



Sierra Nevada Swimming

Board of Directors Meeting

November 18, 2021

Zoom Format

7:33 PM Meeting called to order by Ricky Silva. **Quorum present (11).**

Correction and adoption of minutes from October 21, 2021 Sierra Nevada Swimming Board of Directors Meeting. **Motion Steve Lazaraton, Second John Richardson. Approved Unanimously** with suggested corrections.

New Business:

1. Sierra Nevada Swimming to approve the proposed Financial Policies based on the Governance Committee's recommendation. **Motion by Daryn Glasgow. Second by Roberta Savage. For 10, Against 0, Abstained 1. Approved**

Reports of Officers, Committees and Coordinators:

General Chair Update: Ricky Silva submitted a report (Attachment #1).

Administrative Vice Chair Update: Daryn Glasgow submitted a report (Attachment #2).

Finance Vice-Chair Update: Vacant

Senior Vice-Chair Update: Chris Breitbart was not present.

Age Group Vice-Chair Update: Matthew Paige had no report.

Program Development Vice-Chair: Adric Jope reported the final dates for next year's camps. Age Group Select (40 Athletes) will be on February 19, 2022 and Catch the Spirit (64 Athletes) will be April 30, 2022. Called for all Coaches to help at a Camp.

Technical Planning Chair Update: Steve Lazaraton reported the Senior Short Course Championships in February will be for 13 and Over Athletes and have no Qualifying standard.

Safe Sport Chair Update: Deanna Hogenboom reported on an upcoming requirement that Meet Management be APT and Background Checked. Provided an overview of Western Zones and National Safe Sport Workshop. Working on verifying Safe Sport Teams and will update the current list.

Athlete Representatives Update: Kayla Heenan reported that the Athlete Committee is working on finding Athlete Representatives for Committees.

Coaches Representative: Justin Brosseau was not present but submitted a report (Attachment #3)

Officials Chair Update: Melissa Szpik-Serrao reported that she is working to get all Officials registered and recertified.

Diversity, Equity and Inclusion Chair Update: Phuong Nguyen had no report.

At-Large Members: At-Large Member Roberta Savage reported that the Governance Committee has been working with all Committee Chairs to update the Policy and Procedures. At-Large Members Kathy Myers provided an overview and status of the Sierra Nevada Swimming website update project.

Executive Director Update: Alex Ongaco provided an update on Leap for 2021/2022 and submitted a report (Attachment #4 below).

Treasurer Update: Alison Appel submitted submitted a report (Attachment #5 below).

Equipment Chair Report: T.J.Kay had no report.

Next SNS Board Meeting is scheduled for Thursday, December 16, 2021 at 7:30PM via Zoom format.

Meeting adjourned at 8:51 PM

Present: *Ricky Silva, Daryn Glasgow, Matthew Paige, Adric Jope, Steve Lazaraton, Deanna Hogenboom, Kayla Heenan (Athlete), Melissa Szpik-Serrao, Brian Clark, John Richardson, Roberta Savage, Kathy Myers, Alex Ongaco, Alison Appel and Scott Hastings.* **Guests:** *Debra Hill, Sean Kochems and Betsy Aird.*

Respectfully submitted,
Scott Hastings
SNS Secretary

General Chair Report
November 18, 2021

Recent Committee Meetings

Athlete Committee Meeting-Athlete Committee assignments and Leadership Camp Ad-hoc Committee Meeting-Website Upgrade
Meeting-LSC Camps for 2022

Finance Updates

AUP began on Monday, November 15 for period ending Aug 31, 2021 Finance Vice-Chair position open.

Finance Committee-meeting on Sunday, Nov 21
Investment Strategy/Policy and Budget Review

USA Swimming

Reminder to renew club and non-athlete 2022 memberships
April Zone Workshop-SN sending 4 reps (1 staff/DE/2 athletes)
Determining Athletes to attend based on availability
Review of MAAPP for travel for our athlete reps

Flex Memberships

Pacific Swimming is no longer offering Flex-SN Flex can still compete

Administrative Vice Chair Report

November 18, 2021

1. Governance Committee Report:
 - a. 11/9: Governance Committee Meeting.
Present: Daryn Glasgow (Chair), Roberta Savage (Committee Member), Betsy Aird (Committee Member), Mark Brown.
 - i. Breaking the Policies and Procedures document into sections
 - ii. Setting up meetings with board members/staff for input
 - iii. Reformatting entire document
 - b. Next meeting – 12/7
2. Personnel Committee:
 - a. Working on updated Job Descriptions and will be meeting with staff to help finalize them.
 - b. Finalizing Annual Review Document.

Coaches Rep Report

SNS BoD November 2021 (11/18/21)

Justin Brosseau

1) Worked with LSC leadership in updating/creating a coach's resource page in order to help our membership and satisfy LEAP requirements.

- Provided links for educational requirements, coaching clinics, other swimming info pages
- Proposed monthly email to coaching membership with event updates.

2) Proposal **annual grant application for a free registration from the LSC for the Pacific Coaching Clinic provided by the LSC (\$165)**. I wish I thought of this last week and I could have asked the board for funding. Let me know how I can do this. For 2022 I could get the email out on Nov 2nd with the follow criteria:

- 1) Nominations come from Head Coach for an Assistant on staff OR from Team BoD for their Head Coach
- 2) Short description on why they feel their nominee deserves to attend
- 3) Team must be Safe Sport Certified and up to date, as must the coach certs for the nominee
- 4) Email nominations back to me (coach.justin@ccaswimming.org) by November 30th, 2022
- 5) I will share with a committee and we can choose the best nominee
- 6) Award announced on December 8th.

Would also recommend reimbursement of up to \$250 for hotel/meals.

3) Working on the DRAFT meet announcement for Feb 2022 Senior Meet.

- Leaning towards 15 & Over JO time standards.
- Would allow 13-14 year olds with the 15& Over time standards to participate.
- Bonus cuts: 1 or two standards = 2 bonus swims, 3 standards = 1 bonus, 4 & up no bonus (Bonus are 200 and under)
- Will reach out to our Senior Chair/TPC/others for more meet format ideas.

**Executive Director Report
SNS BOD Meeting
November 18, 2021**

LEAP

- LSC Submissions done every two years
- Last SNS LEAP submission in 2019
- Assigned due date for SNS was September 30, 2021; Extension requested & granted to October 31, 2021

2020-2021 SNS Scholar-Athlete Award

- Deadline was November 6, 2021
- Finished reconciling incomplete or incorrectly submitted applications
- Working with SNS Athlete Representatives & SNS Athlete Committee regarding actual SNS Scholar-Athlete Award

2022 SNS SC Championships

- Working with Host Team (EGAC) on final design for Logo (For Medals & Bag Tags)

2022 WZAG Championships

- Phuong Nguyen has agreed to take on the role of Lead Meet Director
- Will coordinate with Phuong & Western Zone Leadership moving forward.

Sierra-Nevada Swimming
Treasurer's Report
For Period: October 1 - October 29, 2021

Chase Account Cash Balance 9/30/2021:	\$293,933.57
Income Registrations:	\$43,980.00
Income Meet Fees:	\$8,348.00
Income Sanction Fees:	\$60.00
Income Equipment Rentals:	\$-
USA Swimming SafeSport Award	\$2,000.00
USA Swimming WZ Officials Travel Award	\$1,275.00
USA Swimming WZ Officials Travel Awards (3@ \$425 checks cut but not deposited)	
USA Swimming Registration Deduction:	\$(49,309.00)
Expenses*:	\$(13,083.46)
Chase Account Cash Balance 10/29/2021:	\$287,204.11
*(payroll, professional fees, supplies, storage, taxes, postage)	
I have reconciled the SNS Chase bank account for September 2021 and found that our known and recorded transactions match our bank statement.	
Chase Account Cash Balance 10/29/2021:	\$287,204.11
First Western Trust Account 9/30/2021	\$366,702.08
Assets:	\$653,906.19

Treasurer's Note: Our bank statement end date for October 2021 is 10/29. 30-31 will be included on the November statement.

SNS AUP Audit began yesterday, 11/15. This is an annual audit required by our Affiliate Agreement with USA Swimming. Our final findings report should be done in the December timeframe