

Border Swimming
Award Policy and Procedure
As of 06/14/2023

BD will finance awards for the following events.

1. Border Championship Meets-Two times a year (LC and SCY)
2. Border Junior Championship-yearly
3. Athlete Award-yearly
4. Border Swimming Scholarship-yearly

Procedure for Championship Awards:

1. Order awards through Hasty Awards or through local vendors. POC at Hasty Awards is Angie Powelson angiepowelson@hastyawards.com, 800-448-7714x129
2. Provide General Chair or Treasurer bill for payment via credit card or check, discretion of the Treasurer or General Chair prior to announcement.
3. Maintain inventory of Border Swimming medals and ribbons.
4. Upon receipt of the award listing from Administration official, provide the required ribbons and medals to the host team prior to the first session.
5. High points awards are at the discretion of the Awards Committee, individual awards should not exceed \$25/swimmer.
6. Inform Financial Chair of budget needs.

Procedure for Athlete Awards:

1. Maintain the application and update as needed.
2. Send out applications to the BD Leadership on or about May 1st of each year.
3. Enlist graders for the awards, at least 2 per applicant. Receive results and average the two grades. Provide list of winners to the General Chair prior to announcement.
4. Order awards through Hasty Awards or through local vendors. POC at Hasty Awards is Angie Powelson angiepowelson@hastyawards.com, 800-448-7714x129
5. Provide General Chair or Treasurer bill for payment via credit card or check, discretion of the Treasurer or General Chair.
6. Determine how awards will be presented and execute plan.
7. Inform Financial Chair of budget needs.

Procedure for Scholarship Awards:

1. Maintain the application and update as needed.
2. Send out applications to the BD Leadership on or about May 1st of each year.
3. Enlist graders for the awards, at least 2 per applicant. Receive results and average the two grades. Provide list of winners to the General Chair prior to announcement.
4. Determine how awards will be presented and execute plan.
5. Complete the award notification document to accompany scholarship check to school. Complete check request for treasurer and send check with letter to recipient's school.
6. Inform Financial Chair of budget needs.



Border Swimming, Inc.
PO Box 12126
El Paso, TX 79913

7/15/22

Financial Aid and Scholarship Services
(School Address)

Re: Student outside scholarship
Name of Recipient
ID# XXXXXXXX

Border Swimming of El Paso, Texas has awarded a scholarship to one of our accomplished swimmers – your incoming freshman, XXXXXXXX. XXXXXXXX will be swimming with the (Mascot) in the fall. Enclosed is our check in the amount of \$1,000. Please apply this to XXX account. It may be used at any time for tuition, room and board, or books and supplies. Please contact me if you have any questions. Thank you.

Sincerely,

xxxxxx
Scholarship Committee
Email address