



Sierra Nevada Swimming

Board of Directors Meeting

February 17, 2022

Zoom Format

7:31 PM Meeting called to order by Ricky Silva. **Quorum present (12).**

Correction and adoption of minutes from January 20, 2022 Sierra Nevada Swimming Board of Directors Meeting. **Motion Roberta Savage, Second John Richardson. Approved Unanimously** with suggested corrections.

Reports of Officers, Committees and Coordinators:

General Chair Update: Ricky Silva submitted a report (Attachment #1).

Administrative Vice Chair Update: Daryn Glasgow submitted a report (Attachment #2 below).

Finance Vice-Chair Update: Vacant

Senior Vice-Chair Update: Chris Breitbart reported on upcoming Sectional meets. Senior travel reimbursement, target completion date April 1st.

Age Group Vice-Chair Update: Matthew Paige was not present.

Program Development Vice-Chair: Adric Jope had no report.

Technical Planning Chair Update: Steve Lazaraton had no report.

Safe Sport Chair Update: Niffey Carmody had no report.

Athlete Representatives: Athlete Representatives were not present.

Coaches Representative: Justin Brosseau had no report.

Officials Chair Update: Melissa Szpik-Serrao reported that the Short Course Champs Meet Announcement is now posted on OME and that the application for Summer Sanders as an Officials Qualifying Meet has been submitted to USA Swimming.

Diversity, Equity and Inclusion Chair Update: Phuong Nguyen had no report.

At-Large Members: At-Large Member Roberta Savage submitted a report (Attachment #3 below).

Disability and Adaptive Coordinator: Laura Crouch gave a presentation on Para Swimming Classification Process. Informational document uploaded to Sierra Nevada website under Disability.

Executive Director Update: Alex Ongaco reported he met with the Western Zone Championship Coordinator to discuss the upcoming meet in Elk Grove. Target for Meet Announcement is April and the Time Standards are the same as 2021. 14u Short Course Championships awards have been ordered.

Treasurer Update: Alison Appel submitted submitted a report (Attachment #4 below).

Equipment Chair Report: T.J.Kay had no report.

Next SNS Board Meeting is scheduled for Thursday, March 17, 2022 at 7:30PM via Zoom format.

Meeting adjourned at 8:35 PM

Present: *Ricky Silva, Daryn Glasgow, Chris Breitbart, Adric Jope, Steve Lazaraton, Niffey Carmody, Justin Brosseau, Melissa Szpik-Serrao, Phuong Nguyen, Brain Clark, John Richardson, Roberta Savage, Kathy Myers, Laura Crouch, Alex Ongaco and Scott Hastings.* **Guests:** *Debra Hill, John Hill, Debra Love, Leia Richter, Bill Lonsdale, David Karacozoff and Betsy Aird.*

Respectfully submitted,
Scott Hastings
SNS Secretary

Committee/Chair/Board Member: Ricky Silva (Executive Committee/General Chair)

Date of Board Meeting: 2/17/22 Date of last Committee Meeting: 2/9/22

Members Present:

Ricky Silva, Scott Hastings, Matt Paige, Daryn Glasgow, Justin Brosseau

Date of Next Meeting: March 1, 2022 (meeting with Finance Committee)

Action Items Completed: Set Date for Board workshop-March 20 to coincide with Leadership Camp. Established current Policies and Procedures, Rules and Regulations and Bylaws. Meet fees are included in a separate document. Items are posted on the SN website.

Action Items In-Progress / Pending: Setting up meetings with Nominating Committee (with GC) and Finance Committee to review current budget, develop process for 22-23 and discuss investment strategy.

Announcements: Leadership Camp will be held on March 20 to include the Athlete Committee. Received question from staff to purchase a new set of touchpads.

Questions for the Board / Larger Group:

USA Swimming returned info to confirm that the USOC does not want LSC's using Junior Olympics in their meet titles. Four other California LSC's still use this title. San Diego-Imperial is looking to change their name. Pacific Swimming has no intent to change. Have not heard back from the other LSC's in CA.

GC working with Age Group Chair to setup a meeting with Central California to discuss SWAGR. This should be an annual meeting/discussion between the two host LSC's.

Board Workshop-any items Board would like to see (this will be face to face in conjunction with Athlete Leadership Camp.) This will allow our Athlete Board Members to attend.

Motion: To increase budget to allow for one additional athlete rep to attend USA Swimming Meetings in Colorado in March (Submitted by Ricky Silva)

Committee/Chair/Board Member: Daryn Glasgow

Date of Board Meeting: 2/17/22 Date of last Committee Meeting: 2/10/22

Members Present:

Roberta Savage

Daryn Glasgow

Date of Next Meeting: 3/8/22

Action Items Completed:

Personnel Committee: Finished initial Job Descriptions with reformatting of the documents. Submitted to the General Chair for Review.

Governance Committee: continued working on the new policies and procedures. We focused on the Scheduling and Meet/Sanction process. We would like to make sure this is one of the sections that is finalized well enough in advance of this year's bid process and HOD. We also modified a Board Member report for our use.

Action Items In-Progress / Pending:

Personnel Committee: Employee Review

Governance Committee: Continued work on updating Policies and Procedures / Rules and Regulations. We are breaking everything into sections. The priority currently is the Scheduling Section. Working on Board Manual with Board Job descriptions. We would like to have that for the March Board Workshop.

Committee/Chair/Board Member: Roberta Savage

Date of Board Meeting: 2/17/22 Date of last Committee Meeting: 2/10/22

Members Present:

Daryn Glasgow - Chair Roberta Savage

Date of Next Meeting: TBD

Action Items Completed: Daryn and I continued working on the new policies and procedures. We focused on the Meet/Sanction process from the initial roll out from the ED to sanctioning meets that are approved by the HOD. We inserted a timeline for action so that the proposed calendar is available 30 days before the HOD. We also found a sample Board Member report and have modified it for our use. We have looked at the Board manual but have not had a chance to tackle that.

Action Items In-Progress / Pending: The full review of the Policies and Procedures is more difficult than anticipated. There are two versions of documents floating around and both are incomplete. One is dated from 2017 and the other from 2013. They are attached so the Board can see how incomplete they are. We are continuing to work on taking a section at a time. We will have a packet of material for the Board to review at the Board workshop in March.

Announcements:

Questions for the Board / Larger Group: Was anyone around the last time the Policies and Procedures were modified? Do you have a current copy other than what is on the website? Where are the historical records related to the Governance of SNS, such as Board actions, minutes/agendas from the past, any historical records, Board manuals?

**Sierra-Nevada Swimming
Treasurer's Report**

For Period: January 1 - January 31, 2022

Chase Account Cash Balance 12/31/2021:	\$333,603.59
Income Registrations:	\$60,707.00
Income Meet Fees:	\$6,719.00
Income Sanction Fees:	\$30.00
Income Equipment Rentals:	\$-
Fines & Penalties	\$-
USA Swimming Registration Deduction:	\$(41,863.00)
Expenses*:	\$(12,881.20)
Chase Account Cash Balance 1/31/2022:	\$346,315.39

*(payroll, professional fees, supplies, storage, taxes, postage, audit fees)

I have reconciled the SNS Chase bank account for January 2022 and found that our known and recorded transactions match our bank statement.

Chase Account Cash Balance 1/31/2022:	\$346,315.39
First Western Trust Account 12/31/2021	\$366,246.00
Assets:	\$712,561.39