	\$500	\$5,000	\$4,000	\$11,000
<b>Camps Total:</b>													<b>\$20,754</b>	<b>\$16,800</b>	<b>\$3,954</b>

**RSS Notes**

Coaches increased by \$25/day  
Head coach fee for Elite Camp is under Presenter  
keeping it list in case something is provided out no plans at this time  
increased swimmer fee Age Group Elite, Leadership Camp and Catch the Spirit #2  
Elite increased from \$100 to \$200  
Leadership increased from \$80 to \$100  
Catch the spirit #2 provides a video, increased fee for next year from \$40 to \$60. in 1st year the actual is \$50

**Finance Committee  
2022/2023 Budget  
SCHEDULE L**

519 Accounting & Tax Prep	\$19,800
5190 Yearly Audit	\$3,410
521 Finance State Fees	\$0
523 Quickbooks Online	\$924
<b>Total 518 Finance</b>	<b>\$24,134</b>

**RSS Notes**

No changes

**Senior  
2022/2023 Budget  
SCHEDULE M**

51612 Olympic Trials	\$0
5114 OTC Camp	\$0
<b>Total Senior</b>	<b>\$0</b>

Name of Camp:	# of Swimmers/coaches	5155 Swimmer Fee	Coaches	Airfare	Housing	Meals/Snacks	Appare/Caps	Presenters	Coaches	Pool Rental	Ground Trans	Est Expenses	Swimmer Fee	NET COST TO SNS
OTC Camp	30	\$347.00	3	\$13,600	\$4,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,200			\$0

**RSS Notes**

Olympic Trials Fund to be pulled from Investment Fund  
 Alex is working to develop a Senior program to replace OTC Camp, but the Board needs a Senior Chair to help  
 2 coaches at \$300; head coach at \$400

**Adaptive Program  
2022/2023 Budget  
SCHEDULE N**

Adaptive Swimming	\$1,000
<b>Total Senior</b>	<b>\$1,000</b>

**RSS Notes**

\$500 for swimmer fees; \$500 for para coaches

Meet Name	Host	Format	Course	Location	Contact	Phone	e-mail	Event Fee	Splash Fee	Misc. Fee
<b>August 2023</b>										
<b>September 2023</b>										
9-9	SNS Open Water Championships	DPCC	OW	Nimbus Flat, Lake Natoma	Adric Jope	916-832-9618	adric@delpasocc.org	\$40/\$50/\$60	\$0	
9/15 - 9/16	NSS Plunge Invitational	NSS	Invite	Bear River High School	Daryn Glasgow	925-212-0778	coachglasgow@gmail.com	\$5	\$10	
9-16	SYS September AGO	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
9-16	Fall Kick-Off Pentathlon	STAS	Dual or Tri	Rio Del Oro Sports Club	Cortney Martellucci	916-396-4303	bachcortney@sparetimeaquatics.com	\$20	\$0	
9-17	Hot Dog Meet	GOLD	AGO	Tokay	John Griffin	209 712-4382	swimlodi@gmail.com	\$5	\$12	
9/23 - 9/24	WAC JR+ T/F	WAC	T/F	Sierra College or Rusch Park	Kainoa Pistorius	9162841524	wolverineaquatics@yahoo.com	\$6	\$10	
9/22-9/24	Short Course Season Kick-Off	VACA	AGO	Vacaville	Becky Craig	707-290-1737	board@vacavilleswimclub.com	\$5	\$10	
9/23-9/24	DART Fall Meet	DART	AGO	Arroyo Pool Davis	Billy Doughty	251-648-3977	swimdavis@yahoo.com	\$5	\$10	
9-23	Superleague	SMST	Invite	Steve Miklos Aquatic Center	Kathleen Calkins	916-894-2510	Meetdirector@sierramarlins.net	\$40		
9/30-10/1	Marlins Dual	SMST	SCY	Steve Miklos Aquatic Center	Kathleen Calkins	916-804-2510	Meetdirector@sierramarlins.net	\$40		
9-30	Annual Officials Training									
<b>October 2023</b>										
10/6-10/8	CCA Spooktakular	CCA	AGO	Roseville Aquatic Complex	Daryn Glasgow	925 212-0778	coach.daryn@ccaswimming.org	\$5	\$10	
10/7-10/8	Superleague Dual	DART	Dual	Rodriguez High School-Fairfield	Ricky Silva		sharksswimming@slymca.org	\$6	\$14	
10-14	SYS Bill Fisher Classic	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
10/21-10/22	Pumpkin Meet	Gold	AGO	Tokay	John Griffin	2097124382	swimlodi@gmail.com	\$5	\$12	
10/20-10/22	SAC Regional Open	AQUA	Senior	2502 Country Club Drive Cameron Park CA 95682	Darin Mai	916-792-7858	coachdarin@aquaswimteam.com	\$5	\$10	
10/20-10/22	Pete Fitch Memorial Meet	STAS	AGO	Rio Del Oro Sports Club	Andrew Savine	510-685-7807	bachandrew@sparetimeaquatics.com	\$4	\$8	
<b>November 2023</b>										
11/3-11/5	Folsom Junior Classic	SMST	T/F	Steve Miklos Aquatic Center	Kathleen Calkins	916-804-2510	Meetdirector@sierramarlins.net	\$12	\$20	
11/10-11/12	Folsom Senior Classic	SMST	SR+ T/F	Steve Miklos Aquatic Center	Kathleen Calkins	916-804-2510	Meetdirector@sierramarlins.net	\$12	\$20	
11/17-11/19	WAC Cranberry Classic	WAC	AGO	Sierra College or Rusch Park	Kainoa Pistorius	9162841524	wolverineaquatics@yahoo.com	\$4	\$10	
11/23	DPCC Thanksgiving Thousand	DPCC	Dual	Del Paso Country Club	Adric Jope	916-832-9618	adric@delpasocc.org	\$20	\$0	
23-25	Thanksgiving Weekend									
<b>December 2023</b>										
12/1 - 12/3	WAC Indoor Winter Champs	WAC	AGO	Sacramento City College	Kainoa Pistorius	9162841524	wolverineaquatics@yahoo.com	\$4	\$10	
12/1-12/3	Matt Casto Memorial Meet	EGAC	AGO	Elk Grove Aquatics Center	John Hill	9165481331	meetdirector@egacators.com	\$4	\$12	
12/8-12/10	Altitude IMR/IMX Meet	SPARKS	AGO	Carson City Aquatic Center	Diana Cosman			\$5	\$10	
12/15-12/17	DART Winter Invite	DART	T/F	Schaal Aquatic Center	Billy Doughty	251-648-3977	swimdavis@yahoo.com	\$12	\$15	
12-16	SYS Winter Championships	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
<b>January 2024</b>										
1/13-1/14	DART Senior Open	DART	Senior Open	American River College	Billy Doughty		swimdavis@yahoo.com	\$12.00	\$20.00	
1/26-1/28	Bud Meyer Memorial Meet	STAS	AGO	Rio Del Oro Sports Club	Andrew Savine	510-685-7807	bachandrew@sparetimeaquatics.com	\$4.00	\$8.00	
<b>February 2024</b>										
2/2-2/4	SNS Senior Championships	CCA	13 Over	Roseville Aquatic Complex	Daryn Glasgow	925 212-0778	coach.daryn@ccaswimming.org			
2/3-2/4	DART Superleague Meet	DART	Invite	North Natomas Aquatics Complex	Billy Doughty	251-648-3977	swimdavis@yahoo.com	\$70	\$14	
2/24-2/25	Last Chance Meet-SNS	DART	AGO	5000 Red Top Road Fairfield CA 94534	Ricky Silva			\$4	\$14	
2-24	SYS Last Chance Meet	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
2/24 - 2/25	WAC Last Chance Meet	WAC	AGO	Sierra College or Rusch Park	Kainoa Pistorius	9162841524	wolverineaquatics@yahoo.com	\$4	\$10	
2/23-2/25	VACA Last Chance Meet	VACA	AGO	Vacaville	Becky Craig	707-290-1737	board@vacavilleswimclub.com	\$5	\$10	
<b>March 2024</b>										
3/8-3/10	SNS Short Course Age Group Championships	CCA	Qualifiers	Roseville Aquatic Complex	Daryn Glasgow	925 212-0778	coach.daryn@ccaswimming.org			
3/23-3/24	IMX/IMR Challenge	AQUA	AGO	2502 Country Club Drive Cameron Park CA 95682	Darin Mai	916 792-7858	coachdarin@aquaswimteam.com	\$30(\$5 per event)	\$10	
3/29-3/31	Easter Weekend									
<b>April 2024</b>										
4/12-4/14	Splash into Spring	EGAC	AGO	Elk Grove Aquatics Center	John Hill	916-548-1331	meetdirector@egacators.com	\$5	\$10	
4/20	Distance Meet	Wood	AGO	Charles Brooks Aquatics Center	Ann Brunson	530-908-7477	coachann.wst@gmail.com	\$5.00	\$10.00	
4/21	Hot Dog	Gold	AGO	Tokay	John Griffin	209 712-4382	swimlodi@gmail.com	\$5	\$12	
<b>May 2024</b>										
5-5	Post HS Meet	DART	SR Open	Schaal Aquatic Center	Billy Doughty	251-648-3977	swimdavis@yahoo.com	\$15	\$15	
5/11-5/12	DART May AGO Meet	DART	AGO	Arroyo Pool	Billy Doughty	251-648-3977	swimdavis@yahoo.com	\$5	\$10	
5/17-5/19	Spring Splash	SMST	AGO	Steve Miklos Aquatic Center	Kathleen Calkins	916-804-2510	meetdirector@sierramarlins.net	\$10	\$15	
5/17-5/19	Woodland Spring Classic	WOOD	AGO	Charles Brooks Aquatics Center	Ann Brunson	530-908-7477	coachann.wst@gmail.com	\$5.00	\$10.00	
5-18	SYS Kalsbeek Family Classic	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
<b>June 2024</b>										
5/31 - 6/2	Beat The Heat	TTST	AGO	Truckee Community Pool	Cyrus Crews	8082768658	cyrus@truckeeswim.org	\$5	\$10	
6/8	EGAC Summer Night Swim, Slides, & Slices	EGAC	AGO	Elk Grove Aquatics Center	John Hill	916-548-1331	meetdirector@egacators.com	\$30	\$0	
6/7-6/9	Summer Sanders	CCA	SR+ T&F	Roseville Aquatic Complex	Daryn Glasgow	925 212-0778	coach.daryn@ccaswimming.org	\$11	\$15	
6-15	SYS June AGO	SYS	AGO	Shasta Family YMCA Redding	Felix Moreno		sharksswimming@slymca.org	\$5	\$10	
6/21-6/23	Mel Enze	Gold	AGO	Tokay	John Griffin	209 712-4382	swimlodi@gmail.com	\$5	\$19	
6/21-6/23	LC Invitational	DART	Invite	4000 Suisun Valley Road Fairfield CA 94534	Ricky Silva			\$6.00	\$14.00	
6/26-6/28	LCQ	WOOD	AGO	Charles Brooks Aquatics Center	Ann Brunson	530-908-7477	coachann.wst@gmail.com	\$5.00	\$10.00	
<b>July 2024</b>										
7/13 - 7/14	Plumas Rapids Open	PRST	AGO	Pioneer Pool, Quincy						
7/18-7/21	Bill Rose Classic	DART	SCY	North Natomas Aquatics Complex	Billy Doughty	251-648-3977	swimdavis@yahoo.com			
7/26-7/27	Prospectors Plunge	AQUA	AGO	2502 Country Club Drive Cameron Park CA 95682	Darin Mai	916 792-7858	coachdarin@aquaswimteam.com	\$5	\$10	
<b>August 2024</b>										