

To FL LSC Officials Chair: Stephen Plapp  
 Zone Officials Chair: Wayne Shulby  
 Meet Referee: Bob Griffiths  
 Contact for Officials: Bob Griffiths  
 National Evaluators: Bob Griffiths, Don George, Ellen Johnson, Jeff Breault, Robert Thompson,

The The 2015 Gator Swim Club Holiday Classic in Gainesville, FL hosted by GSC-Gator Swim Club on December 4th-8th, 2015 has been approved as an Officials Qualifying Meet.

The meet has been recorded as being conducted in a SCY pool with 9 sessions of competition, with the following evaluators:

**Bob Griffiths, Don George, Ellen Johnson, Jeff Breault, Robert Thompson, ,**

The qualified candidates may be evaluated as follows:

	S&T		Chief Judge				Starter				Deck Ref				Admin Ref			
	N2	N3	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F
<b>Meet Evaluations</b>	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
<b>Evaluators</b> (with evaluation authority – may only be applied to positions and levels approved for the meet)																		
Bob Griffiths	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
Don George	X	X	X				X				X				X			
Ellen Johnson	X	X	X				X				X							
Jeff Breault	X	X	X				X				X							
Robert Thompson	X	X	X	X	X		X				X				X			

**Evaluation Legend:** N2 – Initial and Recert N3 – Initial and Recert for S&T N3I – Initial for N3 N3R – Recert for N3 N3F – Final for N3

P = Granted provisionally on evaluator's opinion the meet is capable of supporting this level of evaluation.

(Evaluators may only evaluate to the levels approved for the meet or to their approved level, whichever is lower. If evaluators are not satisfied that the meet, as run, will support evaluations at the levels approved, they are not obligated to evaluate to those levels.)

It is suggested that the number of evaluations done per evaluator be limited so that the proper attention can be given to each candidate. Also please ensure that candidates are advised that evaluations are only a portion of the certification and recertification requirement and that an application needs to be submitted to advance and re-certify.

Participation of all officials and any evaluations must be entered into the OTS by the Evaluators (evaluations and participation) and Meet Referee (participation) during or immediately after the meet.

Please include the following Qualifying Meet number on all correspondence:

**QM15-184**

**Please note:**

- o that for an N3 evaluation to be valid it must be done over 4 sessions in the position.
- o N2 Evaluations must be done over 3 sessions in the position. Recertification evaluations must each be done over two sessions. However, the official must work at least 4 sessions at the meet for advancement or recertification evaluation(s) to be valid. You may wish to adjust your meet letter to reflect this.
- o Only one position for an official may be evaluated for advancement in each session, although officials in a "rotation" may work in other positions in an evaluation session. Sessions in excess of the minimum required for the evaluation need not be in the evaluated position.
- o that failure to enter Evaluations and participation into the OTS in a timely manner (within 10 days of the last day of the meet) may result in future approvals within the LSC being denied.

*Mark Rieniets*

National Officials Committee (Certification Sub Group)



# EVALUATOR GUIDELINES

Emailed to: SEPlapp@Comcast.net; griffiths.bob@verizon.net; wayne.a.shulby@GSK.com; griffiths.bob@verizon.net; griffiths.bob@verizon.net; dgeorge@nemours.org; epjohnson1012@aol.com; shotputdaddy@gmail.com; robertnayr@att.net; ;



# EVALUATOR GUIDELINES

## USA Swimming

### OFFICIALS "QUALIFYING MEET" APPLICATION APPROVAL

Application Date: 11/10/2015

LSC: FL Meet Name: The 2015 Gator Swim Club Holiday Classic

Host Club: Name: Gator Swim Club, Initials: GSC

MEET LOCATION: City: Gainesville, FL

Meet Dates: December 4th-8th, 2015

Type of Meet: ☐ Sectional, ☐ Zone, ☐ Grand Prix, ☐ LSC (Senior or Age Group) Championships  
☒ Other – describe: Age Group and Senior Invitational Swim Meet

Anticipated Number of Swimmers: 1200

Will fully automatic timing system be used? Yes.

Is it expected that Swimmers capable of National Championship and/or Junior National Championship qualifying times will enter this meet? Yes

Is the Meet open to all Officials within the Region who wish to, and are eligible to, be evaluated for advancement and re-certification? Yes.

Do Officials have to apply to be evaluated? Yes.

Is this information included in the Meet Information Letter? Yes.

Attach a draft copy of the Meet Information Letter or provide a path to an Internet location where it can be viewed:

<https://www.teamunify.com/szflsc/eventform/619012/GCS%20HOLIDAY%20CLASSIC%20ANNOUNCEMENT.pdf>

Meet Referee: Bob Griffiths,

**National Evaluator(s):** Bob Griffiths, Don George, Ellen Johnson, Jeff Breault, Robert Thompson,

Name: Stephen Plapp Email: SEPlapp@Comcast.net  
LSC Officials Chair

Approved: **Yes** QM# **QM15-184**

	S&T		Chief Judge				Starter				Deck Ref				Admin Ref			
	N2	N3	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F
Meet Evaluations	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			

Evaluation Legend: N2 – Initial and Recert N3 – Initial and Recert for S&T N3I – Initial for N3 N3R – Recert for N3 N3F – Final for N3

P = Granted provisionally on evaluator's opinion the meet is capable of supporting this level of evaluation.

By: \_\_\_\_\_

Signed

Mark Rieniets

Date: 11/21/2015 4:26:29 PM

, for the National Officials Committee.

Printed or Typed



# EVALUATOR GUIDELINES

## Qualifying Meets for National Officials Certification...

.... provide opportunities for evaluation of USA Swimming officials for **N3 Certification** and **N2** and **N3 Re-certification**.

They may include Regional, Zone, Sectional, Grand Prix, and other meets (eg LSC Championships) approved by the National Officials Committee.

Application for approval as a National Certification Qualifying Meet for officials must be made to the National Officials Committee at least 30 days, preferably 60 days, prior to the start of the meet.

### Requirements for a Meet to be approved –

1. Meet Referee – **N2** or **N3**. If the Meet Referee is not, or will not be, a National Evaluator, National Evaluator(s) must also be at the meet, not necessarily in an assigned or deck position, during all evaluation sessions. If the Meet Referee is an Evaluator, or the Evaluator is also working as an official, it is suggested that the number of evaluation candidates be limited to allow fair, proper and objective evaluation.  
Provision of approved National Evaluators is the responsibility of the meet host or LSC. Recommendations may be solicited from the USA Swimming Officials Committee.
1. Meet Length - At least two days, with at least 4 sessions with preliminaries and finals
2. A broad range of senior events in evaluation sessions,
3. Expected to attract and include national caliber swimmers (capable of achieving National Championship and Junior Championship qualifying times)
4. Fully automatic timing system must be used.
5. Minimum number of officials
  - for meet - 1 Head Referee,
  - per session – 1 Administrative Referee (recommended), 1 Deck Referee, 1 Starter, 1 Chief Judge, and, if possible, 2 Stroke Judges and 1 Turn Judge for every 2 lanes at the start and turn ends.
6. Recommended maximum number of “assigned” officials
  - for meet – 1 Head Referee, 1 Administrative Referee, 1 Team Lead Chief Judge
  - per session - 1 Assistant Administrative Referee, 4 Deck Referees, 4 Starters, 4 Chief Judges.
7. Officials briefings observed, or given, by a National Evaluator must precede each session.
8. Current USA Swimming rules must be followed.
9. Meet must be open to all applicants for evaluation from LSC's within the Region. To plan use of officials it is recommended that applications for evaluation be required.
10. The Meet Information Letter must include a statement that the meet has been designated a National Qualifying Meet for Officials and include any “application for evaluation” requirements.

Some “Qualifying Meets” may be assigned “**National Evaluators**” to “final evaluate” **N3 Starter** and **N3 Referee** candidates.

### –National Evaluators ...

Very Experienced Officials qualified by the National Officials Committee to evaluate officials for advancement and re-certification.

Minimum requirement - several years as an N2 Referee and N3 S&T certification, preferably with deck experience at several National Meets. Evaluators meeting the minimum requirement may evaluate for advancement to all N2 positions and to N3 Stroke and Turn Judge. Evaluators with other N3 certifications may perform Initial N3 evaluations in positions they have N3 certification and for all N2 and N3 re-certifications.

Certain **National Evaluators** are appointed to make Final Evaluations of candidates for N3 Chief Judge, Starter, Referee and Administrative Referee. Generally - N3 Officials with National Championship experience in the positions that they evaluate.

National Evaluators **may** participate in the officiating of meets where they are evaluating officials. If they do, it is suggested that the number of candidates for advancement be limited to allow fair and objective evaluation.

All National Evaluators will be:

- aware of current national officiating procedures, and
- be available for clinics, briefings, presentations, clarification of issues and mentoring related to the art of USA Swimming officiating.
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