

MEMBERSHIP REQUIREMENT CHECKLIST FOR NON-ATHLETE (NON-COACH) MEMBERS

The following list of requirements must be met before your membership can be completely processed and your membership card mailed to you. Non-athletes should complete and mail a non-athlete membership application to the address printed on the application form. Memberships are processed by the FGC Membership Chairman. Florida Gold Coast Swimming **Non-Athlete application forms** can be found under Documents/Forms at: www.FGCSwim.org

- **OFFICIALS**
- **VOLUNTEERS**
- **CHAPERONES**
- **TEAM OWNERS**
- **COMMITTEE & BOARD MEMBERS**
- **OTHERS**

- Criminal Background Check** (www.usaswimming.org/backgroundcheck)
- Athlete Protection Training** (APT) course (www.usaswimming.org/protect)
- Concussion Protocol Training** (see websites below)

Background Check – May be submitted prior to or after membership has been processed.

Note - When Background Check has been processed, USA Swimming informs the Membership Chairman – no need to send results.

Athlete Protection Training Course – Current and previous members can access the course at any time. New non-athlete members must register through their LSC before getting access to this online course, which takes approximately 70 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC, so it is recommended that new members wait five days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

Note - When Athlete Protection Training course has been processed, USA Swimming informs the Membership Chairman – no need to send results.

Concussion Protocol Training – Non-Athletes must take the concussion training to meet state requirements. Concussion training may be taken through the [Center for Disease Control](#) or the [National Federation of State High School Associations](#). When completed, please email copy to the Membership Chairman.

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