



SIERRA NEVADA SWIMMING ADMIN VICE CHAIR REPORT TO 2023 HOUSE OF DELEGATES

To be submitted to Hope Gawlick (SNS Secretary) hope@gawlick.com and Alex Ongaco (SNS Executive Director) alex.ongaco@snswimming.org the Sunday before HOD.

Committee/Chair/Board Member: Daryn Glasgow, Admin Vice Chair

Date of HOD Meeting: June 20, 2023

Primary Items Completed as Administrative Vice Chair (2022-2023 season):

1. Committee created Board member roles and responsibilities to be finalized at the 2023-2024 Board orientation meeting, to be scheduled in the Fall 2023.
2. HOD preparation (2023 meeting) and HOD follow-up (2022 meeting).
3. Updated Policies and Procedures as needed.
4. Monitored all Board meetings for following proper protocols.
5. Reported to the Board all activities
6. Governance Committee met monthly by zoom. Committee members included Betsy Aird, Mark Brown and Roberta Savage

Primary Items Completed as Personnel Committee Member (2022-2023 season):

1. Assisted General Chair with Employee Handbook
2. Assisted General Chair with Employee review process
3. Assisted General Chair with updated job descriptions

Projected Actions for next year:

1. Governance Committee:
 - a. Finalize Board manual.
 - b. Update Policies and Procedures as needed.
 - c. Review and update Rules and Regulations
2. Personnel Committee: Continue to work on items recommended by the HR firm.