



## SIERRA NEVADA SWIMMING, INC. Equipment Rental Policy

Sierra Nevada Swimming (SNS) maintains timing/starting equipment for use by its member clubs at SNS swim meets. This timing equipment can also be rented by non-SNS clubs (if not needed for an SNS-sanctioned meet) using a different fee structure. For all Non-LSC teams, please use the LSC rental request form and indicate you are a non-LSC team.

### **Current Contact (as of 7/2022):**

T.J. Kay, Sierra Nevada Swimming Equipment Chair  
Phone: (916) 747-0263  
Email: Sns\_equipment@yahoo.com

To request a current list of SNS equipment, contact the SNS Equipment Chair.

SNS equipment is free for (1) Jr+ or higher meets where the LSC collects meet fees, (2) the SNS Championship Meets, and (3) SWAGR meets held in our LSC.

### **Requesting Equipment**

Prior to requesting any equipment, the clubs should contact the SNS Equipment Chair to see if the proposed date is available.

Once the date is secured, the team should fill out the **Rental Equipment Request** form to request SNS equipment and sign the **Rental Equipment Agreement Contract**. Return both documents with a check made payable to 'Sierra Nevada Swimming' for the rental and deposit fees, if required. *Do not bring your check when you pick up the equipment.* The Rental Equipment Form and Contract are found at the end of this document.

**Mail Check, Contract, and Form to SNS Equipment Chair, 6721 5<sup>th</sup> Street, Rio Linda, CA 95673**

Contract and form can be emailed, in advance, to SNS Equipment Chair, however, no equipment will be reserved for any team and any date until the required form, contract and rental fees have been received by SNS. Submit your request early during summer months because there are many weekends with multiple meets utilizing SNS equipment.

Each team/club requesting rental of the equipment is responsible for providing their own SNS-approved Colorado operators. SNS does not include an operator with the

rental of the equipment. SNS reserves the right not to rent to a team without an approved Colorado Operator.

## **Picking Up the Equipment**

***Pick up will not be scheduled unless SNS has received all necessary fees, forms and contract.***

Contact SNS Equipment Chair several weeks prior to your meet to schedule your equipment pickup. Equipment pickup is generally scheduled on Mondays or Tuesdays of the week of the meet. The equipment return date will be scheduled during the checkout. Equipment returns are generally scheduled for the Monday or Tuesday following the meet.

48 hours prior to your scheduled pickup date/time, contact SNS Equipment Chair and confirm the scheduled pickup. At that time, SNS Equipment Chair will provide pick-up instructions to the club.

The equipment for meets not utilizing touch pads will fit into a small pickup truck or minivan. However, the scoreboard is 8' long and extends beyond the tailgate.

The equipment for meets utilizing touch pads requires a long-bed truck or trailer because the touch pads are transported on a Touch pad caddy, this is quite heavy and will fit on the back of a pickup truck. You are required to provide your own ropes or tie-down straps to secure the equipment. Equipment committee personnel will not release equipment to any team if in their opinion the vehicle is not sufficient to transport the equipment in a safe and secure manner.

Each container of SNS equipment is color coded.

SNS equipment will only be transferred directly from one team to another team without going back to the storage locker at the approval and discretion of the SNS Equipment Chair.

## **Using the Equipment**

The equipment should be stored in a clean, dry and shaded environment prior to set-up. The Colorado timing console is a computer and needs to be stored out of direct sunlight and somewhere it doesn't get above 80 degrees. **The Touch pads must be stored in the shade.**

When installing the Colorado system for use, velcro strips should be used to connect all cables above the starting blocks. **DO NOT USE ANY TAPE TO SECURE ANY CABLES.** The tape has sticky resins and it's likely the cables will get damaged when the tape/tie strips are cut off.

Please operate all SNS equipment on a separate dedicated electrical ground (30 amps) line which must be connected to a shock -proof electrical multi-voltage transformer. The machine will give incorrect times if the electrical lines are overloaded or not protected for shock, or worse will cause extreme internal damage.

## **Returning the Equipment**

***When returning the equipment after the meet, expect to remain at the locker for about 30 minutes while the equipment is inventoried.***

Dry off the equipment as best as possible before repacking once the meet is over. Make sure all electronics and stop watches are turned off. Repack the equipment as shown in the color-coded boxes. It should be packaged the same way that you received it. The color coding of the container/boxes is a guide to packing up the equipment.

The equipment return date will be arranged and scheduled during the checkout. The equipment must be returned by the Tuesday following the meet to allow us to properly checkout the equipment before the following weekend rental, unless otherwise agreed upon by equipment committee personnel.

## **Damaged or Unreturned Equipment**

It is the club's responsibility to notify SNS Equipment Chair during meet setup and equipment testing if any equipment is not functioning properly. Equipment returned damaged will result in club being billed for repairs or replacement.

Also, if equipment from the itemized list of equipment rented is missing upon return, clubs will be notified of missing items and have 7 days from notice to find and return items or clubs will be billed for replacement.

If equipment is not returned, or returned damaged, then the actual cost to repair/replace the equipment will be billed to the club.

## **Non-LSC Club Additional Fee**

In order to rent SNS equipment, all non-LSC Clubs will be charged an additional \$200 fee.



**SIERRA NEVADA SWIMMING, INC.**  
**SNS Club Equipment Rental Request Form**  
 Revised 9/2023

<b>Team</b>	<b>Sanction #</b>	<b>Meet Dates</b>
<b>Meet Director</b>		
<b>Colorado Operator</b>		

**Team Contact Information**

Name	
Address	
Phone	
Email	

ITEMS REQUESTED (Please check all items being requested):

<b>Item</b>	<b>QTY</b>	<b>Rental Cost</b>	<b>Total Cost</b>
<input type="checkbox"/> Complete Timing Unit (no Scoreboard)		\$225.00	
<input type="checkbox"/> Complete Timing Unit (w/ one Scoreboard)		\$325.00	
<input type="checkbox"/> Scoreboard Only		\$100.00	
<input type="checkbox"/> 8 lane Scoreboard (need trailer)		\$800.00	
<input type="checkbox"/> Starting-only Unit		\$175.00	
<input type="checkbox"/> CTS system (SYS6 or GEN7)		\$175.00	
<input type="checkbox"/> DQ slips		\$20.00	
<input type="checkbox"/> Far End Finish-only Unit (w/buttons) (walk timers)		\$75.00	
<input type="checkbox"/> One Course Touch Pads *		\$200.00	
<input type="checkbox"/> Two Courses Touch Pads *		\$320.00	
<input type="checkbox"/> Official Radios for 10 officials W/charger and headsets		\$75.00	
<input type="checkbox"/> Non-LSC team fee		\$200.00	
<input type="checkbox"/>			
Type of Meet		<input type="checkbox"/> LCM <input type="checkbox"/> SCY	
TOTAL: (payable to Sierra Nevada Swimming)			

Special Request/Other Items:

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<b>Deposit &amp; Fees Received</b>	<b>Form/Contract Received</b>	<b>Equipment Pick-Up</b>	<b>Equipment Returned</b>

## **SNS Rental Equipment Agreement Contract**

This is a legal contract. Please read, understand the requirements and sign. This must be returned when submitting an equipment request and check.

This document is for all conditional responsibilities that the renters are to adhere to; that all equipment will be returned in the same condition as when received. Any damage due to negligence will be the responsibility of the renters.

Please operate all SNS equipment on a separate dedicated electrical ground (30 amps) line which must be connected to a shock -proof electrical multi-voltage transformer. The machine will give incorrect times if the electrical lines are overloaded or not protected for shock, or worse will cause extreme internal damage, in which case the cost of repair will be the renter's responsibility.

If there are any problems, please contact the SNS Equipment Chairman.

All loss/damages (other than normal wear and tear, determined by the SNS Equipment Chairman) will be the responsibility of the renters. Cost/replacement must be paid immediately (within 30 days from notification), or future rentals will be jeopardized.

<b>Print Name</b>	
<b>Signature</b>	
<b>Date</b>	

Return this Contract, the SNS Equipment Rental Request Form and a check for the total amount of the rental to SNS.

***Mail Check, Contract, and Form to SNS Equipment Chair, 6721 5<sup>th</sup> Street, Rio Linda, CA 95673***