

2023 SAAA Swimmer Registration (as of 3/12/23)

Insurance Coverage: Swimmers are not considered registered (and thus are not insured) until you have received a copy of their birth certificate, a signed and completed SAAA Waiver Form AND the SAAA Admin Secretary receives your complete updated roster. All required information must be included on both the waiver form and electronic registration for a swimmer to be registered.

Teams must register swimmers BEFORE they can begin practicing. Training sessions, including practices, dryland, group meetings, etc., are not official SAAA approved events (and thus are not insured activities) if ANY of the participating swimmers are not properly registered with SAAA. Participation by even one uninsured/unregistered swimmer invalidates the insurance of all insured/registered swimmers. Registered swimmers will be insured until Friday, July 28th, 2023.

Training sessions, including practices, dryland, group meetings, etc., must be directly supervised by a currently registered SAAA coach. This means that the coach's name and all certifications (including the background check) must be current and on file with the SAAA Admin Secretary.

Waiver Forms and Binders: It is each team's responsibility to keep a copy of the signed SAAA Waiver Form for each swimmer. These forms, or a spreadsheet containing the equivalent information must be kept in a binder or folder. This binder must be on deck at all practices, meets, invitationals, and championships.

You may create your own Google Docs (or similar) version of the SAAA waiver form, but it still needs a legal signature agreeing to all of the waiver items. An electronic signature is allowed. Without that signature, the swimmer is not a valid and insured SAAA swimmer.

Birth Certificates: Teams will still collect a copy of the birth certificate for each swimmer. These will be used to double check information before submitting registrations. The copies will remain with each team until the end of the season and must be readily available should SAAA need to double check spelling, DOB, etc.

Registration Deadline: The final day to submit swimmer registrations for the 2023 summer season will be Saturday, June 17th.

Payment:

1. Your team is responsible for paying for any submitted swimmers. SAAA will not give any refunds.
2. The cost of swimmer registration is \$25 per swimmer.
3. Your team will submit two checks (made out to SAAA) during the season.
 - a. The first check will cover all swimmers registrations and must be received by the Admin Secretary by 6pm on Tuesday, April 25th. Teams that submit a check in April do not pay for additional registrations until the end of the season.
 - b. Teams that don't have swimmers in the water in April will submit their first check to the Admin Secretary by May 31st.
 - c. Payment for any remaining swimmers will be made before the end of the season along with Championship entry fees. Details will be announced later.

Athlete Transfers/ Switching Teams: A swimmer (or parent) who desires to change his/her team affiliation within the SAAA must submit a written request to the SAAA President stating a) the team they are currently registered with, b) the team they would like to switch to, and c) a brief explanation or reason for the change. If the Executive Board approves the switch, the swimmer will still be required to participate in the minimum number of required meets for their new team to be eligible for Championships. A swimmer may only change teams once during the course of a season. Swimmers may not switch teams after the registration deadline.

Registration Reminders

1. All registrations will be done electronically. Teams may use Meet Manager, Team Manager, or Team Unify for the registration process.
2. Make sure your TEAM info is correct and updated in whichever software you are using.
3. Enter swimmers using their full name (Last, First, and middle initial) AS IT APPEARS ON THE BIRTH CERTIFICATE. Double check their age/ birth date.
4. Remember to include a PDF of all of your athletes when sending your rosters to Allison.
5. ONLY submit swimmers that you intend to be swimming SAAA. Don't mix your current SAAA roster with your year-round, HS teams, or previous summers.
6. SAAA Rule 20 states: "Swimming prior to proper validation will result in a \$50 fine per swimmer." Swimmers that compete prior to registration will be fined and any such meets will not count towards their eligibility for Championships.