## How to register your user as Apprentice Official

Login into USASWIMMING.org and login in your account.

USA Swimming	× How do I create an account in SV × +			0
$\leftrightarrow$ $\rightarrow$ C $\hat{\mathbf{e}}$ hub.us	aswimming.org/landing			0
USA		EVENTS & TICKETS FIND A SWIM TEAM & LESSON:	S SWIM SHOP	Login
			Education	Help
	LOCIN	HEIP		
	Please login with your username and password. (Note that usernames created on our old system before Sept 1, 2022 will no	If you are a parent about to register your child, please create your account first - ARTICLE		
	longer work. Click "Create a Login" below if you need a new account) Username:	How do I set up my new SWIMS account if I already have a membership? - ARTICLE		
		How do I create an account in SWIMS as a new member? - ARTICLE How do I create a new account for a family member? - ARTICLE		
	LOGIN			
	FORGOT USERNAME FORGOT PASSWORD CREATE A LOGIN			

If you don't have an account in USA Swimming, please click the tutorial and create a new account. The official account <u>must be</u> a different user/login of the existing athletes' accounts.

After you are logged into your account, you have to access the Online Member Registration "OMR" portal. This is a link which need to be provided to you by the coach or administrator of you own Swim Club. The link will provide you the opportunity to register your user as "Apprentice Official" associated to your Swim Club. <u>Please ask the head</u> <u>coach or the Administrator of your swim club for this information to get</u> the web link.

Click the link and select continue

USA	EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Welcome Dummy 🂠 Settings 💄 Logout
	Members Education Competition Help
	USA Swimming Online Member Registration
	Welcome Click 'Continue' to register a new person or renew an existing person with USA Swimming. This registration is associated as a member of the,
	LSC: Florida Gold Coast (FG) Club: Your Swim Club (TEAM)
	If this is not the registration option that you intended, please get the correct link from your coach before starting your registration.
	CONTINUE
	Welcome         Click 'Continue' to register a new person or renew an existing person with USA Swimming. This registration is associated as a member of the,         LSC: Florida Gold Coast (FG)         Club: Your Swim Club (TEAM)         If this is not the registration option that you intended, please get the correct link from your coach before starting your registration.         CONTINUE

## Select the option to perform registration for your own user

	EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP <b>Welcome Dummy \$</b> Settings <b>L</b> ogout
	Members Education Competition Help
	USA Swimming Online Member Registration
	Who is the membership for?
-	The membership is for myself, Dummy Official
	○ The membership is for someone other than the logged-in user ●
	USA EVICE
	FOLLOW

Please continue the registration adding all your personal information as your conveniences; in each area you may click continue or back if something was incorrectly filled in the prior area.

USA ISVUMMUS			EVENTS & TICKETS FIND A SWIM	M TEAM & LESSONS SWIM SHOP	Welcome Dummy Settings Logout
		USA Swimming Online Men	nber Registration	Members L	
	Registration For:         Dummy Official         * About Member         * Member Contact (complete other steps first)         * Membership (complete other steps first)         * Ethnicity (complete other steps first)         * Gender (complete other steps first)         * Member Summary (complete other steps first)	About Member Legal First Name* Dummy Legal Middle Name* ☑ Member does not have a Middle Hame ● Member is a US Citizen?* ○ Yes	Legal Last Name* Official Birth Date* 05/01/2000 Preferred Name Dummy Official BACK	Suffix	

Into the \* *Membership* area, please select "Apprentice Official". The apprentice official membership will allow you to have access to the education resources for the officials and you will 60 day "grace period" without paid the membership fee.

It is mandatory to be registered as official to attend the official's clinic.

SWIMMING			EVENTS & TICKET	'S FIND A SWIM TEAM &	LESSONS SWIM SHO	Welcome Dum Education	my Settings	Logout
~		USA Swimming Onlin	ne Member Registrat	ion				
	Registration For: Dummy Official ✓ About Member	Membership	vlect Membershias	SHOW MEMBERS	HIP HISTORY			
	<ul> <li>Member Contact</li> </ul>	MEMBERSHIP NAME	EXPIRATION DATE					
	* Membership	Coach	12/31/2023		Details			
	× Ethnicity (complete other steps first)	Official	12/31/2023		Details			
	× Gender	Other	12/31/2023		Details			
	(complete other steps first)	Premium Athlete	12/31/2023		Details			
	<ul> <li>Member Summary (complete other steps first)</li> </ul>	Administrator	12/31/2023		Details			
		Apprentice Official	12/31/2023		0510702	•		
		60 Day Officials membership						
		<u>.</u>		васк	ONTINUE			

After complete all the information and accept the legal acknowledgement, you will have a summary of the information where you can review if everything is ok before the checkout.

Registration For: Dummy Official	Legal Ackowledgements						
<ul> <li>About Member</li> </ul>	Please indicate that you acknowledge each of the passages below by clicking each of the s virtually sign the form.	iders until they all read "Yes" and					
<ul> <li>Member Contact</li> </ul>	All of this person's acknowledgements have already been signed						
<ul> <li>Membership</li> </ul>							
😪 Ethnicity	BAC	CONTINUE					
🗸 Gender							
<ul> <li>Member Summary</li> </ul>						Memb	ers Education
			USA Swimming	Online Member	Registration		
	FOLLO	Registration For: Dummy Official - About Member - Member Contact - Membership - Ethnicity	USA Swimming Member Summary Please review this informati would like to change, or yoo If you have additional peopl Out 'button, which will take Neather 61 Troccetorical	Online Member von. If you would like to correct as r can click links in the left side na le to register, please click the "Ad- you to the payment page. Full transe Domy Official underhead	ry of it, please click the edit wightion box. Id Another Member* button.	icon near the information that you If not, please click on the "Check US Citizen This	
	FOLLO	Registration For:       Binny Official       ✓ About Member       ✓ Member Contact       ✓ Membership       ✓ Ethnicity       ✓ Gender	USA Swimming Member Summary Hyuo have additional peopl Out" button, which will take Member of TROCCIDENT TROCCIDENT Iphicrity Iphicrity	Online Member ion I yeu would like to correct at a can click links in the left side na ie to register, please click the "Ad you to the payment page. Kuit Itame Dumy Official underheat	ny of it, please click the edit in wightion box. Id Another Member" button.	icon near the information that you If not, please click on the "Check US Class False	
	Pollo	Registration For: Demmy Official - About Member - Member Contact - MemberShip - Ethnicity - Gender * Member Summary	USA Swimming Member Summary House Bills to change, or you by to have additional peopl Out" botton, which will take Members of House Sectors House Sectors Description Low Heat Sectors Bills of the Sectors Bills	Online Member In . If you would like to correct at an click links in the left side na te to register, please click the "Ad you to the payment page. Kull Itame Dumy Official underload Gender releasing .	ny of it, please click the edit in wightion box. Id Another Member" button.	icon near the information that you If not, please click on the "Check US Class. Face	
	FOLLO	Registration For:       Dummy Official       ✓     About Member       ✓     Member Contact       ✓     Membership       ✓     Ethnicity       ✓     Gender       *     Member Summary	Member Summary     Member Summary     Member Summary     My Lass review that the change of you     Work on the change of you     Work on the change of you     Summary	Online Member ion. If you would like to correct at ran click links in the left tide na lete register, please click the "day up to the payment bage. Full Isane During Official underload Cender Identity Nationing Phone - 1.595 1318 322(5)	r Registration	kon near the information that you If not, please click on the "Check US Classe France	
	POLLO	Registration For:         Demmy Official         -       About Member         -       Member Contact         -       MemberShip         -       Ethnicity         -       Gender         *       Member Summary	Borner Summary     Member Summary     Member Summary     Member Summary     Montest review this informati     work like to change, or you     for the orchange of the orchange     Montest and     Montest     Montest and     Montest an	Online Member International file to correct at rate disk links in the first store of the orngitatory page. Full Itame Down (Mitolia widehead Genetic releasing Mitolia mitolia Genetic releasing Mitolia mitolia Brane Brane Brane Brane Brane Brane Brane	r Registration wy of it, please click the cdit wightion box. DBB weit12000 Address J2010 Societaes 15 Societaes 16 Plane	kon near the information that you If not, please click on the "Check US Clians foor foor Address Addre	

Proceed with the checkout and you may select the option to "Pay for this Later". Apprentice Official membership will allow 60 days grace period in which you may attend the clinic, execute the online course for Stroke & Turn Official, and execute the deck practices. <u>You may proceed the</u> <u>checkout with cero (0)\$.</u>

<u>USA</u>		EVENTS & TICKETS	FIND A SWIM TEAM & LESSONS	SWIM SHOP	Welcome Dummy	🟋 🌣 Settings	Log
				Members	s Education	Competitio	n H
Shopping	Cart						
ITEM					AMOUN	Т	
Dummy Of	fficial Apprentice Official	Pay for this later	,	~ 💼	\$0.0	0	
				Subtotal	: \$0.0	0	
Optiona							
Donate to Help save I	the USA Swimming Foundation ives and build champions.				0.00		
Cover the You have th you are pay Foundation No 3	• \$0.00 Credit Card Transaction Fee? • option to help USA Swimming cover the cost or ying by e-check or debit card; only opt to cover the •, that transaction fee is included below.	of your credit card transaction fee ne transaction fee if you are payir	. Note: USA Swimming cannot ac ng by credit card. If you also electe	cept transaction ed to donate to t	fee contributions if he USA Swimming \$0.0	0	
				Total	: \$0.0	0	
					CHECK OUT		

Now, you are registered as Apprentice Official associated to your swim club. If you do not see the Official description in the profile, please wait until system update (20 minutes) and then login to your user again. The word "Official" must appear beside your name and your Member Card must be available.

USA	EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Welcome Dummy Settings Logout
	Members Education Competition Officials Help
Dummy Official Official Official Member ID: 73DC4CE1B0C317	My Family
Official Not In Good Standing	No Family Members My Account General Info Contacts Photos
	Groups



Please print your Member Card and present in the clinic. This card is required to participate in the Stroke & Turn Official Clinic.

USA			EVENTS & TICKETS	FIND A SWIM TEAM & LESSON	S SWIM SHOP	Welcome Dummy	Settings	Logout
				Members	Education	Competition	Officials	Help
DO	Dummy Official Officia Official Member ID: 73DC4CE1B0C317	al		Bac	k to Membe	er Dashboard		
Official M	ember Card							
	Dummy "Dummy Offic Member ID: 73DC4CE: Apprentice Offic LSC and Club: FG - Not In Good Stan, Expiration Date: 09/2	cial" Official LBOC317 Cial A SOFL ding 19/2023						
Backgroun	d Check:	Incomplete						
Athlete Pro Concussion	tection Training: Protocol Training:	Incomplete						
By becoming a	e. member of USA Swimming, I hereby agree to abide t and Code of Conduct of USA Swimming	by the rules, regulations,						
							_	

